



450 Wales Road Suite #4 Wales WI. 53183 • Office (262) 968-3378

1 No. 992 Maintenance Work Order DATE RECEIVED: _____ TIME RECEIVED: _____
 2 **MAINTENANCE** RECEIVED BY: _____
 3 **WORK ORDER** REQUESTED BY: _____ PHONE: _____
 4
 5
 6 LANDLORD: _____ UNIT NO.: _____
 7 TENANT: _____ PHONE: _____
 8 CHARGEABLE TO: _____

WORK REQUESTED

9
 10 _____
 11 _____
 12 _____
 13 _____
 14 _____

15 SPECIAL INSTRUCTIONS:
 16 _____
 17 _____
 18 _____

19 WORK ASSIGNED TO:
 20 _____
 21 _____

WORK ACCOMPLISHED

22
 23 _____

24 WORKER:	25 DATE	26 TIME STARTED	27 TIME FINISHED	28 TOTAL TIME
29				
30	MATERIALS / OTHER COSTS / COMMENTS			
31				
32				
33				
34	SIGNATURE: _____			TOTAL \$ _____