

## MBS Direct Book Voucher Information

### Procedure For Using Book Vouchers

- To obtain a book voucher, you must first complete the financial aid process which includes receiving the financial aid award letter and having accepted your award
- If you have applied for financial aid but have not completed the process or do not have sufficient funds after you have been awarded or have already received a refund check you will not have a voucher in place
- You will need to be registered correctly for all classes
- Once your financial aid is in place, you will receive an email to your SUM.edu email account from MBS Direct informing you that you have a book voucher available and will include your voucher ID
- Once you have received this email you may go online to the [MBS Direct website](#) or call directly at 1-800-325-3252 to order your books. Your ABHE Student ID number as well as the MBS Direct voucher ID will be required to verify your voucher amount as well as complete your purchase
- Vouchers are available at least 2 weeks before the start of the term and will close – with NO exceptions on the Wednesday of the first week of classes
- Students that do not have sufficient funds for all books on the voucher or will not be using financial aid may purchase books through MBS Direct with a credit card or Pay Pal