

DDS as of August 2015
Provider Mandatory Training

FOR ALL EMPLOYEES:

- **First Aid** certification from a source recognized by QE (e.g. Heart Association, Red Cross)
- **Basic Human Rights**
- **DPPC Training**
- **Fire Safety** – to be taught by Provider employee trained in Fire Safety protocols & regulations
- **MAP** (for all administering meds)
- **Restraint Training** including **Authorizer's Training** (for all working at locations with the potential to use) by DDS certified curriculum vendor (Only for techniques within that curriculum that can be used by trained staff)
- **Signs and symptoms of illness**
- **Executive Order 509 healthy diets**
- **Unique support needs** (e.g. mental health conditions; other medical conditions) **skills they need to support people**, so...e.g., if staff is supporting a person who uses sign language, staff need to know it; if staff are involved in teaching people, they need to have teaching skills; etc.
- **Individualized plans and protocols** (e.g. specific behavior support needs; supports and health related protections; restrictive practices; special diets)
- **PBS**
- **Human Service Worker Safety** (either the "community organization" version in PACE or agencies may have their own training)
- **As well as any DOT, DOL or executive office orders from the Governor's Office**

FOR SOME STAFF:

- **CPR** at least one person per shift
- **Fire Safety** - one person per site must have the DDS Fire Safety class and they are responsible for training others
- **HR Officers (Liaisons or HR Advocates)** – standards currently being developed

You can locate information at: www.ddslearning.com

Valarie Whiting, PhD
Statewide Director, Training & Staff Development