

**Minutes of A Special Meeting of the Board of Friends of the Dana Point Library on Thursday 8th August 2013 from 2.00 to 3.00 PM in the Dana Point Library Community Hall**

1. Opening and roll call

The meeting opened at 2.05 PM.

Carol Wassmann (CW) -Chair; Barbara Anderson (BA); Mary Mashoof (MM); Paul Strauss (PS) (recording secretary).

Visitors: Jackie Craver; Mary Crowl; Betsy Evans; Jamie Hornbeck; Skip Hornbeck; Karla Sanders.

2. Approval of previous meeting minutes

The minutes of the board meeting of 17 July 2013 were approved.

3. Report from the Bylaws Revision Committee

PS presented the report of the By-laws revision committee\* in the form of the draft by-laws by identifying key aspects of the Articles contained therein. The draft by-laws was reviewed by Charles McClung Esq. of McClung and Davis. PS drew attention to Article XI Amendments in that there was a need to amend this Article to one in which the members are the responsible party for changes to the by-laws instead, as is the case at the moment, the Board. The committee was advised that this change needs to be approved by the membership at a general meeting of the association, and was following this advice. The visitors asked a few questions and made a few comments.

PS moved:

“That this Board approves the revised bylaws as contained in the 2<sup>nd</sup> August 2013 draft version prepared by the Bylaws Revision Committee.”

Unanimous affirmation.

4. Approval of payment of bill from McClung & Davis

CW moved that the board approve the bill (\$1300) for the legal review of the draft by-laws.

Unanimous affirmation.

5. Adjournment

The meeting was adjourned at 3.05 PM

\*Carole Child, Bill Johnson, Forrest Owen, Wayne Rayfield, Bill Shepherd, and Paul Strauss (chair)

Carol Wassmann President

Paul Strauss Secretary