



Job Announcement

Inclusion Coach

San Francisco Inclusion Networks

Hours: Full-time or part-time.

Compensation: Based upon experience and qualifications.

Multiple positions are available.

San Francisco Inclusion Networks (SFIN) provides professional development on inclusive practices through training, coaching and technical assistance. Our team works in early care and education settings throughout San Francisco. We are funded by the Office of Early Care and Education and First 5 San Francisco.

SFIN is a program of Support for Families, a non-profit organization that offers parent-to-parent emotional support to families who have children with disabilities and information and educational services to families and the professionals who work with them.

Support for Families is an equal opportunity employer. Qualified women, racial and ethnic minorities, persons with disabilities, parents of children with disabilities, and those who are LGBT-identified are encouraged to apply.

Position Summary

Under the direct supervision of the Project Director, the Inclusion Coach will provide training, coaching, and technical assistance to early childhood teachers and administrators in developing and implementing inclusive practices that meet the needs of young children with disabilities and their families.

Qualifications & Experience

Required:

- Degree in early childhood education or a related field.
- At least 3-5 years' experience in early childhood education, working with children aged birth to 5 who have disabilities or special needs and with their families.
- Knowledge of evidence-based inclusive practices.

Preferred:

- Bilingual in English and Mandarin/Cantonese **or** Spanish
- Certification or experience with **at least one** of the following: ASQ-3, ASQ:SE-2, CLASS, DRDP, IEP/IFSP, Teaching Pyramid, DEC Recommended Practices, Boardmakers/PECS, PBIS, curriculum planning and family-centered practices.
- Knowledge of resources available in San Francisco for children with disabilities or special needs.

Position Duties

1. Provide intensive training, coaching, and technical assistance on developing and strengthening inclusive practices to selected sites, including conducting needs assessments and developing and implementing technical assistance plans.
2. Develop and provide information and resources on inclusive practices, primarily to preschool and other early childhood programs.
3. Collaborate and coordinate services with other consultants at selected sites as appropriate (e.g. mental health consultants, quality coaches.)
4. Participate in the development of curriculum for citywide training activities.
5. Co-lead and coordinate specified citywide training modules on inclusive practices and/or developmental screening.
6. Support development and implementation of the Community of Practice (CoP) networking events.
7. Collect and maintain data on training, coaching, and technical assistance services and activities. Enter and report on data as required.
8. Collaborate and coordinate with specialists (including the Assistive Technology Specialist and Family Engagement Manager) to provide services at selected sites.
9. Develop and implement inclusion policies, such as screening and referral policies.
10. Participate and represent San Francisco Inclusion Networks in meetings as requested.
11. Perform other duties as assigned or requested by the Project Director.

How to Apply

Please email your resume and cover letter to sfinclusion@supportforfamilies.org with the subject line "Inclusion Coach Application". Your cover letter should include the following information:

- A summary of your qualifications and experience, with particular focus on your work with children with disabilities or special needs and their families.
- A summary of your experience as a coach, including any experience in conducting needs assessments and helping to develop and implement policies and procedures.
- Details of specific trainings which you have conducted, including any curriculum development experience.
- Why you are interested in working for San Francisco Inclusion Networks.