



# *Friends of the Dana Point Library*

33841 Niguel Road  
Dana Point  
California  
92629-4010

*friendsdanapoint.org*  
1 949 489 3956

## **Board Meeting Minutes May 17<sup>th</sup> 2017 Community Room, DanaPoint Library**

1) President, Jim McDonald called the meeting to order at 5pm.

Present: Jim McDonald, Ann Strauss, Lisa Buchner, Julie Shields, Lakshman Sehgal, Juliette Ravenelle, Laura Blasingham

Apologies: Kat Quinn

2) Letter of resignation received from Joanna Schroeder, as VP of Friends of Dana Point Library board, and bookstore volunteer, effective immediately, due to unforeseen circumstances.

3) Response to request for innovative ideas for 2017:

Ann Strauss-outdoor furniture on back patio for use of library clientele. Laura Blasingham will look into feasibility.

Laura Blasingham-revolving display of coastal art by local artists in community room, options for installing an art display system, issue of security of paintings although community room kept locked except for program and meeting use. Promote bookstore by speaking to concierges at local hotels.

Jim McDonald-board members need to be familiar with by-laws and suggests spending 15 minutes at each board meeting, devoted to them. Ann Strauss will provide copies for each board member and place same in designated folding box file in bookstore.

Julie Shields-ideas needed to increase foot traffic in bookstore, in view of fewer clients and fewer donations- possibly sending flyers to each school.

Lisa Buchner- mural for a wall in community room. Showing up at faculty meetings at local schools to promote bookstore. Flyers to be left at our book-

stands.

4) Friends of Library Sea Scribe -Lakshman Sehgal working on publication.

5) Secretary: confirmation and approval of minutes from April 19<sup>th</sup> 2017 meeting.

6) Treasurer: Financial statements for April 2017 on record.

7) Lisa Buchner-volunteers and suitable potential board members needed. Lisa to approach Shirley Zembruski, Harriet Kuhlman, Linda Hurd. Juliette Ravenelle to approach Linda Jonas.

8) Unfinished Business:

Lara Blasingham- new shades for community room from Sheward and Son and Sons to cost \$450.00-approved by the board.

Literary Orange 2018-Ann Strauss has registered Friends of Library with [literaryorange@ocpt.org](mailto:literaryorange@ocpt.org). We will receive notice of 2018 event.

Notification received from AmazonSmile Foundation of disbursement of \$5.00 to be deposited to Friends bank account on or before May 15<sup>th</sup> May 2017.

Dana Point Chamber of Commerce new Guide and Business Directory- Joanna Schroeder sent email noting that a previous board had decided it was too expensive to approve. Cost unknown.

9) New Business;

Test drive a flyer/hand drawn sign ,possibly by Cubby Rayfield, promoting bookstore-with Lorrie Borgese's approval-at one of the bookstands.

10) Report from Committees:

Bookstore: Juliette Ravenelle- losing volunteers with summer approaching, some discontentment about handling of CD's ,all discards to be approved first by Managers, bookstore committee to be active in handling matters of concern. Lorrie Borgese has requested purchase of two Kwiksteps for use by clients and volunteers in bookstore and storeroom, to be brightly coloured.

Volunteer Luncheon: Thank you to our worthy committee! Luciana's have offered their premises for 2018 luncheon. Lisa Buchner has made gift of one of speaker, Laura Seeley's books to Lucianas. Laura Seeley has donated \$35.00 to the Friends of the Library.

Librarian: Laura Blasingham-request to OCPL for repeat awnings outside library rejected. Dana Point Woman's Club has donated \$1,000.00 to Friends of the Dana Point Library for Children's Summer Reading Program.

Meeting adjourned at 6pm.

Next board meeting to be held June 21<sup>st</sup> 2017 at 5pm. Julie Shields to record minutes in Ann Strauss's absence.

Minutes submitted by Secretary, Ann Strauss.

Minutes approved by:

President:

Date:

Secretary:

Date: