

**Board of the Friends of the Dana Point Library Draft Minutes**  
**Wednesday 29 December 2014 at 500**  
**Community Hall Dana Point Library**

**1. Opening Roll Call Open at 500**

Present: President Paul Strauss – PS; Vice President Cubby Rayfield – CR;  
Secretary Juliette Ravenelle- JR; Karla Sanders – KS; Children Librarian – Maggie  
Apologies from Kat Quinn and Barbara Anderson.

**2. Confirmation of the Minutes of the preceding meeting.**

Minutes of the meeting 19 November 2014 unanimously approved.

**3. New Business**

Lionel Simons has not attended the last three meetings and he has not responded to emails. A letter of resignation has not being received. Following the By-Laws the Board unanimously approved his removal from the Board.

Jackie Craver will Chair the Election Committee, other members are Cubby Rayfield and Roseanne DeGraw. They will meet on the first week of February. Election will be February 18 2015.

A letter will be mailed to members asking for nominations for the open positions in the Board and announcing the general meeting.

New Book sale stand will be at the Niguel Shores Community room at a cost of \$200

A new bench donated to the Library by the Friends of the Dana Point Library, a new plaque with “ Donated to the Library by the Friends of the Dana Point Library.” will be purchase.

**4. Unfinished Business**

Email about renewal of Insurance was received. We will wait until we get the invoice, payment due date 1/28/2015

**5. Report of Officers**

President:

Internet sales November 2014 – Sales \$399, cost \$148; Profit average \$15.65/book.

Donation of computer by the Ravenelle's. Computer has been upgraded and library software has been installed ( donated by Andrew Strauss)

Vice President:

Secretary:

Bookstore Manager: Two new managers will start in January. Managers meet once a month.

Branch Children Librarian: New Furniture for the children section, create a teens area.

Treasurer:

Board approved unanimously library request for funds. Adults \$1000, Children \$1100

Teens \$463, Periodicals \$140.

**Meeting adjournment 545 until January 21 2014**