

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR FEBRUARY 8th, 2018
WORKSHOP and BOARD MEETING

**Workshop
Professional Development Room**

**February 8th, 2018
5:30 p.m.**

- I. DISCUSSION
 - A. The Superintendent Evaluations were discussed from 5:30 p.m. to 5:55 p.m.

**Regular Board Meeting
Professional Development Room**

**February 8th, 2018
6:00 p.m.**

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:01 p.m. on February 8th, 2018.
- II. ROLL CALL - Members present were: Casey McClellan, Vangi McCoy, Kay Phelps, Dee Prock and Deanna Truelsen. Scott Cooper, Superintendent, Doreen Jones, Business Manager, staff and community members were also in attendance.
- III. PLEDGE AND MOMENT OF SILENCE
- IV. APPROVAL OF AGENDA

A motion was made by Deanna Truelsen and seconded by Casey McClellan to approve the agenda with the additions.
Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye
- V. CELEBRATIONS/PRESENTATIONS

Dr. Cooper reported Teddy Bear Preschool and the Infant/Toddler center are gaining attention; CO Department of Ed is sending a crew out to film a documentary about the program. CO Education Initiative also want to do a documentary. Both crews are coming on February 27 to begin filming.
- VI. CITIZENS TO ADDRESS THE BOARD
 - A. Operation Graduation Request – Tel Hamilton is seeking permission to do a fundraiser at the beginning of March for an alumni basketball game at the HS. The funds raised will be used for a successful Operation Graduation. Tentative date is March 9, but is subject to change.
A motion was made by Vangi McCoy and seconded by Kay Phelps to approve the Operation Graduation alumni basketball game.
Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye
 - B. San Francisco Trip approval – Dr. Cooper reported Mr. McHenry is taking middle school students to San Francisco the last week of March, out of state, over 300 miles, requesting board approval. It's a science related trip. They're exploring fundraisers for the trip.
Mr. McHenry, 8th grade MS science, is asking permission to take MS students to CA for spring break through the World Strides Organization; it's a science based trip, traveling to CA, Yosemite, Redwood Forest, Science History Museum, Monterey Bay. Six students have signed up. Leaving March 23, for a five-day trip, they will miss four days of school, possibly five. It was originally scheduled for what he thought was spring break, but there was a mix-up in the calendar. Fundraising opportunities have been made available for those that need it.
A motion was made by Deanna Truelsen and seconded by Casey McClellan to approve the Middle School Science Based San Francisco Trip.
Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye
Mr. McHenry will come back and share the experience of the trip, along with his students, at a future board meeting.
 - C. Calendar concerns – Eddie Malloy, a district staff member, is asking the board to table calendar approval until all classified staff have an opportunity to have a vote and say on it. He passed out information from other staff to the board as well.

- D. Concerns – Rene Strine thanked the board for the opportunity. She works in the cafeteria and is a paraprofessional in the school library, employed five years with the district. She has concerns regarding the proposed calendar; the paraprofessionals, transportation, food service and maintenance departments were not part of the latest survey. Please table discussion of the approval of the final calendar until all departments and paraprofessionals have been given the opportunity to have input, they have a voice and would like to be heard.

Rocky – Dolores Chamber of Commerce, Cortez Chamber of Commerce, annual banquet, March 10, in part funds scholarships for Dolores graduates. It's a Sci Fi soiree, all are invited. \$30/ticket, \$50/two, \$150/table.

A motion was made by Casey McClellan and seconded by Kay Phelps to move XIV. Discussion among board members/action items up under VI. citizens to address the board.

Discussion: Ms. Truelsen said it was not brought up earlier in the approval of the agenda and it should have been done then; Dr. Cooper concurred, however leaves the decision to the board. Ms. Prock has no objection to the move.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

VI. DISCUSSION AMONG BOARD MEMBERS/ACTION ITEMS

A. School Based Health Clinic

A motion was made by Casey McClellan with no second to move this discussion into executive session because of potential legal issues which he can explain further in executive session. Motion fails.

Mr. McClellan does not feel comfortable talking about his concerns outside of executive session, so he will not add anything publicly. Ms. McCoy reported getting positive feedback regarding the opportunity to have a school based health clinic, increasing student attendance and achievement, being seen within a year of the clinic being built.

Ms. Truelsen has heard concerns regarding availability of contraceptives; however, she would rather students get professional guidance rather than over the counter birth control, even if it is for acne issues. Students need education.

Dr. Cooper reported breaking ground by spring break.

Ms. Phelps is excited, feeling students will be supported in more ways than academics.

Ms. Prock is excited about it, and enthusiasm from the community has been positive, with many people wanting it.

- B. 2018-2019 School Calendar (Action Item) – Dr. Cooper reported he's been working on this for four months; surveys went out, a committee was formed, he feels everyone has been contacted and reached out to. Everyone was contacted in the first round of surveys; they started with five or six and are down to two now. They were originally posted in front of the schools with voting boxes, as well as going out via e-mail and on the website. At last month's board meeting this was tabled and moved for approval to this month. A couple of the calendars have been retooled since then; bus routes need to be kept in mind. Discussion ensued on the current calendar and bell structure compared to the proposed.

The final two calendars were sent out to professional staff, classroom teachers, who Dr. Cooper feels are the most effective for increasing student achievement; he wants to give them priority. Dr. Cooper reported the younger teachers want the four-day week, wanting to have more family time; while older teachers like more contact with students. Dr. Cooper reported again on teacher crisis in CO, using this as a basis to cater more to teachers.

Ms. McCoy asked the difference in actual time, 150 versus 163 days? Time is added at the end of the day, making the day longer, what's the actual difference? Dr. Cooper said both are pretty close to each other, meeting the 1,080 hour student contact time. Mr. McClellan reported the votes per calendars don't match the final two calendars, citing percentages provided to the board re the surveys. Mr. McClellan also feels the community was completely left out when pooling feedback. Dr. Cooper said the latest drafts only went to professionals; Mr. McClellan said they answer to the community.

Discussion ensued on the benefits of cutting back contact days with students, regardless of student contact hours, student achievement scores, etc.

Ms. Phelps looked through all of the teacher responses, expecting to find more about retention and recruitment; rigor, quality and quantity were mentioned by a number of teachers. Staff will benefit from more prep time, more time with their own families, etc.

Ms. McCoy asked about the classified staff concern not having as many hours thereby decreasing their income; Dr. Cooper reported everyone will get a raise next year to get to the mandatory minimum wage and steps and hourlies will be increased thereon. The focus of this schedule is being done to increase student achievement and Dr. Cooper feels a four-day week will do that.

Ms. Jones reported the salary schedule is based on 181 contract/teacher days; therefore, if days are dropped, does the pay scale drop down? Double step is not going to make paras equal to what they are this year, they will be short. Mancos has done nine-hour days, teachers/paras work every other Friday, so in the end they don't lose much money. It's not an easy system to set up but that's what they had to do to keep their classified staff happy and aren't short changed. They also took away leave days for some of the certified staff to save money. Teachers work 7:30 to 4:30 in Mancos, and they cut back on their prep days at the beginning of the school year. Mancos also provides a funded kid camp for parents that are working.

Dr. Cooper said we don't need to do it like Mancos; a substantial raise has to be done for classified staff, he's not in favor of short changing teachers for prep, they will already be here and they need to be paid for that; his proposed calendar already provides for that. Ms. Jones wasn't informed contract styles would be changed to make up for the monies earned by all staff. Dr. Cooper recommends the 150-day calendar.

Ms. Strine: She loves her job and she is a professional, deserves a say. Tell her when to come to work and she'll be there.

Ms. Prock suggested these last two drafts go out for a final vote to everyone. Needs to be set by spring break. Ms. Phelps said the CDE four-day week manual should be accessible to public. Ms. McCoy feels four-day weeks are beneficial.

Calendar decisions are tough and emotional. Ms. Truelsen would like some time to read the comments and information before a decision is made. Discussion ensued on getting community support and offering options, no matter what calendar is chosen.

Audience: Why did Cortez go back to five-day? Admin decision.

Audience: Lunches bought are down in numbers, so decline in enrollment or just more kids eating from home?

A motion was made by Deanna Truelsen and seconded by Kay Phelps to table the calendar decision until next month.

Discussion:

Audience: More information needs to be provided to make educated decisions. Never done a four-day week in her or her kids' lives. If another survey is put out, all information should be included, she learned a ton being here tonight, and others should have that opportunity. Projects worked on in the last six months, people are concerned about involvement. When folks are left out, they feel they are not valued and will become disgruntled.

Audience: 18 years working for district; at elementary, kids are wiped out by the 3:35 time, how will 20 minutes provide a better education for elementary students? Many certified teachers at the elementary she works with feel the same way that couldn't be here tonight.

Ms. Phelps said fighting fatigue in young kids is rough. How are younger students in Mancos faring with the longer days? Ms. Jones hadn't asked about that specifically.

Audience: Even though Dove Creek is doing four-day, it doesn't seem too successful.

Ms. Prock said four-day week is popular across the state and country and they are successful elsewhere.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

C. Set Policy Meeting

After discussion, a motion was made by Vangi McCoy and seconded by Casey McClellan to set the policy meeting for April 4, 2018, from 5:00 to 7:00 p.m.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

(Break taken.)

SRO Report – Moved up – SRO Green said Nowlin apologizes he can't make it tonight for personal reasons.

SRO Green reported being busy at the school. She is researching the street placards for school zones and drop-off lanes, clearly marking intersections going down Central and clearly marking the drop-off lane. It's a work in progress. In the last month, five suicide assessments at the elementary; one at the HS; she did one threat assessment; she's issued three summons, one a minor in possession; one a hit and run; and one a harassment. She is going to get with principals to send out weather alerts re bad roads, they'll go out in next week.

She reported a lot of fake snapchat accounts are being created; parents, please educate your kids about social media. It's very easy for people to mock and copy profiles because kids put so much information out on the internet. Kids, change your privacy settings, etc. If there is a fake account made, don't respond; tell them it's being brought to law enforcement, talk to SRO during school hours, block them and report it to the social media site. More parents monitoring what kids are doing on social media will deter cyber bullying. It's untraceable and can't be prosecuted.

- D. Transportation Building Project (Action Item) – Dr. Cooper reported this has been on the agenda for awhile; last month he recommended to move forward with a standalone facility and the Weminuche bid. That was tabled so members could do a tour and some research. He would like a decision tonight so the project and build can move forward. \$500,000 has been transferred from the general fund.

Mr. McClellan passed out some information to the board, an estimate for budgetary purposes only to add on to the existing building, provided by Case; he sees the need, no doubt, but he's concerned about spending too much money, and a brand new build will cost more. To build a 4800-square foot shop for wash bay, shop and mechanic's area, he'd like to look at saving some money.

Dr. Cooper asked why Case didn't bid when this was open in the fall? Unknown. Ms. Truelsen said three bids have already been accepted.

Mr. McClellan reminded the board this was discussed previously, it was decided to reject the bids, the project guidelines and requirements would be relooked at, reposted on the website, with the options being looked at of proceeding with a brand new building or adding to the existing structure. Any company can come back and rebid if this is opened back up for rebidding.

Larry reported in the budgetary information Mr. McClellan provided, there is no provision for an office, breakroom, lighting, floor drains, sand trap, septic for bathroom, etc., and those costs could drive up the estimate.

Ms. Jones reported that the three original bids came in so far apart because it was a design build; everybody then had their own opinion on what was needed versus discussing specifics with the district. Some bids contained things that were not needed.

Dr. Cooper reported saving 10 years for this type of project in reserves. Last two years have known this project would be needed. Dr. Cooper would like to build something adequate for long term, for growth, done right; be proud of, a standalone facility. In his experience add-ons can be problems, running into things you wouldn't expect. New buildings, you know what's coming. Mr. McClellan disagrees, adding on is always an option and can be cheaper. All option should be looked at without rushing into a decision. He's most concerned about spending \$500,000, when the most important thing needed is a shop. We don't know what next year's going to look like, should be a little bit more conservative.

Ms. Phelps asked if the 10 requirements and recommendations are all met; Mr. McClellan suggested they be added to the requirements of the bid before being put out again.

Discussion ensued on what's currently there, how buses are lifted to be worked on, the size of the bays, etc.

Larry asked the interior wash bay be mandatory because of ice buildup outside during the winter; it can be dangerous. Mr. McClellan suggested changing the setup a bit and having an add on of 60 x 60, and then it can be added on to in the future.

Dr. Cooper would like a decision moving forward with Weminuche or resend for bid. Mr. McClellan reminded Dr. Cooper the Weminuche bid is off the table based on previous discussion. He feels the Weminuche bid is too high and was done hastily.

Ms. Jones stated when she spoke to the low bidder, it was stated that they could come down about 100 to 150,000 from the original bid of 663,000; nothing in writing, this was just verbal; so actually \$500,000 is not what the current cost is that is proposed.

A motion was made by Casey McClellan to come off the existing building, heading north, build wash bays, build something a bit smaller in the interest of saving money, size 60 x 60, get a new set of numbers, either budgetary, or have it designed and put out to bid.

Discussion: Ms. Phelps is interested in being fiscally responsible, but if Mr. McClellan is suggesting building on, she doesn't feel she has enough information to vote for add on versus standalone. Mr. McClellan said they're not voting on that right now, just voting on adding on and moving forward. Mr. McClellan asked the audience, is it generally less expensive to add on versus a new separate build; answer, almost always cheaper to add on.

Ms. Prock suggested adjusting the motion, get a clear bid for what is needed, to include an add-on option, structure being sound, don't specify size, a bid that adds on to the structure that incorporates needs and wants and could be used for 50 years.

The board already has a general idea of what the standalone building is going to cost; a motion being made should have language to pursue bids on adding on to the existing, so that the board can then get the information and pursue an educated decision. Can the existing structure be built onto soundly?

Mr. McClellan feels the building can be added on to. Ms. Phelps brought up issues with concrete, those are not fully known.

Ms. Prock is not confident with the budgetary estimate that Mr. McClellan presented, she needs more, if adding on is going to be pursued.

Motion fails.

A motion was made by Casey McClellan to explore the option just discussed, come off the existing building to the north, look at putting together plans for a 60 x 60 building that would be attached to the existing building, for the purpose of sending those plans out to bid.

Discussion: Ms. McCoy still feels it's too specific with size. Mr. McClellan said a size is need for plans; it can always be added onto in the future. Ms. Prock, she wants to build something useful and needed for the district. Mr. McClellan feels if that's the only criteria, then it can actually be something smaller. Dr. Cooper would like the board to go with Weminuche or someone else making a new motion, with the original recommendation from January; Ms. McCoy said we don't have something in writing for less than \$500,000, though. What would be taken out of the original bid to reach the projected money spent?

Audience: If they can shave off \$163,000 from their bid, that seems questionable and needs to be explored further.

Audience: All have different ideas of wants versus needs. Money is being spent on the wrong things; let's focus on education. Want 60 x 80 or 40 x 60; need something smaller. Focus on what's important, teachers, students.

Dr. Cooper reminded everyone, this is one-time expenditure, this money can't be put into ongoing costs like salaries. If the financial picture looks good for one year, you can spend and know you'll recoup those costs. He said he's been working on this since the fall, working with Larry on the design, sending it out to bid, they received bids and he wants to move forward.

Mr. McClellan would like the project to be focused on what's needed. Larry feels a wash bay is necessary; safety of employees is paramount; two bays to work on buses.

Ms. Prock suggested having a design to put forth to bid. Discussion ensued on what the current bids included and what is needed/wanted, advantages of standalone versus add on, etc.

Motion fails.

A motion was made by Casey McClellan to get a set of plans for a 60 x 60 add-on to the existing building.

Discussion: Ms. Phelps said they need a set of criteria in order to send that out for the bids, that's what's missing, the need to start with the criteria. Dr. Cooper said there are drawings in the original bids; several others pointed out, though, they're all different design drawings because the project wasn't specific in its needs.

Dr. Cooper suggested someone make a motion to move forward with his recommendation to go with Weminuche. Ms. Phelps asked, if they move forward with Dr. Cooper's recommendation, they do

not know if the bid could be brought down to \$500,000 or less; Dr. Cooper said the motion could include a \$500,000 cap.

Audience: Bid was too much, how can they move forward with them? If they're going to negotiate with them, other bidders need to be given the option to adjust their bid as well. Ms. Prock agrees, that's why this discussion is being had. Dr. Cooper said they can enlist the help of an architect to draw something up and move forward from there.

Motion fails.

A motion was made by Kay Phelps to hire an architect, give them criteria for the building, whether standalone or add-on, three-bay, 60 x 60, with criteria developed for the project.

Discussion: Dr. Cooper suggested the RFP go out for architects, get three bids by March, they can decide which architect at that time, and then work with them on the design of what's needed for the building within a certain budget.

The above motion was amended as follows: A motion was made by Kay Phelps and seconded by Vangi McCoy to send out requests for bids to architects to design a standalone or add-on building with three bays, 60 x 60, with criteria developed within a \$300,000 budget.

Discussion: Ms. Jones read back her notes for clarification. All agree.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

VII. STUDENT GOVERNMENT REPORT – None.

VIII. DISTRICT ACCOUNTABILITY – MULTI TIERED SYSTEMS OF SUPPORT LEADERSHIP TEAM (MLT) – None.

IX. ACTION ITEMS (CONSENT AGENDA):

A motion was made by Dee Prock and seconded by Casey McClellan that the Board approve and adopt the recommended actions for the items on the consent agenda.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

A. Approval of February bills and financial statements for period ending January 31st, 2018

B. Approval of minutes for the December 14th, 2017, regular board meeting

C. Personnel: **Approval of:** *Fifth-grade teacher:* Kevin Vaughn
Substitute Teacher: Katrissa Rittenhouse
Resignation of: *Middle School Volleyball Coach:* Dave Hopicia
Custodian: Jeffrey Tunnick

D. Policies:

CODE	TOPIC	READING
ADF♦	School Wellness	HOLD
ADF-R	School Wellness –regulation	HOLD
DKC♦	Expense Authorization / Reimbursement	HOLD
JQ	Student Fees, Fines, and Charges	2nd reading
♦ Required by law † New Policy		

E. Approval of the following sites as designated places for posting notice of Board of Education meetings: the side windows at the entrances of the Preschool, Elementary and Secondary Schools, the outside display board at the District Office, and the Dolores School District website.

F. Approval of resolution authorizing the use of a portion of the beginning fund balance.

- X. STRATEGIC PLAN UPDATE/PRESENTATION – Dr. Cooper reported there are no presentations; in the interest of time, nothing to discuss.
 - A. Strategic Plan #1: Student Success!
 - B. Strategic Plan #2: Student Centered Culture
 - C. Strategic Plan #3: Student First Financing

- XI. SUPERINTENDENT REPORT – Dr. Cooper’s report is in the board packets, no discussion.

- XII. ACADEMIC REPORT – All reports are in packets, no discussion.
 - A. Preschool
 - B. Elementary
 - C. Middle School
 - D. High School

- XIII. BOARD REPORTS AND REQUESTS
 - A. BOCES – Ms. McCoy reported they meet next week.
 - B. Legislative Network Reports – Dr. Cooper reported a movement of support by educator’s for the superintendent’s new formula for funding education; it could adequately fund education for kids if it’s changed. Some legislators have signed on to it. Ms. McCoy reported on a family medical leave insurance program bill; probably won’t pass but it’s a nice thought. Continuing childcare contribution tax credit is up for renewal; of interest, legislation to create special district to help fund early childhood, meaning across districts and can do co-funding.
 - C. Town/County Board Reports – Ms. Truelsen reported two people running for mayor and 11 people running for board positions; it will be a mail-in vote in April. The Town has received applications for a new town administrator that they’ve been reviewing.
 - D. SRO Report – Done earlier.
 - E. Board requests for future agenda items and information, etc.
 Ms. Prock would like to move the executive session to another time; feeling last year was difficult, she felt rushed being it was so late at night. After discussion it was decided to move this to after the board linkages on February 22, 2018.
A motion was made by Deanna Truelsen and seconded by Vangi McCoy to table the Executive Session for the Superintendent Evaluation until after the linkage meetings on February 22, 2018, at 5:00 p.m.

 Discussion:
 Audience: Asked about the results of the inquiry re staff steps and salary increases; Ms. Jones has budget information re salaries since 2002, who got steps, certified versus classified, etc. Available information to whoever wants it.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

- XIV. EXECUTIVE SESSION – Superintendent Evaluation – Tabled until February 22, 2018.

- XV. ADJOURNMENT was at 8:59 p.m. The next workshop and board meeting will be held on Thursday, March 8th, 2018, at 5:30 p.m.

 3-8-18
 Board President Date


 Board Secretary Date