

**Eric Hamber Secondary School  
Parent Advisory Council (PAC)**

PAC Meeting Minutes May 21, 2014  
19:00 pm – 20:30 pm  
Eric Hamber Staff Room

**PAC EXECUTIVE:**

- Chair: Nathan Wilkes
- Vice Chair: Rosie Schipizky
- Treasurer: Jennifer Ma
- Secretary: Ira Heidemann

**PAC Executives Present:** Carrie Bercic (Past-Chair), Rosie Schipizky, Jennifer Ma and Ira Heidemann

**Staff Present:** Akhtar Raza Mirani

**Parents present:** 7

<b>Agenda Item</b>	<b>Discussion</b>
Call to order	7:08 pm
1. Welcome, approval of past minutes, and approval of agenda (Carrie Bercic)	<p><b>Agenda</b> was moved by Jennifer Ma and seconded by Nancy Yan. All approved. <b>Motion carried.</b></p> <p><b>Meeting Minutes</b> of last year’s AGM meeting will be approved at the next meeting.</p> <p>A discussion took place regarding PAC meeting attendance. It seems that parents don’t check online for PAC meeting dates. It would be useful to reinstate the SynerVoice system to remind parents about PAC meetings. Also, emails should be send out to parents as in general that is the best way to contact parents. The issue is that this last year parents did not have to sign a slip (part of the info sheet sent to parents at the beginning of the school year to provide their phone number and email address). This was done in the past and worked well. Many parents signed up. This way parents can be contacted for reminders and other school updates. Akhtar Raza Mirani will talk with Alex Grant about this issue.</p> <p>Another idea is to get an interface on the school website for updates. The school could also increase involvement of parents by working with multicultural workers and talk to new parents during the grade 8 info night.</p>
2. Treasurer’s report (Jennifer)	<p>As of April 30 these were the balances:</p> <p>Gaming account: \$7,753.64 Operating (General) account: \$9,864.42</p>

	<p>School Account: \$2,937.70 – The water cooler invoice was received by the school and will be cleared in the May statement.</p> <p>As of Apr 30, the Gaming funds disbursed were: \$26,493.10 (\$5,336.90 is left to be disbursed). As of May 21 it was slightly reduced with \$4,815.27 still to be disbursed.</p> <p>The following allocated funds have not been disbursed yet: Skills Canada: \$1692.98, Volleyball Uniforms: \$395.68, Drama Studio Improvements \$24.53 , Dragon Boat: \$1,125.75, Library Furniture: \$500.-, Scholarships: \$1050.-, Reach for the top: \$26.33. The other funds have been disbursed, including the First Aid/sport special education.</p> <p>Carrie Bercic contacted the VSB trustees regarding funds left in the PAC account by the end of the school year. Apparently, the government considers these surplus funds and they can deem them and use these for seismic upgrades, etc. We have to make sure the school accounts are close to zero by the end of the school year. The gaming funds are not included. Though, once these have been moved to school PAC account they are considered.</p> <p>We should consider the use of the surplus funds. School clubs need to approach PAC when they need funds. Then they have to go through the regular process and apply by filling out the appropriate form and hand it to the school administration. Afterwards the PAC can review and approve funds. Akthar Raza Mirani will talk with the teachers about this.</p>
<p>3. Principal’s report (Akhtar Raza Mirani, Vice-Principal)</p>	<p>The following activities took place at the school:</p> <ol style="list-style-type: none"> <li>1. Student Council Elections were successfully held with Robert Chun as the new president.</li> <li>2. Valedictorian voting took place with the grad class of 2014 selecting Michael Lee as their representative.</li> <li>3. A wildly successful Code 2014 Fashion Show with a matinee attended by feeder and secondary schools along with a packed house for the evening performance.</li> <li>4. The PAC Teacher Appreciation Brunch was greatly appreciated by staff and administration. Thank you.</li> <li>5. The Aboriginal Awareness Afternoon highlighted their culture, language and heritage – students attended via class sign-up.</li> <li>6. The Band / Wind Ensemble Clinic Retreat at Whistler happened this past weekend. 68 students participated in 2 days of practice and instruction. I also included dance and rap.</li> </ol> <p>We are now in phase 2 of the teachers’ job action. Teachers will be behind the picket line on Monday. Office staff won’t cross the</p>

	<p>line (CUPE), though the principals will be at the school. The provincial English 12 exam in June will not be affected. The grad dance will take place on June 26. The help of parents is needed as teachers will not supervise. The following dates are scheduled for a lock out: June 24-27. It is not sure yet if students will be allowed in the school then.</p> <p>The graduation on June 3 at 7 pm. will not be impacted. The Administrative office staff, grade 11 and 10 students will be offering help. Also, some help will be needed from parents at the Orpheum. Alex Grant wants the school Band to perform during the ceremony. The conductor from Whistler can help and he will also organize the transport of his instruments to the Orpheum. He will need help with that. The Principal and Vice-principals will be handing out the awards. A rehearsal will take place on May 30. The tickets will be going out next week to the students. On Tuesday the gowns and 2 tickets per student will be given out. The graduation committee will be selling additional tickets for \$5 next Thursday and Friday.</p> <p>It is not sure yet if additional help will be needed for the dinner dance end June. The hotel security has been arranged, as well as most other things and teachers will not really be needed.</p> <p>June 26 is the last day of school for students, June 27 for teachers. The school office will be open throughout the summer. There is a potential that the school is jeopardized during the summer. The school is currently working on contingency plans.</p> <p>The Minister of Education, Peter Fassbender, is now putting a lot of pressure towards the teachers. The parents are encouraged to send letters (email) to Peter Fassbender.</p>
<p>4. Teacher's report (Dianne Murray)</p>	<p>Dianne Murray could not attend.</p>
<p>5. Nomination and voting for 2014/2015 PAC executive (Carrie Bercic)</p>	<p>It was decided that the voting for the PAC executive would take place today. There were no nominations for the Secretary and Vice-chair positions. The voting for these positions will take place at the September meeting.</p> <p>Carrie asked three times for nomination for the Chair and Treasurer positions.</p> <p><b>Nathan Wilkes</b> nominated for <b>Chair</b>. All in favour by acclamation. <b>Motion carried.</b></p> <p><b>Jennifer Ma</b> nominated for <b>Treasurer</b>. All in favour by acclamation. <b>Motion carried.</b></p> <p>For the Gaming funds it is required to have a Secretary. Ira needs to step down as her son is graduating this year. Rosie is stepping down as Vice-chair due to other commitments.</p>

	<p>Carrie asks for nomination of <b>Nathan Wilkes for the DPAC Representative position</b> for Eric Hamber. All in favour. <b>Motion carried.</b></p> <p>The DPAC Representative represents Eric Hamber at VSB district DPAC meetings. These meetings are once per month. You can observe the trustees, learn who is running for the school board and stay informed. You can look at the VSB website for meeting dates.</p>
<p>6. Discussion and vote on specific 2014/2015 PAC meeting dates</p>	<p>Nathan Wilkes proposes the following dates as the <b>PAC meeting dates for next school year</b>. These dates are on Wednesday's and will be posted on the school calendar:</p> <p style="text-align: center;"> <u>September 17, 2014</u>  <u>October 1, 2014</u>  <u>November 5, 2014</u>  <u>January 7, 2015</u>  <u>February 4, 2015</u>  <u>April 1, 2015</u>  <u>May 20, 2015</u> </p> <p>In December there will not be a meeting. Though, sometimes a social meeting with potluck takes place and that date does not appear on the school calendar.</p> <p><b>The proposed dates were accepted. All in favour.</b></p> <p>These dates will be printed on the school calendar (magnet and student agenda).</p> <p>The <b>September 17</b> will be more like a <b>social meeting/event</b>, possibly with potluck and the <b>October 1</b> meeting will be more dedicated to the <b>budget</b>.</p> <p>A discussion took place about how to increase parents' attendance at the PAC meetings. The first email and SynerVoice to parents in September should set the tone. During that first PAC meeting it should be mentioned to parents that PAC meetings are not about fundraising, but about what happens at the school and connecting with other parents. PAC will offer drinks.</p> <p>On Wednesday August 27 the BBQ for grade 8 students takes place at the school. It was decided that the grade 8 parents will be invited as well. Parents should be encouraged to attend. Akhtar Raza Mirani will add a special invite for parents for this BBQ, so that parents can meet up in the drama studio off Willow St. for a coffee/tea at end from 1-2pm. PAC reps will attend as well, meet the parents and get them engaged.</p> <p>Though, it is equally important to engage parents of students of older grades who are new at the school. This can happen during</p>

	the first PAC meeting or at the December social.
7. Celebration	Last PAC meeting of this school year.
8. Adjournment	The meeting was adjourned at 8:37 pm by Carrie Bercic.
9. Next PAC Meeting	The next PAC meeting is on September 17, 2014.