

Board of Friends of the Dana Point Library Meeting Minutes
Wednesday 18 June 2014 at 5:00
Dana Point Library Community Room

1. Opening Roll Call. Opened at 5:00p.m.

Present: Paul Strauss- PS; Cubby Rayfield-CR; Barbara Anderson-BA; Kat Quinn-KQ; Juliette Ravenelle-JR; Lionel Simons-LS; Apologies from Karla Sanders.

Others: Librarian – Susan Pina and Jackie Craver

2. Confirmation of the Minutes of the preceding meeting.

Minutes of the meeting of 21st May 2014 – Approved unanimously.

Minutes of the Special Board Meeting 3rd June 2014 – Approved unanimously

3. New Business

1. Discussion about contacting the City Manager about plans to involved the city and the community in the future building of a new Library. Also discussed was the establishment of a Foundation to raise money for a new building for the Library.

4. Unfinished Business

1. Report from the Librarian – SP Library closure:

SP reports that the Library will close on June 30th until September 01st possible longer. Parking lot will not have fencing, there will be cones at both entrance to the Library parking lot. The berms will stay. Every other day there will be a Library pickup truck to collect possible deliveries, the boxes will be send to main office.

2. Report from the Closing sub committee:

Bookstore will hold a 50% off sale starting on June 23rd thru the June 27th the store will be closed Saturday for the move.

Lease was signed, the temporary location will be available until October 31st The front door has a lockbox.

Procedures for opening and closing and the operation of the facility will be written.

Store hours extended from 10:30a.m. to 4:00p.m.

Dumpster will be delivered on June 30th.

Opening party July 1st cookies and lemonade.

5. Report of Officers:

1. President:

Internet sales, sold first book within 48 hours, sold for \$15.00, net gain \$10.00
Published quarterly Sea Scribe.

When talking about the cost to do the printing of the Sea Scribe, the subject of payment for the work that Andrew Strauss does for the Friends without charging for it. It was discussed by the Board and voted to raise the cost of printing to 7 cents per page. When the subject of paying a fee for his work, Kat Quinn said Andrew would have to present an invoice to get payment for his work. It was discussed and unanimously agree that Andrew would received \$145.00 per

Sea Scribe. It was unanimously approved.

The two locations with Friends books for sale are doing well, average return around \$30.00 per month at the moment.

2. Vice President:

More business have received request and applications to become members, Harbor Grill, Girl with a Curl, Wind and Surf.

Lionel offered to talk and give applications to Turk's and Gemmell's

3. Secretary:

There are new volunteers that are going to join the friends. And we have had about 10 people that have offered to help with the moving and organizing.

4. Treasurer:

Bookstore doing well. Received \$1,000 donation. Library have no request for funds this month. US Bank account will be close, and all the moneys will be in one bank. It was unanimously approved.

Next meeting July 18th at Paul Strauss-PS house.

6. Meeting adjourned at 6:30p.m.

Signed

Date

Signed

Date

Paul Strauss - President

Juliette Ravenelle - Secretary