

MVMT Dance Center Registration Form

2017-2018

Student Name: _____

Student Address: _____

City: _____ State: _____ Zip Code: _____

Bill To Address (if different from above): _____

Email Address (Parents Only): _____

******All statements & correspondence will be sent via email.******

Birthday (required): _____ Age: _____ This is my child's _____ year at MVMT.

Father's Name: _____ Home Phone: _____

Cell Phone: _____ Work Phone: _____

Mother's Name: _____ Home Phone: _____

Cell Phone: _____ Work Phone: _____

Emergency Contact: _____ Phone: _____

Allergies/Medical Information: _____

How did you hear about us? _____

Class	Day	Time
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MVMT Dance Center Parent Agreement

2017-2018

Commitment & Withdrawal Policy - I understand that I must pay for all classes that I register for and observe the \$10 late fee for payments received after the 5th of the month regardless of the reason. In addition, I understand that I am registering for the entire school year (mid-September to mid-June) and there will be no refund given if dropped from classes after the October 11th deadline. In order to receive a pro-rated refund, a letter or email must be sent and received on or before October 11th. There are no refunds or credits given without a written letter or email. Prorated refunds will only be issued via check. Credit cards will not be credited back for any reason. All students will remain registered in class until the studio is notified. Late registrations have 4 weeks from registration date to drop a class for a pro-rated refund. After the specified time, there will be **NO refund given and the season must be paid for in its entirety. Please initial here:** _____

Registration Fees, Tuition & Payment Options - I understand that all registration fees are non-refundable. There is a \$25 registration fee per student and \$50 maximum per family. Failure to pay tuition, late fees or miscellaneous charges may result in termination of my child(ren)'s participation from class until the account is up to date. Accounts in bad standing will result in legal action. **Please initial here:** _____

Pay In Full - By paying in full I understand that I will receive a 5% discount, if payment is made at the time of registration. I also recognize that the discount is only available for registrations received on or before September 11th, 2017 and is void if payment does not accompany the registration form. This payment option is only available for cash or check payments. **Please initial here:** _____

10 Month Installment Plan - The 10 month installment plan is the cost for the year broken down over 10 months. Tuition is a yearly charge running throughout the dance year broken into 10 payments for your convenience. Payments run September-June. **Your first payment will include the registration fee plus the first and last month's installment. This is due at the time of registration.** If paying by credit card, your first payment will show as 2 separate charges on your statement, Charge 1 - Registration Fee & 1st Installment and Charge 2- 2nd Installment. **If you choose the installment plan, a credit card will be required to remain on account.** If you do not choose the auto charge feature and payment is not received by the 5th of the month, your account will be charged a \$10 late fee & the credit card will automatically be charged. If your account is 60 days past due, your child will not be allowed back into class. Paying the installments does not entitle you to drop anytime; you are still responsible for the remainder of the year after the withdrawal deadline. Students not participating in the recital are responsible for all 10 installments. **Please initial here:** _____

Check Payments - All checks are made payable to MVMT Dance Center. I understand that I will be charged a service fee of \$35 for every returned check I write. **Please initial here:** _____

Credit Cards - I understand that my credit card is required to be on file when registering online and/or choosing the installment plan and the information is stored in a secure database. With the auto charge option, the card on file will be charged on the 1st of the month. By not selecting the auto charge option, payment is due on the first of the month. If not received by the 5th of the month, a \$10 late fee will be assessed and your card will be charged for the amount due. Credit card payments are for tuition charges only and will not be accepted for costumes or any other recital expense. I understand that I will need to update my credit card information via our online system if it is declined. **Please initial here:** _____

Refund Policy - I understand that MVMT Dance Center does not issue refunds for any reason, including missed classes due to illness, vacation, religious observance or withdrawal after the deadline. Any classes missed can be made up in another appropriate class during the season. **Make up hours must be made up during the school year, no makeups will be allowed after the recital for any reason.** There are NO refunds given for recital costumes or any other items purchased at MVMT Dance Center. **Please initial here:** _____

School Policies - I have read all of the school policies and agree to observe the rules set forward in this Parent Agreement. MVMT Dance will not be held responsible for children once they have finished their scheduled class(es). Parents will need to pick their students up in a timely fashion. **Please initial here:** _____

Photo/Video Use - MVMT Dance has the right to use any photos and/or videos for promotional and/or advertising materials. **Please initial here:** _____

Correspondence - I understand that all correspondence will be sent via email, social media posts and text messages. **Please initial here:** _____

Please remember to complete your registration by signing & dating the Parent Agreement and submit along with completely filled out registration form. Registrations will not be processed without a signed Parent Agreement and payment.

Parent OR Guardian Signature: _____ Date: _____

PAY IN FULL (cash or check only)

_____ Payment in Full (on or before 9/11/17)

PAYMENT PLAN (cash, check or credit)

Credit Card REQUIRED for Payment Plan

MC Visa Amex Disc

CC#: _____

Exp. Date: _____ Sec. Code: _____

_____ **I choose the Auto Charge Option (charged 1st of every month)**

Office Use Only

\$25 Registration Fee (non-refundable) _____ \$10 Early Bird Discount until 9/1/17 (applied to last payment (May 1st)/payment must accompany form) _____

Cash: _____ Check #: _____ Credit Card: _____