

Eric Hamber Secondary School Parent Advisory Council (PAC)

PAC Meeting Minutes September 16, 2015
19:00 pm – 20:25 pm
Eric Hamber Staff Room

PAC EXECUTIVE:

- Chair: Nathan Wilkes
- Treasurer: Gloria Dommer (departing Treasurer: Jennifer Ma)
- Secretary: ----

PAC Executives Present: Gloria Dommer (Jennifer Ma – as departing Treasurer)

Staff Present: Alex Grant

Parents present: 20

Agenda Item	Discussion
Call to order	7:00 pm
1. Welcome and introduction	<ul style="list-style-type: none"> • Gloria welcomed parents to the meeting and introduced the current PAC Executive: <ul style="list-style-type: none"> ○ Nathan Wilkes, PAC Chair (not in attendance). ○ Gloria Dommer, PAC Treasurer. ○ Jennifer was in attendance as former PAC Treasurer.
2. PAC Executive Introduction	<ul style="list-style-type: none"> • Gloria mentioned there are 2 vacant positions: Secretary and Vice Chair. The Vice Chair position may also elect to be the Chair in the following year as 2015/2016 is Nathan's last year as PAC Chair. • Stephanie Leung – has volunteered to be a Secretary. • Michelle Robinson was also nominated as Vice Chair and she agreed to accept this role. • Stephanie Leung is acclaimed as Secretary • Michelle Robinson is acclaimed as Vice Chair
3. Treasurer's report (Jennifer Ma)	<p>Last year's outstanding commitments (underlined):</p> <p>DIRECT DONATION:</p> <ul style="list-style-type: none"> • Direct donation amount raised was \$3,575. • We have now paid \$525 towards the percussion cymbals. • <u>\$2,800 is set aside for the water cooler</u> (need to wait for invoice from school).

	<ul style="list-style-type: none"> • \$250 is set aside for future PAC admin costs. <p>GAMING FUNDS:</p> <ul style="list-style-type: none"> • <u>Skills competition travel</u> 1,000.00 • <u>Basketball hoops</u> 5,650.00 (awaiting invoice) <p>Gaming Grant Funding process:</p> <ul style="list-style-type: none"> • Gaming grant amount last year was \$31,680 (\$20 x 1,584 students). As the student number was similar, a similar grant is expected (have not yet received the bank statement which will confirm this). • Can only be applied towards extracurricular activities e.g, clubs, basketball official fees, school newsletters, skills competition costs, travel, robotics, math contests, scholarships, drama studio mics. • We consider the long term value, broad impact and strategic value of the expenses. <p>The process is:</p> <ul style="list-style-type: none"> • teachers make requests • school administration reviews requests • PAC chair assembles requests / comments • PAC reviews at October mtg • PAC votes at November mtg • Funds disbursed <p>Current balances of the Accounts as of September 16, 2015: Gaming Account: \$7,827.19 (\$6,650 has been committed for skills competition travel and the basketball hoops). General Account: \$12,733.91 (\$2,800 has been committed for water cooler). School Account: Nil.</p> <p>Additional Update: The Year End Statement (June 30, 2015) balances were: Gaming Account: \$7,837.09 General Account: \$12,733.91 School Account: Nil.</p>
4. AGM Meeting Minutes	<ul style="list-style-type: none"> • Gloria presented the minutes from the AGM last May 20, 2015 which included confirmation of the executive election: <ul style="list-style-type: none"> ○ PAC Chair – Nathan Wilkes was acclaimed. ○ Treasurer – Gloria Dommer was acclaimed. ○ Secretary – vacant. • Motion to approve by Michelle. Seconded by Joyce. • There was unanimous approval of the minutes.

<p>5. Principal's report (Alex Grant)</p>	<ul style="list-style-type: none"> • Gloria thanked Alex for his contributions. Alex thanked parents for turnout at PAC meetings. We have lots of clubs and fine arts programs and students representing the school in competitions. • School year fairly smooth start. There is an end of month deadline for timetable changes. Hamber was given almost 3 additional FTEs staff this year. • We had room in most courses at most grade levels. • Projected enrolment 1,572. As of Friday it was 1,571 but may change as students come and leave. If we fall below our projections, we may lose staffing but likely not an issue this year. • Clubs are starting their activities. Student council will be organizing a clubs day at end of the month so students can find out about the different clubs. • Walkabout – commences at 7pm on Sep 17 - parents can follow their child during their regular day and meet their teachers. It's also possible for parents to call the teacher to meet them outside of class hours. • There will be Grade 8 camp info prior to walkabout. We are trying out a new camp location this year. • There is a map of the school in your child's agenda. • Eric Hamber is on the list for seismic upgrade (there are 8 schools on this list) – but not yet in the design phase. Next phase is to hire architects and there would be a report that would contain options about the preferred option: a) fix up what we have; b) fix up and partially replace or c) fully replace. Unknown how long this will take.
<p>6. Teacher's Report (Nick Francis)</p>	<ul style="list-style-type: none"> • Nick Francis – Director of bands. Appreciated PAC's funding for the percussion cymbals. • Performances – District Festival week: 5 of 7 bands play at the various schools. Senior ones at McGee Nov 17. Following Thursday Jazz festival at Point Grey; Nov 12 – Junior intermediate performance. Admission by donation.
<p>7. Meeting night</p>	<ul style="list-style-type: none"> • A parent suggested another night Monday for the PAC meetings – majority are agreeable to keep it on Wednesday nights as this information is already published and confusing to change now. It will be up to PAC Executive (next year) to amend if Wednesday no longer suits their schedule.
<p>8. Direct Appeal Suggestion (Gloria)</p>	<ul style="list-style-type: none"> • Gloria mentioned that it would be good to have a fund to send a student on field trips/camping trip. • Another parent suggested this could be considered an amount allocated from gaming funds. • Gloria will run the direct appeal this year.

	<ul style="list-style-type: none"> • Suggestion to make sure on the direct appeal instructions on the form to parents are clear e.g. 'who to make the cheque' out to. • A parent stated it would be good to give a few different suggestions for the purposes of the direct appeal e.g. one of these could be the music program. • Alex can show Gloria how direct appeal has been set up by other schools.
9. Other matters	<ul style="list-style-type: none"> • Jennifer asked if parents have any ideas for (or are willing to organize) guest speakers that they let the PAC Executive know. • Elementary School Funded Awards: Barbara Peters, a parent is willing to contact elementary feeder school PACs to fund awards for Hamber Grade 12 students. E.g spirit award. • Barbara Peters also raised the issue of a girls' Curling team – her daughter is interested in starting a girls' curling team. Interested individuals may contact the PAC Chair at: chair@hamberpac.ca who will notify Barbara. Alex Grant will also provide assistance. • Daily Bulletin – provides information about the school on the website. There are also PA announcements. • A parent asked Alex about the closure of schools – one elementary school Annex was closed; however, issue is that some schools are under capacity (empty buildings). Secondary schools around the area are generally at capacity. • There are 154 international students at the school. This also results in additional staffing (2 additional teachers over and above regular). • Auditorium upgrade question – music department are running a “chair-ity”. Over \$20,000 has been raised so far but no rush because of the possibility of a new facility (from seismic upgrade report).
10. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 8:25pm.
11. Next PAC Meeting	<ul style="list-style-type: none"> • October 7, 2015 • http://hamberpac.ca/calendar/2015/10/7/pac-meeting-20151007