

Bylaws

Kennesaw State University

Visions Student Art Society

Preamble

The purpose of this organization is to spread awareness of the visual arts community among the student body and foster an enriching environment for aspiring artists. VSAS shall work with local galleries and business to foster growing relationships between students and the community. VSAS shall preside over the Visions Gallery at Village Suites and allow KSU students to exhibit their work and develop gallery experience.

Article I – Name

The name of this organization shall be Visions: Student Art Society (VSAS).

Article II – Membership

- Section 1. Voting Membership shall be open to all current Kennesaw State University students that meet the following criteria:
- a) Members must be in good academic standing
 - b) Members must attend at least 2 meetings in an academic semester
 - c) Members must pay the required dues set forth by this constitution
 - d) Members must abide by the objectives set forth by this constitution
- Section 2. Active voting members that contribute 10 documented hours of volunteer service per academic year will receive cords upon graduation.
- Section 3. Honorary (non-voting) memberships can be given to any Kennesaw State University student in good academic standing.
- Section 4. Member Impeachment. Members may be impeached by 2/3 majority vote by the voting members. A member impeachment may only occur if it is deemed that the Voting Member in question has violated the terms set forth by this Constitution, the Kennesaw

State University RSO Manual, or misrepresented the organization in any manner.

Article III – Meetings

Section 1. The regular meetings of the voting membership shall be held at least once a month during the Academic Year.

Section 2. The regular meetings of the Executive Committee shall be held at least twice a month during the Academic Year.

Article IV – Dues and Finance

Section 1. Dues in the amount of \$10 shall be collected from each voting member at the beginning of each Fall and Spring Semester.

Section 2. All finances shall be handled in accordance with the established policy and fiscal procedures in effect for KSU as outlined in the Student RSO Manual.

Article V – Officers and Elections

Section 1. Officers. The elected officers of this organization shall be President, Vice-President, Secretary, Treasurer, and Gallery Director.

Section 2. Qualifications for Office.

- a) Only currently enrolled active voting members of VSAS may hold office
- b) Officers must be in good academic standing
- c) Officers must have served at least one semester as a Voting Member of Visions

Section 3. Term of Office. The term of office for the officers of VSAS shall be from Summer Semester of the regular academic year to Spring Semester of the following year. The term served will be Summer, Fall, and Spring Semesters.

Section 4. Elections. The officers of this organization shall be elected annually at an election meeting during the last weeks of the Spring Semester of each academic year. Incoming officers shall be proposed at a candidate proposal meeting early in the Spring Semester. A majority vote by present voting members shall be required for elections.

- Section 5. Vacancy in Office. Any vacancy, other than that of President, shall be filled by appointment by the President with the approval of the Executive Committee. Should the office of President become vacant, the Vice-President shall automatically become President, and a new Vice-President will be elected in a special election.
- Section 6. Officer Impeachment. The VSAS may impeach a representative in office if it is deemed that the officer has not fulfilled their duties as laid out by this Constitution. Impeachment may not occur without a previous warning issued to the officer. Any individual who is impeached shall be given full notice of the allegations against him or her, and shall have an opportunity to respond to them. A review hearing must be held in front of the Executive Committee with the officer in question. If convicted, an officer may be removed by a 2/3 majority vote by the voting members. Any vacant position must be filled in a timely manner as per Article V, Section 5.

Article VI – Duties of Officers

- Section 1. The President shall:
- a. Serve as Chairman of the Executive Committee
 - b. Appoint appropriate committees and committee chairmen
 - c. Preside over all Executive Board and regular membership meetings
 - d. Call all special meetings
 - e. Represent VSAS at Student Life meetings and events
 - f. Assist the Gallery Director with Visions Gallery events
 - g. Sign all financial documents of the organization
 - h. Perform other duties for the promotion and development of the organization.
- Section 2. The Vice-President shall:
- a. Assist the President in the promotion and development of the organization
 - b. Assist in planning and organization of meetings
 - c. Serve in the absence of the President
- Section 3. The Secretary shall:
- a. Assist the President in the promotion and development of the organization
 - b. Catalogue and document volunteer hours, memberships, and contact information

c. Transcribe meetings

Section 4. The Treasurer shall:

- a. Keep an accurate record of expenses and disbursements
- b. Present a financial report at the end of each Semester
- c. Sign all financial documents of the organization

Section 5. The Gallery Director shall:

- a. Preside over the Visions Gallery and its events
- b. Work with the President to schedule Visions Gallery events
- c. Handle all paperwork regarding the Visions Gallery (i.e. prospectuses, liability waivers, and miscellaneous forms)
- d. Assist the Secretary with any volunteer hours logged through the Visions Gallery
- e. Assist the President in the promotion and development of the organization

Section 5. These officers shall serve on the Executive Committee, perform the duties prescribed in these Bylaws, and perform such other duties as are directed by the organization Advisors not inconsistent with these Bylaws.

Section 6. These officers, along with the Advisor, shall be granted all executive and legislative power within VSAS.

Article VII – Duties of Advisor

Section 1. A Faculty Advisor shall be appointed by the Officers of this organization.

Section 2. The Advisor shall be a member of the Executive Committee

Section 2. The duties of the Advisor shall be to:

- a. Counter-sign all administrative financial forms
- b. Act as a consultant for projects and special committees of VSAS
- c. Attend events sponsored by VSAS when needed

Section 3. The Advisor shall not have voting privileges in VSAS.

Article VIII – Executive Committee

- Section 1. The Elected Officers of this organization, the organization Advisor, along with the Appointed Committee Chairs shall constitute the Executive Committee.
- Section 2. Committee Chairs shall be appointed by the President and approved by the Voting Members.
- Section 2. The Appointed Committee Chairs will be: Gallery Assistant, Graphic Design and Advertisement Coordinator, Event Coordinator
- Section 3. The Gallery Assistant shall:
- a. Assist the Gallery Director with the Visions Gallery and its events
 - b. Assist with paperwork regarding the Visions Gallery (i.e. Prospectuses, liability waivers, and miscellaneous forms)
 - c. Assist with any necessary duties requested by the Gallery Director
- Section 4. The Graphic Design and Advertisement Coordinator shall:
- a. Design any logos, t-shirts, flyers, and advertisements requested by the organization
 - b. Manage any flyers or signage requested by the organization
 - c. Assist with the promotion and development of the organization
- Section 5. The Event Coordinator shall:
- a. Assist the Elected Officers with the organization and execution of events hosted by VSAS
- Section 6. Elected Officers may hold an Appointed Committee Chair position, as approved by majority vote from Voting Members. Elected Officers may hold no more than one Committee Chair position.
- Section 7. Additional Committee Chairs shall be appointed by the President as they see fit, and approved by the Executive Committee by majority vote.
- Section 8. Term of Chair. Chair members shall serve for one academic year (Summer Semester, Fall Semester, and Spring Semester).

Article IX – Parliamentary Procedure

- Section 1. All proceedings of this organization shall be conducted according to Robert's Rules of Order (Revised).
- Section 2. Any motion before the club shall be determined by a 2/3 majority vote of active, due-paying members.

Article X – Amendments

- Section 1. Proposed amendments to these bylaws shall be submitted in writing. The proposed amendments shall be submitted for review to the Executive Committee, which will present the proposal along with its recommendation to the voting membership. A 2/3 majority vote of the voting membership present shall be necessary for adoption of any bylaw amendment.