

# The Sea Scribe

THE NEWSLETTER OF THE FRIENDS OF THE DANA POINT LIBRARY ✧ WINTER 2014

## ELECTION NOTICE

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5:00 PM ✧ WEDNESDAY 19 FEBRUARY 2014

### *Annual General Meeting & Association Board Elections*

The *Friends of the Dana Point Library* will hold its Annual General Meeting in the Community Hall of the Dana Point Library at 33841 Niguel Road on Wednesday 19 February 2014 at 5:00 pm, to elect seven new Directors to the Association Board. The four candidates with the highest vote counts will serve for two years (2014 & 2015). The other three elected directors will serve for one year (2014).

This edition of the *Sea Scribe* newsletter contains the meeting agenda and the biographies of the nine nominated candidates.

If you are unable to attend the Annual General Meeting in person, a voter proxy form is included with this newsletter. Each Association member may vote for a maximum of seven candidates.

The votes of members present at the meeting – as well as proxy votes from absent members – will be counted under the supervision of the Association's Election Committee. The members of the Committee are Mary Crowl (Chair), Mary Bott and Phyllis Petitfils.

We invite all members to attend the Annual General Meeting, in order to confirm and renew our dedication to democracy and transparency within the Association.

#### **MEETING AGENDA:**

1. Opening and roll call
2. Distribution of election ballots, and vote for seven open Director positions on the 2014 Association Board
3. Confirmation of the minutes of the previous General Meeting held on 30 June 2013
4. Reports from Board officers:
  - ~ *President's report*
  - ~ *Treasurer's report*
  - ~ *Secretary's report*
5. Reports from Committee chairs:
  - ~ *Bookstore Committee*
  - ~ *Membership Committee*
6. Outcome of 2014 Board election
7. Adjournment

### *Library Skylight Refurbishment Project Moves Forward*

We are delighted to announce that the County of Orange has decided to proceed with the refurbishment of the Dana Point Library's skylights. The *Friends* have already committed \$70 000 (a majority share) to the project; the County will fund the rest of the budget.

Renovations are expected to begin shortly, and we anticipate that the project will be complete by mid-2014. The new skylight funding demonstrates our intent to set and achieve specific goals that benefit the Dana Point Library. The new Board will continue in the same spirit during 2014.

## 2014 BOARD ELECTION CANDIDATES

Please note that the biographies of candidates for the 2014 Association Board elections are displayed in random order.

### Juliette Ravenelle

PROPOSED BY: *Barbara Anderson*. SECONDED BY:  
*Donald Anderson, Mary Mashoof & Cubby Rayfield*.

I have volunteered at the Bookstore for the past ten years, am manager for the Tuesday morning shift, and take care of the Volunteer scheduling calendar. I have previously served on the Board of the *Friends*. I worked in banking and later in corporate travel for thirty years, where I held a number of managerial positions. I have traveled to a number of places around the world, and have been fortunate to experience different cultures and culinary delights. I also worked for a major airline for four years. My husband and I have the privilege of being able to travel extensively on short notice.

### Lionel Simons

PROPOSED BY: *Paul Strauss*. SECONDED BY:  
*Barbara Anderson, Hilary McGrath & Juliette Ravenelle*.

I was appointed to the vacant position of Vice Chairman of the *Friends* in August 2013. I have been a resident of Monarch Hills since 1995, am active in community affairs, and am a board member of its Home Owners' Association. I have worked in business management and as an entrepreneur, and hold a Bachelor's degree from the London School of Economics and a Master's degree from Columbia University. I have been Chairman of several public companies on the American and British stock exchanges, and have experience in international marketing and strategic planning. For the past fifteen years I have specialized in international environmental technology transfers, and am a member of the United Kingdom's Environmental Industry Commission.

### Karla Sanders

PROPOSED BY: *Mary Crowl*. SECONDED BY:  
*Georgina Emery, Barbara Milner & Pauline (Mary) Williams*.

I take a keen interest in community affairs, and have participated in many activities. I feel strongly about giving back to the community. I have been Membership Chair on the Board of the *San Clemente Friends of the Library*. I am currently President of the Women's Club, on the Art in the Clubhouse Committee, and have held positions of Treasurer and Secretary in other groups in the Niguel Shores Community, where my husband and I have lived since 1976. I was born and raised in Utah. I received a BS in Education from the University of Utah, and an MBA in marketing from University of California, Irvine. I worked in the marketing division of a medical device company. For recreation I create art with cross-stitching, and my work is displayed in the Niguel Shores clubhouse.

### Cubby Rayfield

PROPOSED BY: *Juliette Ravenelle*. SECONDED BY:  
*Barbara Anderson, Lisa Buchner & Jill Lynd*.

Cubby has volunteered at the *Friends* for many years. She raised her four children in Northern California, and then moved to Washington DC where she practiced real estate for twenty-two years. When her husband Wayne retired from the World Bank in 1994, they moved to Dana Point. Cubby is an artist and has had showings in Alexandria, Virginia – & also with the now-defunct Niguel Art Association, of which she was president during the 1990s. She participated in the International Miniature Show in Washington DC for fourteen years, and continues to paint today. Cubby volunteered at the Ocean Institute for many years.

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### *Melahat (Mary) Mashoof*

PROPOSED BY: *Mike Mashoof*. SECONDED BY:  
*Helen (Betsy) Evans, Donna Huff & Jill Lynd.*

I was elected as treasurer of the *Friends of the Dana Point Library* for 2013. I volunteer at the Bookstore, and manage the Friday afternoon shift. I have lived in Orange County for thirty-seven years with my extended family, and have worked in both corporate and family businesses.

### *Barbara Anderson*

PROPOSED BY: *Kay Franke*. SECONDED BY:  
*Mary Bott, Jayne Boydston & Susan Watson.*

I was appointed to the then-vacant position of Vice President of the Board of the *Friends* in March 2013. Later in 2013, I resigned this position to become a Director-at-Large on the Board, and was appointed as Bookstore Manager. I have done secretarial work for a school district and for attorneys, and have been involved in running committees for charities. I am currently president of a church women's organization. I enjoy interacting with people, and have been complimented on my accuracy, efficiency and ability to work with various personalities.

### *William (Bill) C Shepherd*

PROPOSED BY: *Cubby Rayfield*. SECONDED BY:  
*Mary Crowl, Wayne Rayfield & Paul Strauss.*

I was appointed to a vacant position on the Board of the *Friends* in August 2013, and was President of the *Friends* from 2001 to 2003. I was President of the Lantern Village Association for six years, and a Board member from 1992

to 2004. I was on the Board of Directors of the Dana Point Historical Society for two years, and have served on various Dana Point City Council sub-committees since 1990. I have a graduate degree in Policy & Leadership from the University of Southern California, and an undergraduate degree in Management from San Diego State University. I founded and operate W C Shepherd & Associates, and have been a business advisor and investor for thirty years.

### *Julie Arnold*

PROPOSED BY: *Rodney Ravenelle*. SECONDED BY:  
*Barbara Anderson, Lisa Buchner & Phyllis Petitfils.*

I have volunteered at the Bookstore since 2012, and have been Manager of the Friday morning shift since February 2013. I was born and raised in the Midwest, earned my PhD in political science from Northern Illinois University in 1992, and have taught political science in several colleges until 2010. We moved to California in 2010. We have two adult sons and two grandchildren. I love reading history and politics, and now have time to volunteer.

### *Paul Strauss*

PROPOSED BY: *Donald Anderson*. SECONDED BY:  
*Barbara Anderson, Mary Mashoof & Juliette Ravenelle.*

I was appointed Secretary of the *Friends* in April 2013, am Editor of the *Sea Scribe* newsletter, and Chair of the Bylaws Revision committee. I was Treasurer of the Dermatological Society of South Africa, practising medicine there from 1972 to 1992. I was a medical research scientist and a Vice President at Pharmacia from 1992 to 2003, and Vice President of clinical research at Omeros from 2006 to 2009. I have been a resident of Dana Point since 2003.

# FINANCIAL REPORT FOR 2013

## Profit & Loss Statement

CASH BASIS	Year 2013	Year 2012
<b>INCOME</b>		
Book Sales	45 989	37 106
Donations	4 238	2 381
Interest Income	328	283
Membership Dues	1 770	4 225
Miscellaneous	435	135
<b>TOTAL INCOME</b>	<b>\$52 760</b>	<b>\$44 130</b>
<b>EXPENSES – LIBRARY DONATIONS</b>		
Books ( <i>Adult</i> )	8 001	5 944
Books ( <i>Children</i> )	8 001	1 230
Books ( <i>AV, Periodicals &amp; Reference</i> )	1 854	1 426
Books ( <i>Teen</i> )	3 997	0
Equipment & Supplies	369	0
Programs ( <i>Adult</i> )	827	385
Programs ( <i>Children</i> )	3 975	10 497
Programs ( <i>Teen</i> )	844	0
<b>TOTAL LIBRARY DONATIONS</b>	<b>\$ 27 868</b>	<b>\$ 19 482</b>
<b>EXPENSES – ASSOCIATION OPERATIONS</b>		
Banking, Fees & Taxes	89	152
Bookstore Operations	2 694	4 135
Equipment, Merchandise & Supplies	865	3 861
Insurance	2 379	500
Legal & Professional	13 613	64 334
Miscellaneous	256	201
Newsletter & Website	816	258
Postage	444	5
Promotions & Public Relations	2 724	0
<b>TOTAL ASSOC. OPERATIONS</b>	<b>\$23 880</b>	<b>\$ 73 446</b>
<b>TOTAL EXPENSES</b>	<b>\$51 748</b>	<b>\$92 928</b>
<b>NET INCOME</b>	<b>\$1 012</b>	<b>(\$48 798)</b>

## Balance Sheet

CASH BASIS	Year 2013	Year 2012
<b>ASSETS</b>		
Petty Cash	40	0
U S Bank ( <i>Checking</i> )	36 847	25 263
Wells Fargo (CD)	50 864	50 667
Wells Fargo ( <i>Checking</i> )	100	133
Wells Fargo ( <i>Money Market</i> )	71 199	71 975
Contractor's Bond	0	10 000
<b>TOTAL ASSETS</b>	<b>\$159 050</b>	<b>\$158 038</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>LIABILITIES</b>		
Bookstore Renovation Fund	0	107 625
<b>TOTAL LIABILITIES</b>	<b>\$0</b>	<b>\$107 625</b>
<b>EQUITY</b>		
Retained Earnings	158 038	99 211
Net Income	1 012	(48 798)
<b>TOTAL EQUITY</b>	<b>\$159 050</b>	<b>\$50 412</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$159 050</b>	<b>\$158 038</b>

## PRODUCTION

The Winter 2014 edition of the *Friends of the Dana Point Library* newsletter was published on 6 February 2014.

Thank you to all of our authors and other contributors. We welcome your feedback and comments – please send any correspondence to the editor.

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