



**Program Staff and Technical Assistance Providers' Partnership
Agreements, Roles and Responsibilities
(Date)**

What We're Going to Do	How We're Going to Do It	How We're Going to Do It
Agreements	Program Staff Roles/Responsibilities	Technical Assistance Providers Roles/Responsibilities
1. Obtain parent consent to participate in this partnership with Technical Assistance Providers.		
2. Work together with families to create inclusive vision for program.		
3. Use assessment data (e.g., ASQ-3, CLASS, ECERS, DRDP, ICP, T-POT and child observation) to enhance children's learning experiences and outcomes.		
4. Identify and implement QIP/inclusive practices actions.		
5. Provide supports and services to children within the classroom daily routine and support all individual children's developmental progress.		
6. Support teaching team members to effectively utilize strategies learned through workshops and coaching in the classroom.		



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7. Engage with families to extend strategies used in classroom to home environment.		
8. Work with families, site consultants and administrative staff to make referrals to SFUSD, GGRC and other agencies.		
9. Maintain communication (in person, email, phone or notes) and resolve conflicts in a timely manner.		
10. Work together to identify inclusive practices to share with others.		

Program Staff Teaming and Collaboration Ideas Brainstormed (Date)

Benefits of Teaming	Priority Characteristics of Effective Teams	Other Effective Team Characteristics Brainstormed

Program Staff Action Plan (Date)

What are the team's strengths?	What areas does the team want to develop?