

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR APRIL 14TH, 2016
BOARD MEETING

Regular Board Meeting
Professional Development Room

April 14th, 2016
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on April 14th, 2016.
- II. PLEDGE
- III. ROLL CALL - Members present were: Vangi McCoy, Joye McHenry, Dee Prock and Linnea Vass. Scott Cooper, Superintendent, Jen Huffman, Secondary Principal, Jimmie Lankford, Secondary Vice Principal/AD, Gary Livick, Elementary Principal, Doreen Jones, Finance Manager, staff and community members were also in attendance.
- IV. APPROVAL OF AGENDA
A motion was made by Vangi McCoy and seconded by Joye McHenry to approve the agenda with the additions, deleting the approval of the bus driver and having the MS Science/Rtl Teacher position voted on separately from the Action Items.
Votes: McCoy-aye; McHenry-aye; Prock-aye; Vass-aye
- V. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION – The March 10th, 2016, policy and regular board meeting minutes were approved as presented.
- VI. CITIZENS TO ADDRESS THE BOARD
 - A. School to Farm presentation – Sarah Syverson
Ms. Tallmadge reported being in their fifth year; she showed a PowerPoint presentation spanning the years of this program since its inception. Several teachers and students shared their experiences and support of the program.
Ms. Tallmadge hopes to partner and integrate this program into the MS and HS. The aquaponics program is up and running. Waste reduction is being focused on, recyclables and reusable materials. A composting program is being sought. A pollinator garden is being installed at the front of the elementary. Work towards an orchard is ongoing. Beehive installation is being looked at and researched; incorporating an educational lab regarding ecology, nutrition, botany, dependence on all life. Materials were passed out to board members regarding this.
Ms. Syverson handed out the budget analysis and request for funding. Funding request - \$15,600, 16% of total budget for a year of service at the Dolores school garden. \$92,918 is the cost of the entire program. This includes the full-time coordinator position and a full-time Americore member, among other needs and costs. It is more difficult to get grant funding in Dolores because the free and reduced funding is not as high as other districts. Dolores is also the largest site, requiring a full-time coordinator.
Mr. Cooper doesn't feel the increase is unusual. This line item will be added into the budget and discussed for approval in May or June.
- VII. SENIOR CLASS PRESENTATION – SENIOR TRIP APPROVAL (ACTION ITEM)
Several students and their sponsor presented a presentation to the board for approval of their trip. Dates: May 23-25, tentative 13 students going, may be more. There are two class sponsors. They are going to Salt Lake City, UT. They are requesting the minivan and minibus, depending on numbers. An agenda of the trip was provided. Fundraising has been done, they have \$1,500. They will solicit funds from the Booster Club. The rest will be student required.
Discussion ensued on out of state travel and appreciation for them doing their own fundraising. Ms. Jones reported that district insurance is sufficient for the travel.
A motion was made by Vangi McCoy and seconded by Dee Prock to approve the Senior Trip as presented.
Votes: McCoy-aye; McHenry-aye; Prock-aye; Vass-aye

VIII. STRATEGIC PLAN UPDATE

- A. Strategic Plan #1: CMAS/PARCC – PARCC/Language Arts and Math assessments are wrapping up this week. Participation rates are about 90%; the district would like 95% for the state participation requirement. CMAS/Social Studies and Science will be in the next few weeks.
- B. Strategic Plan #2: Check and Connect – Mr. Cooper reported that HB 1451 funds support initiatives like Check and Connect; they hire an instructor/teacher/counselor to work with some high-risk youth in HS years. Our coordinator started a couple months ago; he's working with 12-15 students to ensure they're on path for graduation; a beneficial program that has been improved since our coordinator has come on board. Funding is being looked at for this program in the hopes a full-time position can be acquired.
- C. Strategic Plan #3: Budget – Ms. Jones reported the work has begun; Ms. Andrews is assisting. Classified salaries are being reviewed, having not been reviewed since 2008. Ms. Jones has met with all admin and directors to listen to their priorities. A draft budget will be presented in May.

IX. SUPERINTENDENT REPORT – A report was in board packets. Collective Impact work is ongoing; Ms. McCoy and Mr. Cooper are part of this leadership team, pulling together nonprofit entities to collaborate on funding sources and opportunities. Collective Impact work in counties is the latest funding direction.

The crosswalk from 11th Street to the library is dangerous as reported by the librarians. Some near misses have occurred. Mr. Cooper has consulted with the CDOT but they won't fund a light until an incident occurs. Other options are being looked at; flashing crosswalk signs that are solar powered, etc. CDOT recommended doing a survey for an engineer team to come down and survey school zones for safety improvements. CDOT funding may be available for sign improvements. There are other intersections of concern as well.

An achievement review was done from the CO Department of Education. A draft report will be in the packets and up for discussion in May.

X. ACADEMIC REPORT

- A. Elementary – Mr. Livick reported April 29 is Career Day. PARCC is ongoing, Language Arts and Math are done, Social Studies and Science are next week. There's about a 10% opt out rate, most in the 5th grade. Spring NWEA will be online. Chromebooks are available for all students now in 4th-6th. Kahn is being looked at for math in the upper grades, EDM being phased out in 4th-6th grades. There are 411 students; class size averages 19.5. Community and parent involvement are very high at the elementary.
- B. Middle School - Ms. Huffman reported that NWEA scores have dipped in both MS and HS. Testing is difficult having to be worked around activity schedules. A letter of intent was submitted for a playground grant, \$400,000, to build a MS appropriate play space and an outdoor classroom. We've passed the first round. Next week Ms. Huffman will be meeting with the grantors, MS staff and students to walk the proposed job site. Some MSers were at Medicine Horse for hippotherapy.
- C. High School – CDOT funded an interactive safe driving assembly; the dangers of texting and driving and distracted driving. That assembly was today, Mancos and Dove Creek also attended. The "Our Town" opening night is tomorrow. For the first time this year there will be an honorary valedictorian. Mr. Kelley's geometry class is designing an ideal garden space. Graduation guidelines: All positive feedback regarding the pathways. MS students taking HS classes, those classes will not count towards their HS GPA, and Ms. Huffman has received some feedback that that should be changed. The board asked if this was known to the parents and students prior to this happening; Ms. Huffman stated she did not know. An academic review committee will be formulated; PT conferences and meetings with students/parents will be restructured. May 20th is the last day for seniors. A modified block schedule may be implemented.

XI. BOARD REPORTS AND REQUESTS

- A. Student Government Report – Ms. Huffman reported the JEDI Council is planning a MS event, chili cook off and end of year celebration, May 20, 6:00 – 9:00 p.m. The district retirement party is also the same evening, starting at 5:00 p.m.
- B. BOCES – Mr. Cooper reported the meeting was last night. Several job openings still need to be filled. We'll see an increase with school psych support services. A grant was awarded through the GT program that will benefit elementary teachers; PD training for the teachers to assist in identifying kids with talents for this program that may usually be overlooked.

- C. District Accountability - WISCAT – Ms. McNeill reported working with Mr. Soukup on the nutritional audit. Some of the health and wellness standards are missing, including a policy with updated standards. They're looking at building a wellness team to work on safety, counseling, nutritional wellness, which will benefit the district in being awarded grant funding. A CDE survey has been disseminated regarding health and wellness in the schools.
- D. Legislative Network Reports – Mr. Cooper reported the Long bill has passed through the House. The negative factor may hold instead of increasing, but nothing is final yet until May. Ms. Huffman reported there's a legislative meeting tomorrow afternoon; it's centered on charter school funding, districts awarded Mill Levy funds would have to share those funds with charter schools moving into their districts. This is concerning and needs to be watched.
- E. Board requests for agenda items, information, etc. – Ms. McHenry would like to discuss eligibility next month, looking over the policy for review. Guidelines were changed a couple years ago, she has received some feedback and she thinks it needs to be looked at; is the policy as it is now meeting the needs of parents and teachers. Ms. McHenry would also like to discuss additions to the agenda. After discussion it was decided to pull the eligibility policy and review it in May. Mr. Lankford has some changes he'd like to see implemented and he will provide his input to the board.
- F. Communication plan reports and discussion – Mr. Cooper doesn't feel this is needed any longer, it can be removed from the agenda.
- G. Town Board Report – Mr. Cooper has met with the Town regarding a GOCO grant for an athletic facility at Joe Rowell, specifically a track. Discussion ensued on pros and cons of having a track available for Dolores. Possible fundraising could take place as well for a project of this magnitude.
- H. Other.

XII. ACTION ITEMS

- A. Approval of April bills and financial statements for period ending March 31st, 2016
- B. Approval of minutes for the March 10th, 2016, policy and regular board meetings
- C. Personnel: **Approval of:** *Maintenance Assistant: Scott Gee; Dean of Students: Kelly Howerton; Middle School Language Arts: Taylor Farquharson; High School Math Teacher: Miriam Baines; Middle School Math Teacher: Dawn Asbjorn; MS Special Ed. Teacher: Patrick Priest*
Resignation of: *Middle School Math Teacher: Karen Ragland; High School Social Studies Teacher: Josh Munson; Fourth Grade Teacher: Jay Loschert; MS/HS Music/Band Teacher: Beverly Hall; High School Math Teacher: Brian Kelley; Gifted Education Teacher: Sue Garlick*
- D. Policies:

| CODE | TOPIC | READING |
|----------|---|-------------------------|
| ADD | Safe Schools | review |
| ADD-E | Safe Schools – exhibit | review |
| AE | Accountability... | review |
| AE-R | Accountability... - regulation | review |
| GBGD | Worker's Compensation | 2 nd reading |
| GCBD | Professional Staff Fringe Benefits | 2 nd reading |
| GCG/GCGA | Part-time and Substitute Professional Staff | 2 nd reading |
| GDA-E10 | Asst. Principal / AD Job Description | review |
| GDA-E11 | Secondary Principal Job Description | review |
| GDA-E21 | Dean of Students Job Description | review |
| GDO-E6 | Preschool Staff Evaluation | review |
| JLF-R | Reporting Child Abuse – regulation | 2 nd reading |
| IG† | Curriculum Development | 2 nd reading |
| IHAM | Health & Family Life / Sex Education | 2 nd reading |
| IHAM-R♦ | ...Sex Ed. – Exemption Procedure – reg. | 2 nd reading |
| IHBIB-R | Primary / Preprimary Ed. – regulation | 2 nd reading |
| IHCDA | Concurrent Enrollment | 2 nd reading |
| IHCDA-R | Concurrent Enrollment – regulation | 2 nd reading |
| IJ | Instructional Resources and Materials | 2 nd reading |

| | | |
|---------------------------------|---|-------------------------|
| IKE | Ensuring All Students Meet Standards | 2 nd reading |
| IKF♦ | Graduation Requirements | 1 st reading |
| IMB | Teaching About Controversial Issues... | 2 nd reading |
| IMBB | Exemptions from Required Instruction | 2 nd reading |
| GCCAB | Instructional Staff Emergency Leave | 2 nd reading |
| IA | Instructional Goals and Learning Objectives | REPEAL |
| IGA | Curriculum Development | REPEAL |
| IGD | Curriculum Adoption | REPEAL |
| IGD-E | Curriculum Adoption – exhibit | REPEAL |
| IGF | Curriculum Adoption Procedures | REPEAL |
| IHAC | History and Civil Government Education | REPEAL |
| IHAE | Physical Education | REPEAL |
| IHAMB | Family Life / Sex Education | REPEAL |
| IHAMB-R | Family Life / Sex Education Exemption | REPEAL |
| IHAMC | HIV / AIDS Education | REPEAL |
| IHAMC-R | HIV / AIDS Education Exemption Procedure | REPEAL |
| IHBD | Compensatory Education (Title I) | REPEAL |
| IJJ | Textbook Selection and Adoption | REPEAL |
| IJJ-R | Textbook Selection and Adoption – reg. | REPEAL |
| IJK | Supplementary Materials Selection & Adopt. | REPEAL |
| IJL | Library Materials Selection & Adoption | REPEAL |
| IJNDB | School Web Site Publishing | REPEAL |
| IJNDB-R | School Web Site Publishing – regulation | REPEAL |
| IKAB | Report Cards / Progress Reports | REPEAL |
| IL | Evaluation of Instructional Programs | REPEAL |
| ILBA | District Program Assessments | REPEAL |
| ILBB | State Program Assessments | REPEAL |
| IMA | Teaching Methods | REPEAL |
| IML | Classroom Safety Instruction | REPEAL |
| ♦ Required by law; † New Policy | | |

- E. Approval of District Unified Improvement Plan (UIP)
- F. Approval of Directors and Kindergarten Teachers for 2016-2017
- G. Approval of Supplemental Budget for 2015-2016
- H. Approval of office supply donation of approximately \$500 from Skanska

A motion was made by Dee Prock and seconded by Vangi McCoy to approve the Action Items as presented.

Discussion: Ms. McHenry asked about the Dean of Students job description, policy GDA-E21. She had sent this policy to the board to ensure we don't have controversy regarding this position. She would like the job description to meet the qualifications. Mr. Cooper said the policy is verbiage of state law per CASB and he asked them to ensure we're legal; we are. The person put in place for the job description has to have the qualifications in place by the end of the year they're hired. BOCES does provide a credentialing program. Ms. McHenry would like this added to the policy; therefore if something comes up, the policy can be referred to. After discussion, the job description can stay as is, but the qualifications need to be reviewed, looked at and supplemented. This will be done at the next policy meeting

**Appropriation Resolution
GENERAL FUND**

Source of funding — Temple Hoyne Buell Foundation BFF Grant

REVENUE:

| | |
|------------------------------|-------------|
| 10-000-00-0000-1936-000-1936 | \$15,000.00 |
| | \$15,000.00 |

TOTAL REVENUE

EXPENDITURES:

| | |
|------------------------------|-------------|
| 10-100-10-0010-0100-201-1936 | \$ 5,000.00 |
| 10-100-10-0010-0221-201-1936 | 70.00 |
| 10-100-10-0010-0230-201-1936 | \$ 905.00 |
| 10-100-10-0010-0600-000-1936 | \$ 9,025.00 |

| | |
|--------------------|-------------|
| TOTAL EXPENDITURES | \$15,000.00 |
|--------------------|-------------|

APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Education of Dolores School District Re-4A in Montezuma County that the additional amount of \$15,000.00, as shown above, be appropriated to the General Fund for the program year beginning July 1, 2015, and ending June 30, 2016.

**Appropriation Resolution
GENERAL FUND**

Source of funding — Colorado RTTT School Readiness Funds

REVENUE:

| | |
|------------------------------|----------|
| 10-000-00-0000-4000-000-5412 | \$581.75 |
| TOTAL REVENUE | \$581.75 |

EXPENDITURE:

| | | |
|------------------------------|---------------------|----------|
| 10-100-10-0010-0602-000-5412 | Childhood Readiness | \$581.75 |
| TOTAL EXPENDITURES | | \$581.75 |

APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Education of Dolores School District Re-4A in Montezuma County that the additional amount of \$581.75, as shown above, be appropriated to the General Fund for the program year beginning July 1, 2015, and ending June 30, 2016.

Votes: McHenry-aye; Prock-aye; Vass-aye

A motion was made by Dee Prock and seconded by Vangi McCoy (via phone) to approve John McHenry as the MS Science/RtI Teacher.

Votes: McCoy-aye (via phone); McHenry-abstain; Prock-aye; Vass-aye

XIII. DISCUSSION AMONG BOARD MEMBERS

- A. Schedule special meeting for budget approval – June 23rd, 2016? (possible Action item)
After discussion, a motion was made by Joye McHenry and seconded by Dee Prock to approve scheduling the special meeting for budget approval for June 21, 2016, at 5:30 p.m.
Votes: McHenry-aye; Prock-aye; Vass-aye
- B. Set June policy meeting (possible Action item)
After discussion, a motion was made by Dee Prock and seconded by Joye McHenry to approve scheduling the June policy meeting for June 9, 2016, from 5:00 to 7:00 p.m., with the board meeting to follow at 7:00 p.m.
Votes: McHenry-aye; Prock-aye; Vass-aye

- C. Graduation Ceremony, Saturday, May 28th, 2016, at 10:00 a.m. – Ms. Vass reported this is mandatory. Mr. Cooper reported the awards ceremony is the night before, May 27th. Ms. Huffman reported 8th grade continuation is May 31st. Ms. Huffman will send a calendar of end of year events to the board.
- D. Growing Together Summit – June 6th-8th, 2016, at Fort Lewis College – Ms. Vass reported the board attendance is typically the first day.

XIV. ADJOURNMENT was at 8:37 p.m. The next Board meeting will be held on Thursday, May 12th, 2016, at 6:00 p.m.

Quinn R. Vass 5-12-16
Board President Date

Deanna E. Saulsen 5-12-16
Board Secretary Date