

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR JUNE 7th, 2017
BOARD MEETING

Regular Board Meeting
Professional Development Room

June 7th, 2017
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:02 p.m. on June 7th, 2017.

- II. ROLL CALL - Members present were: Rebecca Frasier, Vangi McCoy, Dee Prock, Deanna Truelsen and Linnea Vass. Scott Cooper, Superintendent, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, Chris Trusler, Athletic Director, staff and community members were also in attendance.

- III. PLEDGE AND MOMENT OF SILENCE

- VI. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
The April 27th, 2017, special board meeting, and the April 13th, 2017, and May 11th, 2017, regular board meeting minutes were approved as presented.

- VII. CELEBRATIONS
Mr. Trusler reported HS graduation and operation graduation were successes.

- VIII. CITIZENS TO ADDRESS THE BOARD
 - A. Bullying policies and procedures - Steve Nowlin
Mr. Nowlin reported having received the antibullying agreement from Mr. Cooper. He feels it's a step in the right direction. He feels the parents and community need to be more involved. He reported attending the Safe Schools Conference a couple months ago. He gave the board handouts from the conference. He would like to participate in the suicide prevention discussion later on in the agenda. Suicide is a community problem, not just a school campus problem.
Officer Van Bibber - He feels strong administrative support is crucial to the success and health of our students. Only he, Sheriff Nowlin and Mr. Gallaher attended the Safe Schools Conference a couple months ago. He's glad he attended, but he doesn't make policy. Ms. Huffman would like formal training for staff to be brought to the Dolores district with this topic and on restorative justice.
Van Bibber also expressed his concern regarding the dress code not being followed at the end of the year. He feels the dress of Dolores students was not appropriate, distracting and devalues the students. It being allowed to occur did not present a good image of the students. Ms. Huffman reported the dress code didn't go away; the last week to two weeks of school is always a struggle. She personally addressed 10 in the last week of school, but it's difficult. Van Bibber expressed his desire for zero tolerance; students will know their boundaries, and therefore, should be held accountable. A structured learning environment should be maintained. If the rules aren't going to be enforced consistently and until the end, bigger problems will result.
Ms. Truelsen reported violations of the dress code started sooner than the last week of school, as she had students coming in to her restaurant for lunch dressed out of dress code. Ms. Huffman would like input from the kids on how to address the issue and bring them in to work on solutions.

Mr. Trusler reported that Bri Suckla won the rodeo state championship in breakaway roping. He shared the new athletic handbook with the board. Big difference: Focused around eligibility; Thursday an e-mail is sent to students with a D or F, 6th through 12th grades; gives them the weekend to communicate

with the teachers and get their grade up. Eligibility still runs Mondays at 3:00. Athletic trainers: Services no higher than \$3,000. Last year they came once a week and covered fall and winter game sports. This year, they performed two clinics a week and coverage for all home events. 460 treatments were performed for the 2016-'17 school year, valued at approximately \$11,000. He would like the district's contribution to stay at the \$3,000 level; an athletic fee increase that will go towards enhanced costs for the trainer. He has talked to the Booster Club about providing funds to the trainers. He would also like each sport to contribute \$100. He feels that will bring in about \$8,500-\$9,000 total. The current model would remain the same, us sharing the trainer with Mancos. Mercy is asking for \$9,500 for next year; Mr. Trusler feels that can be negotiated.

Ms. Frasier asked about Dove Creek and Cortez; Mr. Trusler reported Dove Creek does not have a trainer; Cortez does, but he doesn't know the details. Current MS fees are \$30, to be increased to \$40; HS is \$45, to be increased to \$55; the max is \$170, to be increased to \$200. We would still be lower than area districts. Treatments have increased, and Mr. Trusler feels the kids have responded well, having someone to talk to about their injury.

Mr. Cooper reported \$3,000 of the \$8,500 to \$9,000 is in the proposed budget already.

Ms. Frasier asked how long we've had trainers; Mr. Trusler reported since 2015.

IX. STRATEGIC PLAN UPDATE

- A. Strategic Plan #1: Student Success! - Mr. Cooper reported in the board packets there is NWEA data from Mr. Livick and the elementary school.
- B. Strategic Plan #2: Student Centered Culture – None.
- C. Strategic Plan #3: Student First Financing – Ms. Jones reported on the preliminary funding, based on the average pupil count of 687.9. Estimated revenue approx. \$6,824,000. She included everything everyone has asked for. Expenses are approx. \$7,336,000, which equals a deficit of about 312,000. Ms. Jones listed the new items committed to or suggested. The infant/toddler program is full; their budgeted payroll benefits are 103,000, which is 3,000 over budget. Athletic/Activities budget: Approx. \$316,000. Four programs that used to be grant funded that are coming out of the budget: BFF (transition pre to K) \$12,000; summer lunch \$2,000; School to Farm 9,600; Four Corners Recycling 500.

Ms. Jones broke out new items in red. There are some changes since last month, she needs direction from the board. This budget year reserves were not used, even though the year started with 500,000 in the red. Budget adjustments and staffing cuts were done all year to save money, considering the lower October pupil count of a loss of about 56 students. Ms. Prock commented that if the lower pupil count continues to be a trend, programs may need to be looked at to be cut. Ms. Frasier feels it depends what the dip into reserves is for; if it's to sustain ongoing costs, that could be an issue and needs to be watched.

Mr. Cooper feels overall this is a positive preliminary budget; thanks to Ms. Jones for her work. Ms. Frasier thanked Ms. Jones for her time. She asked if there's a way to get the programs that were formerly grant funded down further to save money; Mr. Cooper doesn't feel that's an option, he feels we can afford everything within the budget currently. Ms. Frasier inquired of the sponsors line item; Ms. Huffman reported that those are extra duties that staff are performing, i.e., teaching additional classes beyond contract, teaching PCC classes, NHD, Science Fair, to name a few; Ms. Huffman has a list of all sponsors. The elementary doesn't have the same amount of sponsors, however, they're asking for the same amount as the secondary; Ms. Frasier would like to know why. Ms. Huffman asked for an increase last year; Mr. Livick reported he's compiling his list, since sponsors have trickled down to the elementary. Ms. Jones doesn't think the elementary will be as high, but she doesn't have a final figure yet. Some examples: Stipend for Ms. Milligan for asst. AD; Ms. Stark teaching two classes outside regular contract; Graduation sponsor; class sponsors; DLCS. Basically, every MS/HS teacher got a stipend for extra duties, per Ms. Jones.

Ms. Prock suggested all board members meet with Ms. Jones individually to learn more after reviewing the budget. The budget needs to be adopted on June 27th. Ms. Frasier asked for recommendations from Ms. Jones; Ms. Jones has never worked somewhere where there's a deficit and she's not comfortable with it. She feels the budget should balance.

Ms. Vass asked about the athletic budget of 312,000; how much is raised? Ms. Jones said it's strictly general fund; the activity fund is a separate figure. Mr. Trusler outlined the staff expenses for the athletic department. Each sport raises funds to contribute to their own extra travel and expenses.

Ms. Truelsen reported part of the BEST grant requirements was to provide recycling at the school.

X. SUPERINTENDENT REPORT – Mr. Cooper introduced Ms. Grazda and Ms. Anliker, up for approval tonight.

(Break taken.)

Mr. Cooper handed out the master plan for school based health clinic. The grant will be submitted next Wednesday. The district should know by October if they're awarded the grant. The proposal for the clinic is to be at the south end of the campus, attached to the 6th grade wing.

Ms. Jones asked who is applying for the grant; Mr. Cooper reported Dolores is, not SWOS. The clinic will be school based but can operate independently with its own entrance and facility. Ongoing costs for the facility are our responsibility; staff is the responsibility of SWOS. Supplies is an unknown. Ms. Frasier asked about the yearly expense for the clinic; Mr. Cooper will research the issue and get back to the board. Surveys will go out to parents in August to see if the facility will be utilized and what it would be utilized for. Surveys can also go out to the community. The clinic will only cover people to the age of 21.

XI. ACADEMIC REPORT

A. Elementary – Mr. Livick reported his staff taking tours of project based and evidentiary based school programs.

The elementary is committed to mental health, hiring a counselor and a social worker. There is a grant in the works for two more social workers districtwide. One of the social workers will be teaching three classes a day; she has classroom teacher experience.

Ms. Frasier does not remember approving the second counselor/social worker position. Mr. Cooper gave the history of the counselor position; March/April was the shift from counselor to social work advertising, only having one counselor application. Mr. Cooper also feels social workers are better networked to help counsel in the schools and have more experience for home visits and community services. Ms. Frasier said nothing was ever approved; it was discussed, but not approved. Ms. Prock remembers Ms. Finch's position was still going to be present, she would drop down in hours and help train a new person over the next year, with her remaining part time. Mr. Cooper reported the new position doesn't need to be approved; the positions will be approved tonight. Ms. Frasier reported it's her understanding a new position does need to be approved. There was a board discussion in February before advertisement, but it was just for the one position to the elementary school, with Ms. Finch remaining. Ms. Finch is no longer remaining, therefore the two positions need to be filled, per Mr. Cooper. Ms. Frasier feels there needs to be approval, not just a nod of blessing.

Mr. Cooper feels with the mental health need of students, these two positions are highly valuable. Ms. Vass feels having two people serving the elementary students is needed; Ms. McCoy concurs. If it doesn't work out, things can be reevaluated. Ms. Frasier feels that once things are put in the budget, they are hard to cut out of the budget. She feels a newly created position needs to be preapproved. Ms. Jones said there should be a job description for the position, and right now there is not one for the social worker. Mr. Livick disagreed, saying he sent out the job description when the advertisement run. Ms. Truelsen reported the job description would have to be approved. Ms. Frasier asked how can the position be approved without an updated and completed job description; Ms. Prock reported they've done that in the past. Mr. Cooper suggested putting these job descriptions on for the June 27th policy meeting. Ms. Huffman reported the student to school health professional ration is about 271 students to one professional. Mr. Cooper reported they can be approved as counselors tonight; he believes two professionals should and need to be hired and that's his recommendation.

Ms. Huffman reported a counselor doesn't need to be licensed because their scope doesn't include mental health services; it includes identifying a student that needs those services and referring them out. A school social worker does need the suicide prevention training; one of the social workers up for approval tonight does have that training.

Ms. Frasier asked about counselor needs offered through the clinic; Mr. Cooper reported the social workers can refer to the clinic. Mr. Livick reported that 61% of students referred for additional mental health services do not go. The school based clinic can help with this also, as well as school social workers.

B. Middle School

C. High School – Ms. Huffman discussed MS and HS earlier.

XII. BOARD REPORTS AND REQUESTS

- A. Student Government Report – None.
- B. BOCES - Ms. McCoy reported their meeting was last week. SWAP program was discussed, along with a presentation from two psychologists. The budget was discussed.
- C. District Accountability (WISCAT) – Mr. Cooper reported Ms. Snow resigned; they're hoping to find another leader come this fall. It's been a productive advisory team. Recruitment for this team will be discussed at the upcoming board retreat.
- D. Legislative Network Reports - Ms. McCoy reported attending the It's About Kids retreat tomorrow, so she'll have quite a bit to report next time.
- E. Board requests for agenda items, information, etc. – Ms. Frasier would like a weekly superintendent report from Mr. Cooper on current events; Mr. Cooper will send that to the entire board.
- F. Advocacy – None.
- G. Town Board Report – Ms. Truelsen reported a couple months ago the apple orchard folks have received permission to put an orchard at the park where people camp for River Fest. River Fest is this weekend.
- H. Other Information - None.

XIII. ACTION ITEMS

- A. Approval of June bills and financial statements for period ending May 31st, 2017
- B. Approval of minutes for the April 27th, 2017, special board meeting, and the April 13th, 2017, and May 11th, 2017, regular board meetings

C. Personnel: **Approval of:** *Fourth Grade Teacher: Sharon Grazda
High School Head Cheer Coach: Alexis McClain
Preschool Teacher: Brittney McCormack
Infant / Toddler Teacher: Renee Craft
Infant / Toddler Para: Amy Gordanier
Preschool Para: Michael Hobbs
Secondary Art Teacher: Thomas Joyner
Middle School English Teacher: Jordan Fenner
Sixth Grade Teacher: Glen Smith
Elem. Social Worker: Catherine Anliker
Elem. Social Worker: Allison Taylor
Substitute Teacher: Kaitlyn Howerton*

Resignation of:

*Bus Driver: Gary Unrein
MS/HS Wrestling Coach: Dane Gallaher*

D. Policies:

CODE	TOPIC	READING
DJCA	Purchasing Procedures	1st reading
DJCA-R	Purchasing Procedures – regulation	1st reading
GCBA-E2	Extracurricular Pay for Coaches	review
JICDD	Violent and Aggressive Behavior	2nd reading
JICDE	Bullying Prevention and Education	2nd reading
♦ Required by law † New Policy		

- E. Approval to participate in the November 7th, 2017, Coordinated Election
- F. Approval of Laurie Arnett as the designated Election Official for the 2017 election
- G. Approval for the classified staff for 2017-2018
- H. Approval of the Athletic Handbook for 2017-2018

A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the Action Items as presented.

Discussion: Ms. Frasier would like to table or pull out the additional social worker position, as well as the GCBA-E2 as a separate vote. Ms. Frasier reported that the packet Mr. Cooper sent out showed Ms. Taylor's position as already being board approved, in the recommendation for hire, "new position approved by board." Mr. Cooper would recommend Ms. Anliker's position be pulled out, since she was the second social worker hired, as well as Policy GCBA-E2. Mr. Cooper suggested the board approve

the rest, and further discussion can take place on the two items pulled out. Ms. Frasier would like more information on costs to the district for both of these items.

Ms. Vass has not had a chance to read the Athletic Handbook; neither has Ms. Prock. It was recommended to pull that out as well and vote on it at the June 27th meeting. Everyone will have a chance to read over it and ask any questions they might have.

A motion was made by Rebecca Frasier and seconded by Dee Prock to pull the approvals for Allison Taylor, Policy GCBA-E2 and the Athletic Handbook out for a separate vote.

Discussion: Mr. Cooper was recommending Ms. Anliker be pulled out, being the second one hired. Ms. McCoy said they were both recommended by Mr. Livick on the same day, and Ms. Taylor's recommendation for hire said it was a new position approved by the board; whereas Ms. Anliker's position was replacing Ms. Finch's.

Votes: Frasier-aye; McCoy-nay; Prock-aye; Truelsen-nay; Vass-nay

Mr. Cooper suggested the 2017-2018 Athletic Handbook should still be pulled for approval at the June 27th meeting so as to give all board members adequate time to review the changes.

A motion was made by Dee Prock and seconded by Vangi McCoy to pull the approval for the 2017-2018 Athletic Handbook, putting it on for approval at the Jun 27th, 2017, board meeting.

Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye

A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the Action Items as presented, with the above motions and changes.

Votes: Frasier-nay; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye

XIV. DISCUSSION AMONG BOARD MEMBERS

A. Set Special Meeting? (Possible Action Item)

After discussion, a motion was made by Vangi McCoy and seconded by Deanna Truelsen to have an Executive Session only meeting regarding legal matters on June 20th, 2017, from 5:00 to 6:00 p.m.

Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye

- B. Guidelines For School Based Suicide Intervention - Mr. Nowlin has questions and concerns regarding who is going to do the suicide risk assessments; Ms. Huffman reported it will be Access or the school social worker. The low level suicide risk assessments will be done with school administration, going through a checklist provided for mental health first aid. If there's any indication the student could be suicidal, a referral is made, depending on who is available. Having properly certified folks on staff would be ideal. Mr. Nowlin wants to know how those threats are taken seriously; nowhere in the guidelines and protocols is the sheriff's department notified. Ms. Huffman said she'll have to look at it more carefully; Ms. Finch developed this protocol and she thought law enforcement was listed as being notified.

Mr. Nowlin reported that the majority of parents do not follow through with mental health recommendations for their kids. Intervention does not require a report. Temporary custody can be done for the protection of the child, with a court order being done after the custody is taken. Ms. Huffman doesn't want law enforcement to think the district is not willing to work with them. Who do they notify and when? Mr. Nowlin said notify, him, Officer Van Bibber or other law enforcement personnel. They have folks on staff. District protocol is to call dispatch, give contact info for parents, and law enforcement can facilitate that when school is not in session. During school, the student will be confined and secured, ensure their safety and Van Bibber will be the contact with the parents.

Mr. Nowlin would like law enforcement to be notified concerning all risk assessments, light, medium and high. Ms. Prock asked when is the volume too high? Is it a true emergency? Will too much

volume change the reaction in the future? Mr. Nowlin reported it's already large and growing. Ms. Huffman said along with take immediate action, contact law enforcement should be added. Law enforcement will contact social workers and inform them there's been a reported threat to a child, there may already be open cases on that family that the school and law enforcement aren't privy to. Ms. Huffman confirmed all risks will be reported to law enforcement; law enforcement will take the information the district has gathered, contact the parents, and then determine if CPS needs to be contacted, as well as reporting to the social workers. Ms. Huffman added contacting law enforcement under No. 2; it will also be added to the student and staff handbooks.

Communication is key amongst all professionals. Safety of the kids is paramount.

C. Elementary & Secondary Handbooks (Possible Action Item)

It was decided that the board should review these and put them on for approval at the next board meeting.

D. Concurrent Enrollment Policy IHEDA

Ms. Huffman wants to be sure that everything is aligned. They are reviewing the policy and will bring forth recommendations for changes to the board. Student fees will be evaluated and adjusted, along with adding to the policy that parents are required to attend a meeting at the beginning of the school year if their child is planning on taking college classes. This will be further discussed and evaluated at the August meeting.

XV. ADJOURNMENT was at 8:55 p.m. The next board meeting (special) will be held on Tuesday, June 20th, 2017, at 5:00 p.m.


Board President Date 8-10-17


Board Secretary Date 8-10-17