Board of Friends of the Dana Point Library
Agenda for the Monthly Meeting
Wednesday 17th July 2013 5.00 PM
Dana Point Library Community hall

ORDER OF BUSINESS
1. Opening and Roll Call. [1.00]
2. Confirmation of the Minutes of the preceding meeting. [1.00]
3. Reports of Officers.
   1. President [5.00]
   2. Vice-President [3.00]
   3. Secretary
      a) the Sea Scribe [1.00]
      b) the Membership Database [6.00]
      c) the Website [1.00]
4. Treasurer.
   a) Junes financials [5.00]
   b) YTD financials [5.00]
4. Reports of Committees.
   1. Bylaws Revisions Committee, PS [15.00]
   2. Membership Committee, JR [10.00]
   3. Bookstore Managers Committee, BA [10.00]
      a) Volunteers appreciation Lunch
5. Old and Unfinished Business.
   1. The 3 year action plan on renovation to the building SP [1.00]
   2. The FOL seeks advice from a CPA -PS [5.00]
   3. Procedures to follow for the receipt and deposit of dues and donations -includes demonstration PS [10.00]
   1. The budget (MM) [15.00]
7. Adjournments. [1.00]

Board meetings shall be open for attendance by all Association members, except that motions and voting shall be limited to the directors.