



STUDENT RECORD RELEASE AUTHORIZATION (FERPA)

Under the *Family Rights and Privacy Act* (FERPA), students have the right to restrict the release of certain records (grades, billing, tuition, fees, financial aid, and other student information) maintained by SUM Bible College and Theological Seminary ("SUM"). Fill out and sign this form to grant SUM permission to release your student records to a specified third party.

_____ **Student's First Name** _____ **Student's Last Name** _____ **Student's Date of Birth**

I understand that:

- 1) I have the right not to consent to the release or disclosure of my education records
- 2) I have the right to inspect and review such records upon request
- 3) This consent to release or disclose will become valid upon acceptance and will expire upon graduation or after I cease to be a student for six months or until revoked by me, in writing, and delivered to the El Dorado Hills Campus Office, whichever comes first.
- 4) I understand that in order for SUM to release information to the individuals named below, this release must be executed.

_____ I understand that individuals in the position of **SUM Cohort Advisor** and **Visionary Leader** are authorized to receive my records.

1. INDIVIDUALS WHO MAY RECEIVE THE RECORDS ABOVE

I authorize all SUM offices to release my records to these listed individuals (Section 1) when they provide my password (Section 2).

Full Name	Relationship to Student

2. AUTHENTICATION

Please provide a password which will be used to verify permission to access your record. Share this password with your authorized third-party. When you or the individuals listed above request record information, this password must be provided.

_____ The password may be letters (words) and/or numbers. It must not be longer than 9 characters.
Password

_____ **Student Name** _____ **Student Signature** _____ **Date**