



Application for  
**Certificate of Zoning Compliance**  
 Commercial Construction



Property Information	
Site Address	
Parcel ID(s)	Zoning District
Township	Total Acreage

Applicant Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Property Owner Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Current Tenant	
Name/Company Name	
Phone #	Fax #
Email	

Staff Use Only	
Application #	
<b>Approved / Denied</b>	
Reviewer:	
Date of action:	
Fee Paid:	
Receipt #	
Zoning District	
Development Standards met (Y/N)	
Non-Conf. (Y/N)	
Floodplain (Y/N)	
VA/CU Req'd (Y/N)	
Agency Review	
BOH/EPA	Sent _____
	Received _____
FCEO	Sent _____
	Received _____
FSWCD	Sent _____
	Received _____

Review Procedure
<p>Applicant submits materials</p> <ul style="list-style-type: none"> <li>- Application form</li> <li>- Fee</li> <li>- General Site plan</li> <li>- Erosion and Sediment control plan</li> </ul>
<p>Blendon Township circulates for review</p> <ul style="list-style-type: none"> <li>- Board of Health (well and sewage)</li> <li>- Engineer's Office (stormwater)</li> <li>- Soil &amp; Water (erosion control)</li> </ul>
<p>Blendon Township reviews internally</p> <ul style="list-style-type: none"> <li>- Permitted use in zoning district</li> <li>- Compliance with development standards</li> </ul>
<p>Application is approved or denied</p> <p>In case of denial, applicant will be informed of reason(s) and what measures may be taken to correct any shortcomings.</p>

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**Development Proposal**

Current Use:

Proposed Use:

(Type of business, operating hours, etc.)

**Applicant's Affidavit**

I, \_\_\_\_\_ representing \_\_\_\_\_  
Name Lesee/Owner

being duly sworn, depose and say that the application and foregoing statements and required information are contained herein, and are in all aspects true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Property Owner's Signature

subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**Staff Use Only**

Staff Comments

The foregoing Application for Zoning Compliance is hereby  Approved |  Denied

\_\_\_\_\_  
Zoning Officer, Blendon Township Zoning Department

\_\_\_\_\_  
Date

Blendon Township  
6350 S Hempstead Road  
Westerville, Ohio 43081

Tel. 614-839-2013 Fax 614-839-2013

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**Site Information**

Site Address

Applicant Name

**Inter-Agency Review**

Franklin County Board of Health

280 E. Broad St., Suite 200  
Columbus, OH 43215  
Tel. 614-525-3160 Fax 614-525-6672

Franklin County Engineer's Office

910 Dublin Rd  
Columbus, OH 43215  
Tel. 614-525-7469 Fax 614-525-3359

Franklin Soil & Water Conservation District

1328 Dublin Rd  
Columbus, OH 43215  
Tel. 614-486-9613 Fax 614-486-9614

Other Agency:

Phone #

Fax #

**Agency Recommendation / Comments**

**Approval**

Subject to conditions listed below

**Disapproval**

Conditions / Staff Comments

Agency Representative

Date

**Return Information**

**For more information on this application, please contact:**

Blendon Township staff member

Phone #

Fax #

Email

# Required Documents for Certificate of Zoning Compliance Commercial Construction

## ★ Application and Fee

Complete application form  
Land characteristics and ownership  
Development proposal  
Contact information

Submit Fee  
Check or money order: \$225.00  
Payable to Blendon Township Board of  
Trustees

## ★ General Site plan

Submit a site plan (drawn to scale) showing the following:

### Physical elements

- Lot dimensions
- Easements: location and dimensions
- Proposed construction: location and dimensions
- Uses of buildings, existing and proposed
- Neighboring lots: basic information

### Storm water and Wastewater

- Surface drainage features
- Underground storm drainage features
- Wastewater provision (on-site or centralized)

## ★ Erosion and Sediment Control Plan

The Erosion and Sediment Plan consists of a Site map and a Project narrative

### Site map must show:

- Existing contours and drainage pattern (flow directions)
- Final contours and drainage pattern (flow directions)
- Existing vegetation: trees, shrubs, grass, etc.
- Locations of storm water facilities (inlets, pipes, outlets, swales, waterways)
- Limits of clearing and gradation: area to be disturbed
- Erosion and sediment control measures: locations and types of measures that will be used

### Project narrative must include:

- Project Description: nature and purpose of land-disturbing activity
- Existing site conditions: general physical attributes of the site
- Construction Sequence: summary of when control practices will be implemented, including approximate dates
- Critical Areas: site areas with high potential for erosion or sediment problems (steep slopes, concentrated flow areas)
- Permanent stabilization: plan after construction is complete
- Maintenance: schedule of regular inspection of erosion and sediment control