

PowerSchool Parent Portal Tutorial

PowerSchool Parent Access

PowerSchool's Parent Access provides parents or guardians round-the-clock access to real-time information about their child's attendance and grades. It also provides a means for teachers to communicate with parents or guardians about class events and assignments, and ways they can help their child at home. Parents or guardians can contact teachers via email – teachers' addresses are linked right on the front page. You can also elect to receive periodic emails with attendance and grade updates, if that method is easier for you than going to the site.

Getting Started

You can get started by requesting a user code and password from the site secretary. After your request is made, a letter will be produced identifying your user code and password. This letter can be picked up in the office or mailed to you directly.

Note: For security reason we do not email this information or give out passwords or user names over the phone.

Logon to Parent Access

1. Open a web browser, such as Safari, Netscape Navigator, FireFox, or Internet Explorer, and go to the Kelseyville Unified School District Webpage located at <http://www.kelseyville.k12.or.us> Click on the PowerSchool Parents Link on the right.
2. You can also navigate directly to the PowerSchool Parent Portal which is located at the following URL <http://www.kelseyville.k12.or.us/PowerSchool>
3. Next you will need to enter a username and password.
 - a. **Note:** The characters appear as asterisks (*) to ensure greater security when you log in. Click enter.

PowerSchool

Username

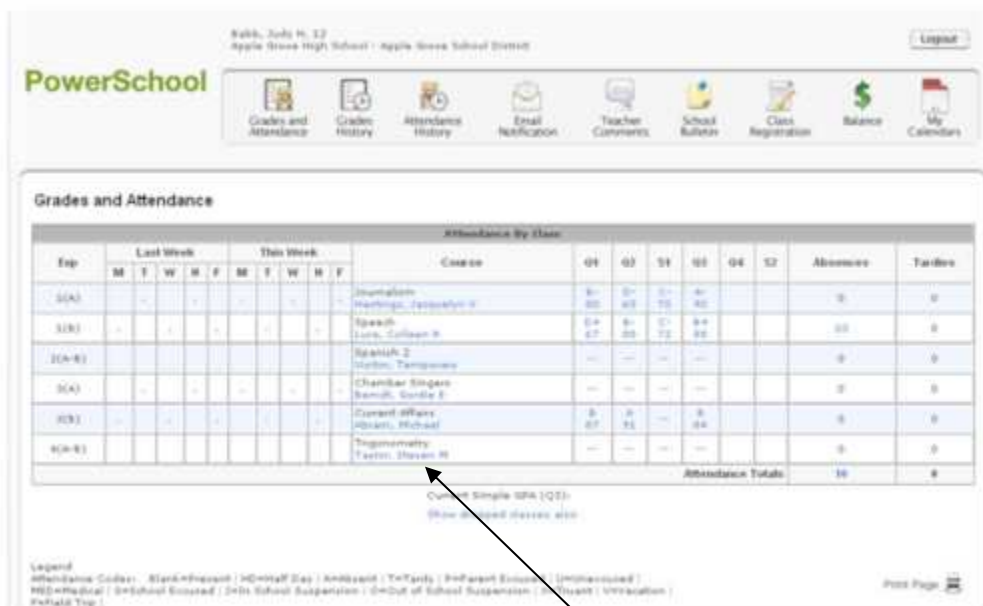
Password

[Forget your member name or password?](#)

The Parents' View of PowerSchool

When you log into the PowerSchool Parent Portal, the start page appears. This page serves as the central point from which you begin your PowerSchool Parent Portal session. The PowerSchool Parent Portal start page consists of the following main areas:

- Navigation bar
- Main menu
- Printer icon



Parents can email teachers by clicking the teacher's name.

The main menu consist of the following: Grades and Attendance, Grades History, Attendance History, Email Notification, Teacher comments, School bulletin, Class Registration, Balance, and My Calendars.



Grades and Attendance

Use this page to view the grades and attendance for the student in the current term. The legend at the bottom of the page displays the attendance and citizenship codes and their meanings.

Current or historical grades for each course in which the student is enrolled are listed next to the course name on the Grades and Attendance page. Clicking the grade displays assignment information. This feature helps parents know how the student is performing throughout the term.

Parents can see when assignments are due and whether students are falling behind in their work. Clicking the name of the assignment will provide the parent with a description of the assignment. If assignment scores display in blue, clicking the score will show parents the score comment.

Babb, Judy H. 12
Apple Grove High School - Apple Grove School District

PowerSchool

Grades and Grades Attendance History Attendance History Email Notification Teacher Comments School Bulletin Class Registration Balance My Calendars

Class Score Detail

Course	Teacher	Expression	Final Grade ¹
Current Affairs	Abram, Michael	3(B)	B 84%

Teacher Comments:
Section Description:

Due Date	Category	Assignment	Score	%	Grd
02/05/2007	HW	Sec 1	9/10	90	A-
02/07/2007	QUIZ	quiz	10/10	100	A
02/08/2007	TEST	test	EX/100		

Grades last updated on 2/7/2007

^ - Score is exempt from final grade, * - Assignment is not included in final grade

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

Print Page

Grade History

Grade History displays students grades from previous semesters in their courses for the current school year.

Grade History

There are no term grade records for the selected term.

DISCLAIMER: This system is provided as a convenience. Grades and other information provided by this system are not official records and may or may not be accurate. Neither this institution nor Pearson Education, Inc or its affiliates accepts any responsibility for information provided by this system and/or for any damages resulting from information provided by this system. For official grades and student records contact your school.

Print Page

Attendance History

Use this page to view the attendance record for the student in the current term. The legend at the bottom of the page displays the attendance codes and their meanings.

Meeting Attendance History

Course	Expression	9/1-9/5					9/8-9/12					9/15-9/19					9/22-9/25					9/29-10/3				
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F
Language Arts7 Poertner, Carole 24 E: 9/3/08 L: 6/19/09	1(A)	-	-																							
Soc. Studies 7 Heath, Tammy 25 E: 9/3/08 L: 6/19/09	2(A)	-	-																							
Tech 7 Tsosie, Nizhona Tech Lab E: 9/3/08 L: 11/7/08	3(A)	-	-																							
Pe 7 Dolk, Mary Gynn E: 9/3/08 L: 6/19/09	4(A)	-	-																							
Pre-Algebra 7 Hazard, Nathaniel 27 E: 9/3/08 L: 6/19/09	5(A)	-	-																							
Science 7 Spurrell, Kathryn SL-2 E: 9/3/08 L: 6/19/09	6(A)	-	-																							