



Friends of the Dana Point Library

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Board of Friends of the Dana Point Library
Agenda for the Monthly Meeting
Wednesday 17th July 2013 5.00 PM
Dana Point Library Community hall

ORDER OF BUSINESS

- 1. Opening and Roll Call. [1.00]**
- 2. Confirmation of the Minutes of the preceding meeting. [1.00]**
- 3. Reports of Officers.**
 1. President [5.00]
 2. Vice-President [3.00]
 3. Secretary
 - a) the Sea Scribe [1.00]
 - b) the Membership Database [6.00]
 - c) the Website [1.00]
 4. Treasurer.
 - a) Junes financials [5.00]
 - b) YTD financials [5.00]
- 4. Reports of Committees.**
 1. Bylaws Revisions Committee. PS [15.00]
 2. Membership Committee JR [10.00]
 3. Bookstore Managers Committee. BA [10.00]
 - a) Volunteers appreciation Lunch
- 5. Old and Unfinished Business.**
 1. The 3 year action plan on renovation to the building SP [1.00]
 2. The FOL seeks advice from a CPA -PS [5.00]
 3. Procedures to follow for the receipt and deposit of dues and donations -includes demonstration PS [10.00]
- 6. New Business.**
 1. The budget (MM) [15.00]
- 7. Adjournments. [1.00]**

Board meetings shall be open for attendance by all Association members, except that motions and voting shall be limited to the directors.