

DOLORES SCHOOL DISTRICT RE-4A  
BOARD OF EDUCATION  
MINUTES FOR OCTOBER 9TH, 2014  
BOARD MEETING

Regular Board Meeting  
Professional Development Room

October 9th, 2014  
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:02 p.m. on October 9th, 2014.
- II. PLEDGE
- III. ROLL CALL - Members present were: Jon Kelly, Vangi McCoy, Joye McHenry, Deanna Truelsen and Linnea Vass. Scott Cooper, Superintendent, Brandon Thurston, Secondary Principal, Sherri Maxwell, Elementary Principal, Karen Andrews, Business Manager, staff and community members were also in attendance.
- IV. APPROVAL OF AGENDA  
**A motion was made by Vangi McCoy and seconded by Linnea Vass to approve the agenda with the additions.**  
**Votes: Kelly-aye; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**
- V. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION  
Minutes for the September 11th, 2014, Policy meeting, September 11th, 2014, regular Board meeting, and the September 24th, 2014, special Board meeting were approved as presented.
- VI. NUTRITION SERVICES REPORT - CHUCK SOUKUP - Mr. Soukup reported that he had to purchase a new compressor which was installed first week of school. He thanked Mr. Lankford for arranging for a portable freezer until the big freezer was up and running. He thanked Mr. Baxter for fixing his line computers. CDE took notice of the improved revenue; he's redesigned reimbursable meals, more claims than a la carte sales. This year the department is on the same track to come out ahead. They did poll students last year, which helped them in redesigning the reimbursable meal plan; salad bar is a big component. The school garden project - he's getting produce from the greenhouse/garden, but problems have occurred with weekend harvesters, people and animals. Trash removal is located at the back of the elementary during construction. Skanska donated a retired fleet vehicle to the department, free of charge. It is a 2006 F250 pickup. This donation was received thanks to the kitchen manager.  
Ms. McHenry thanked Mr. Soukup for funding the school to farm project. Ms. Andrews said Dolores is one of the few districts that don't have to transfer money from the general fund to the lunch fund to support the program.
- VII. CITIZENS TO ADDRESS THE BOARD
  - A. Concurrent Student Issues - Gina Kotarski - (presented last) - Ms. Kotarski first reported on this issue two years ago; she feels the district has advocates for college bound students and not any for technical students. She's had trouble getting progress reports. She would like the Board to consider the needs of concurrent students, and feels all three local districts need to bargain with SCCC regarding what they're requiring of students. Students shouldn't have to pay parking fees, health fees, things they don't benefit from. She would like an advocate put in charge of this program.  
Ms. McHenry feels that Dolores needs a guidance counselor to meet the needs of all kids and they have identified that deficiency. Are student fees covered if the student passes; no. Ms. Andrews said they've argued the fee issue in the past with PCC; their explanation was students are given a discount on tuition. Students aren't reimbursed on books unless they qualify for free and reduced. Ms. Kotarski feels the 504 issue needs to be addressed, and parents need to be kept apprised of progress and remediation. Policies will be pulled and looked at and administration will follow up with Ms. Kotarski.



- B. Presentation on Dance Club - Debbie Hagar (possible Action item) - Ms. Hagar is looking to get approval to have the dance team/club be an activity; they would like to do competition. She's been working with six girls, it's now seven. Coaches have taken the CHSSA coach's test, the concussion test. They would continue to do fundraisers to fund their activities. Their first competition is in Grand Junction on November 22nd; the second performance is in Denver in December if funds are raised. This activity is open to males and females. Ms. Vaughn will be a faculty sponsor, if it's needed.

The policy requirements on a new activity were discussed. A budget needs to be presented. Mr. Thurston feels it's positive to offer a variety of activities to kids; concerns are sustainability and cost. He feels a probationary approval can be done, with a re-evaluation in time; Mr. Cooper concurred.

**A motion was made by Deanna Truelsen and seconded by Linnea Vass to do a provisional approval of the Dance Team until the next Board meeting, in the meantime proper procedure needs to be completed as per policy.**

Discussion - Ms. McHenry doesn't want to set precedent of not following policy. Ms. Hagar wasn't given proper information at the beginning of the year of this approval process. Ms. Andrews is concerned about insurance company approval if this sport is provisional. The policy needs to be followed, starting with filling out an application and preparing a budget. The club cannot fundraise without Board approval, there is no insurance coverage without Board approval.

#### **Motion Withdrawn**

**After discussion, a motion was made by Joye McHenry and seconded by Vangi McCoy to set a special meeting on Thursday, October 16th, 2014, at 7:30 a.m., to approve the Dance Team, provided all requirements are met per policy JJ-R2.**

**Votes: Kelly-aye; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**

- C. "Schoolarama," A Family Night invitation – Lori Harris - It's set for November 6th, 5:30 – 7:30 p.m. It includes dinner for families, mini conference sessions; parents, students and the community are all invited. There will be door prizes. This is to fulfill Title I requirements and reach out to parents that don't feel as comfortable at the school.
- D. Removal of Bus Stop – Mike Smith - Mr. Smith reported that his bus stop has been removed, and he wants to get that stop back. Three families and eight kids utilized this stop. Mr. Smith produced a map to educate the Board detailing the residences and bus stop and the district boundaries.

The superintendent has received letters from the county road department about bus stop locations. Mr. Cooper reported there are 20 kids at the Montelores stop, and includes these eight. Some solutions have been found for some of the county's concerns. Mr. Kelly would like the superintendent and transportation director to meet with the county and figure out solutions. Traffic and parked parents is a county concern; the district needs to maneuver around red roads for insurance reasons. Other stops will be investigated.

Ms. Andrews reminded everyone a stop needs to be applied for, so it's designated and marked. Students can't cross highways and stops need to be within district boundaries. If a solution can't be reached, this issue will be revisited.

Discussion: The difference between extracurricular, clubs, sports, etc., was discussed; it's safe to separate out extracurricular activities from activities.  
Update on bus drivers - we're extremely short on them, a route was eliminated; it's being remediated.

Improv. Club Discussion - They're here tonight seeking approval and Board support. Competition would be with other schools if this gets to that level. This is a branch of the drama club. Finances are a concern; travel time is a concern; we're getting stretched pretty thin. Further discussion on these will take place in upcoming meetings.

#### **VIII. STRATEGIC PLAN UPDATE**

- A. Strategic Plan #1: Colorado Measures of Academic Success (CMAS) Update - Mr. Cooper reported the scores are embargoed until 10/17. This will be discussed in detail at the next Board meeting.



11/3 begins the window to assess seniors; three social studies tests, three science tests will be taken between 11/3 and 11/21 on the computer. Scores won't come back until next October.

B. Strategic Plan #2:

C. Strategic Plan #3: Construction Project Update - Mr. Cooper reported the project is on schedule. Some rooms aren't quite ready. This needs to be communicated better to staff. 11/16 is still the date for completion. It was recommended to give staff a tentative date for moves and let them know what it's based on.

Discussion ensued on chemistry being brought back to Dolores and how that plan will need to be implemented.

IX. SUPERINTENDENT REPORT - Report in packets

X. PRINCIPALS' REPORTS - Ms. Maxwell's report is in packets. She reported on the 4th grade teacher position, interviews will be done soon. Ms. Blake's student teacher has decided to apply for job.

Ms. Maxwell passed out a copy of the most recent school compact, required by Title 1, what school, parents and students will do to support literacy in the classroom.

Ms. McHenry asked about the maps testing and curriculum; Mr. Thurston reported that staff needs to compile data from different student assessments and compare that to their curriculum and remediate gaps. Mr. Thurston required this of his staff. Ms. McHenry said staff feels it's busy work and never revisited; Mr. Thurston said it's just been implemented, they're only drafts, and it's in the beginning stages. Ms. McHenry feels there is a communication disconnect, so it would be good to explain to staff the process and articulate better the purpose.

Staff is complaining of not enough PLC time. Discussion ensued on the reasons and ways to better communicate the issue with staff.

Mr. Thurston reported that staff and students were disappointed not doing a breathalyzer at Homecoming. We do have a good procedure in place to do them. If we don't have a policy, let's get one in place. This has been discussed with the school attorney, he had some concerns, privacy, civil rights, etc. Mr. Thurston reported other local schools are implementing them, students feel safer when it's done; we are private property, it's a voluntary dance, student's aren't required to attend, we charge admission. Ms. McHenry feels random testing is a liability. CASB legal was asked with regard to random testing. Maybe it can be asked about reasonable suspicion testing.

Mr. Kelly disagrees with testing of any kind, as does Ms. McHenry. Mr. Thurston feels reasonable suspicion isn't enough; in the past kids have been sick in the parking lot, kids admitted driving to school intoxicated, and the school never caught them. A safe environment needs to be set up, and a breathalyzer will help with that. He feels the community is not in favor of enforcing school rules. Ms. McHenry brought up issues such as calibration of machines, properly trained staff, proper equipment. Mr. Thurston feels breathalyzer testing is a reasonable precaution, staff and students want it.

Mr. Thurston will research policies from other districts and bring them to the next policy board meeting; no testing until that's done.

XI. BOARD REPORTS AND REQUESTS

A. Student Government Report - None

B. BOCES - Ms. McCoy reported that their meeting was last night. The audit was presented, and there were no findings, they are financially sound.

C. District Accountability - Mr. Cooper reported on trying to revitalize DAAC because of low participation. They are moving meetings to evenings once a quarter. The next meeting is 10/21, 6:00 p.m. The theme is curriculum and extracurricular activities.

D. Legislative Network Reports - None

E. Board requests for agenda items, information, etc. - None

F. Communication plan reports and discussion - None

G. Town of Dolores Report - Ms. Truelsen reported that sidewalks and trails are progressing.

H. Other

XII. ACTION ITEMS

A. Approval of October bills and financial statements for period ending September 20th, 2014

B. Approval of minutes for the September 11th, 2014, Policy meeting, September 11th, 2014, Regular Board meeting, and the September 24th, 2014, Special Board meeting

C. Personnel: **Approval of:** *Middle School Assistant Volleyball Coach: Amanda Endres; Substitute Teachers: Taylor Farquharson, Elizabeth Griffiths*

D. Policies:

CODE	TOPIC	READING
BEC	Executive Sessions	review
BEDG	Minutes	review
GBGF	Fed.-Mandated Family & Medical Leave	1 <sup>st</sup> reading
GBGF-R	“ “ “ “ -regulation	1 <sup>st</sup> reading
GBGG	Annual Leave	1 <sup>st</sup> reading
IHA♥	Basic Instruction Program	REPEAL
IHA-R♥♥	Basic Instruction Program – regulation	REPEAL
IHBK♦	Preparation for Postsecondary Success	2 <sup>nd</sup> reading
IHBK-R♦	“ “ “ – reg.	2 <sup>nd</sup> reading
JFBB	Inter-District Choice / Open Enrollment	1 <sup>st</sup> reading
JFBB-R	“ “ “ “ “ – regulation	1 <sup>st</sup> reading
KDB♦	Public Right to Know –Freedom of Info.	2 <sup>nd</sup> reading
♥Replaced by IHBK & IHBK-R – Preparation for Postsecondary Success		
♦ Required by law		
† New Policy		

E. Approval of Outdoor Adventure Club (Sponsor – Chris LaRose) - Pulled

F. Approval of Improv. Club - Pulled

G. Approval of Hearing Officer's recommendation for expulsion

H. Approval of Contract for Mechanic Services

**A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the Action Items as presented, pulling E and F.**

Discussion: Items E and F were pulled, and will be discussed at the next meeting.

**Votes: Kelly-aye; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**

### XIII. DISCUSSION AMONG BOARD MEMBERS

A. Board Linkage dates (possible Action Item)

Ms. McHenry would like a meeting space set up and ready for linkage meetings and not have administration present or come in and out.

B. Celebration of the successful completion of our construction project – February 6<sup>th</sup> (possible Action item) - Previous superintendents, board members and community will be invited, ribbon cutting, tour of new buildings will be offered.

**After discussion, a motion was made by Deanna Truelsen and seconded by Linnea Vass to set the following meeting dates: February 3rd, 2015, Student Linkage 11:00 a.m. to 1:10 p.m., Department Head Linkage 1:10 - 2:10 p.m., and Administration Linkage 2:10 - 3:10 p.m.; February 6th, 2015, 12:00 - 1:00 p.m. for the Ribbon Cutting Ceremony at the ag building.**

**Votes: Kelly-aye; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**

C. Superintendent Evaluation Tool - Mr. Cooper will email the document to the Board for review.

D. Debrief on the Board / Staff Linkage - Discussed throughout the evening; notes were passed out to the Board and admin. The stipend issue will be discussed at next month's meeting. Ms. Truelsen reported the MS is very positive this year, very good hires, working together, admin is responsive, the step increase is appreciated and investment in technology is appreciated. Ms. Vass reported concerns on the assessments, are students skilled enough to do them; office and lounge equipment is faulty. Ms. Andrews will research different lease terms.

Other concerns: Driver's tests taken during paid time; lack of substitute teachers.



- E. Crown (AT&T) Cell Tower Contract (possible Action Item) - Mr. Cooper passed around draft contracts. Our current tower ends in 2023. The amount of land leased has been reduced, 57,000 to 10,000 sf. Monthly numbers have been presented for a 20, 25 and 30 year contract.  
**After discussion, a motion was made by Joye McHenry and seconded by Linnea Vass to propose \$1200/month, \$15,000 signing bonus for the 30-year plan, effective immediately on approval.**  
**Votes: Kelly-nay; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**
- F. Debrief on CASB Regional Leadership Conference - Ms. McCoy won the McGuffey award. Early bird registration for the statewide CASB conference in Colorado Springs, last opportunity. This will be discussed further at next week's special meeting.
- G. Bus stops - Discussed earlier
- H. Elementary Principal Search Process (New Principal for the 2015-2016 school year) - Mr. Cooper reported talking with the PTA and some staff, value statements, insight from PTA and staff, what characteristics are they looking for, form committee of parents, teachers and board members; advertise in December through January; conduct screening process; conduct interviews in the first part of March; select top three; invite them back for final evaluations. Mr. Cooper will put together a timeline and present it to the Board.
- I. Update on Mission / Vision / Values DACs - Moved to November meeting
- J. Book Study - Moved to November meeting

XIV. EXECUTIVE SESSION - PERSONNEL ISSUE

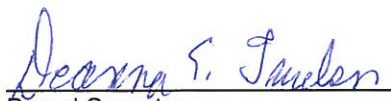
**A motion was made by Deanna Truelsen and seconded by Vangi McCoy to move into executive session for the purpose of discussion regarding personnel matters as authorized by C.R.S. 24-6-402(4)(f). Those present at the outset of the executive session shall be members of the Board of Education and the Superintendent.**

**Votes: Kelly-aye; McCoy-aye; McHenry-aye; Truelsen-aye; Vass-aye**

The Board broke into Executive Session at 9:35 p.m. and returned at 10:06 p.m. with no votes taken and no decisions made.

- XV. ADJOURNMENT was at 10:06 p.m. The next Board and policy meeting will be held on Thursday, November 13<sup>th</sup>, 2014, starting at 5:00 p.m.

  
 Board President Date 11-13-14

  
 Board Secretary Date 11-13-14