

# TAX CREDIT APPLICATION

Development: \_\_\_\_\_ Unit #: \_\_\_\_\_ #Bedrooms \_\_\_\_\_ Anticipated Move-In Date: \_\_\_\_\_  
 Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**All applicants 18 years of age and older, not related by blood, marriage or adoption, must complete their own application.**

PERSONS OCCUPYING THE UNIT			RELATIONSHIP	SOCIAL SECURITY NUMBER	DATE OF BIRTH	STUDENT (Circle One)	
Last	First	Middle				Y	N
			Head			Y	N
						Y	N
						Y	N
						Y	N
						Y	N
						Y	N

**A. General Information**

1. Do you own a pet? **Yes** **No** If yes, what kind? Weight
2. Have you ever filed bankruptcy? **Yes** **No** If yes, please explain (include dates):
3. Have you ever been convicted of a felony? **Yes** **No** If yes, please explain:
4. Have you ever been evicted from an apartment for any reason? **Yes** **No**  
If yes, please explain:\_\_\_\_\_

**B. Housing Reference** (List all residences and applicable landlord reference **IN THE PAST TWO YEARS.**)

Present Address_	To	(Mth/Yr)	City	State	Zip
_____	From		Reason for Leaving		
residence? <input type="checkbox"/> YES <input type="checkbox"/> NO			Do you own this residence? <input type="checkbox"/> YES <input type="checkbox"/> NO		If NO, do you rent this
Landlord	Address			City	
State_	Zip	Landlord phone #_	Rent per month		
Previous Address		City	State	Zip	
From	To	(Mth/Yr)	Reason for Leaving		

We encourage and support the nation's affirmative housing program in which there are no barriers to obtaining housing because of race, color, religion, sex, national origin, handicap or familial status.



Do you own this residence?  
 Landlord  
 State\_\_ Zip

YES  NO  
 Address  
 Landlord phone #\_\_

If NO, do you rent this residence?  YES  NO  
 City  
 Rent per month

C. **Emergency Contact** (Other than person listed on application). Please list someone in the immediate area if possible.  
 Name Relationship  
 Home Phone Number( ) Work Phone Number( )

**Application continued, page 2 of 3**

Y N 1. Are you or anyone in the household currently or soon to become a student? **full-time**  **part-time**  (#16)  
 (A full time student is defined as someone who has been or will be a full-time student for 5 months this year.)  
 List name of student(s):

Y N 2. Are you separated, but not divorced from your spouse? (#37)

Y N N/A 3. Does an adult of this household have at least 50% custody AND at least 50% physical placement of every child listed on this Application?  
 Explanation of Custody Arrangements: \_\_\_\_\_

Y N 4. Are any household members temporarily absent?  
 Who? How Long:

Y N 5. Do you expect any changes to your household within the next 12 months?  
**If yes, please explain:**

Y N 6. Are you receiving Section 8 Assistance? Agency Phone # (# 50)

**ASSETS**

Please list where the asset(s) is held, the current value of each asset(s), and all income derived from the assets over the previous 12 months, for **all** household members. (Attach additional page(s) if necessary)

CIRCLE ONE	TYPE OF ASSET	WHERE HELD Please list addresses on attached form	BALANCE/ VALUE	INTEREST Y OR N (amount)	FORM #
Y N	Checking Acct. #1				1
Y N	Checking Acct. #2				1
Y N	Savings Acct. #1				1

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Y	N	Savings Acct. #2				1
Y	N	Trust Account				1
Y	N	Certificate of Deposits				1
Y	N	Certificate of Deposits				1
Y	N	Money Markets				1
Y	N	Mutual Funds				1
Y	N	Pension/Annuity (NOT Paid Periodically)				7
Y	N	IRA/Keough/401 K				11
Y	N	Stocks/Bonds				11
Y	N	Real Estate (FMV - Mortgage Balance)				12/19
Y	N	Land Contract (provide amortization sch)				12
Y	N	Personal Property/Investment				11
Y	N	Cash kept at home - \$500 or more on hand, not in checking/savings account.				38
Y	N	Safe Deposit Box				38
Y	N	Lump Sum Payment				25
Y	N	Assets disposed of in the past 2 years.				15
Y	N	Whole Life Insurance Policy				11
Y	N	Total Household Assets Less Than \$5,000				34

## INCOME

Please indicate each source of **ESTIMATED ANNUAL** income that you receive or anticipate receiving in the next twelve (12) months.

CIRCLE ONE	DESCRIPTION	FAMILY MEMBER	SOURCE	INCOME	FORM #
Y	N	Employment #1			2

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RACE  
 COLOR  
 RELIGION  
 SEX  
 NATIONAL ORIGIN  
 HANDICAP  
 FAMILIAL STATUS

Y	N	Employment #2				2
Y	N	Self - Employment (2 years taxes)				3
Y	N	Social Security				4
Y	N	Social Security (SSI)				4
Y	N	Public Assistance				5
Y	N	Veterans Benefit				6
Y	N	Pension/Annuity (Periodic Payments)				7
Y	N	Disability				10
Y	N	Child Support/Alimony (if court ordered but not receiving, still indicate "Y" and provide explanation)				8
Y	N	Military Compensation				9
Y	N	Unemployment Compensation				14
Y	N	Rental Income/Land Contract Pymts.				10
Y	N	Other Income				10
Y	N	Lottery Payments (periodic)				10
Y	N	Workers Compensation				10
Y	N	Claiming ZERO income				30
Y	N	Anticipated Income				29
Y	N	Recurring Gift				10

The undersigned certify that the information and statements provided above are true and complete to the best of my/our knowledge and belief. I/We consent to release the information in order to qualify for Section 42 Housing. I/We understand that providing false information or making false statements may be grounds for denial of my/our application and may subject me/us to criminal penalties. I/We agree to provide verifications of all income and assets as required by the Owner or its agent. I/We further authorize disclosure of all information which will verify my/our income and assets. I/We understand applicants must be eligible for the Section 42 Tax Credit program. Subject to approval, this will be my/our primary residence.

A credit check will be completed through a credit bureau. By completing this application, applicant grants management permission to confirm the above information supplied by applicant. The Fair Credit Reporting Act requires that management discloses to applicant that an investigative consumer report including information as to applicant's character, general reputation, personal characteristics and mode of living will be made.

**Each Applicant 18 years of age or older must sign and date below.**

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Signature  
Signature  
Signature

Date  
Date  
Date

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RECEIVED  
MAY 10 2013  
COMMUNITY DEVELOPMENT  
DEPARTMENT  
CITY OF HOUSTON