
Intern Role: Investor Development Intern **Position ID:** 2016Sp007
Semester: Spring 2016□
Hours: 10-20/week□
Compensation: Unpaid Position, College Credit or Independent Study with Faculty Advisement Required
Supervisor: Chief Program Officer / Nashville Entrepreneur Center

DESCRIPTION:

The Nashville Entrepreneur Center (EC), fosters innovation and entrepreneurship by Turning Ideas Into Reality, helping to start business and create jobs. As a non-profit 501(c)3 organization, the Center is funded through sponsorships, partnerships, donations and grants. The EC relies on support from leading corporations, successful entrepreneurs and those who have a vested interest in the EC's success.

Investors are one of the key resources that the EC connects entrepreneurs with to help start, launch and grow their businesses. The Investor Development Intern will be responsible for maintaining, updating and researching investors for a comprehensive database to be used when matching startup companies with potential financial resources.

Responsibilities Include, but are not limited to ...

- Collect, capture and record Investor information in database
- Follow trends in VC and angel investing including deal terms and sizes
- Identify the best investor targets for companies in the EC Alumni Network

Requirements:

The perfect candidate will be a self-starter with attention to detail and interest in the entrepreneur and investment communities. We're looking for candidates that can take a project and successfully follow through on delivering. Candidates can be undergraduate or graduate. Finance and/or Entrepreneurship or related major preferred.

Skills Needed:

- Ability to use Google Docs and Spreadsheets
- Proficient at Excel and Powerpoint
- Knowledge of using Excel database queries
- Research skills

What You Will Learn:

- Trend in Angel and VC investing in Tennessee, Southeast and US.
- Understanding of different startups unique investment needs
- Knowledge of what different investors are looking for in startups
- How to match startups to investors
- Data Analytics

As part of your internship you will also be expected to complete a final, student-level deliverable: The final deliverable is a recap of your data analysis of what is changing across the investment community in regards to trends in deal size, investment types and industries.

Deliverable Format: Presentation Deck & Presentation Delivery

If you are interested in this position, apply at www.ec.co/intern by November 23, 2015.