

## SHOREHAM COMMUNITY ASSOCIATION

### Twentieth Committee of Management Meeting

Monday 17<sup>th</sup> June 2013 at 7.30pm in the Old School Hall, Shoreham

#### MINUTES

**Present:** Peter Renkin (President and Chair), Barb Kelly (Treasurer), Gina McInnis (Secretary), Lee Collins, Verity Ducos, Peter Kelly, Linda McLeish, Madeleine Machin.

**1. Chairs introduction (Peter Renkin):**

- Welcome
- Apologies – Rob Patrick , Helen Alcock, Sue Boggan, Steve Dolman.
- Acknowledgement of the Boonwurrung/Bunnurong First People who had prior occupation of Shoreham and the Peninsula.
- Thanks to everyone who has contributed since we last met.
  - although not a SCA sponsored event – congratulations to Maddy for organising the Debbie Conway performance on Friday night in the Old School Hall which was a fabulous night.

**2. Confirmation of previous meeting minutes:** Twenty-first Committee of Management – 20th May 2013

Moved: Peter K. Seconded: Linda

**3. New and/or priority items for discussion?** – also an opportunity to flag any issues of interest or concern from Shoreham community members.

- Western Port News items – AGM/Susan McCulloch and Triangle Planting Day – see below
- Broken branches of memorial trees – need to try and check around the hall after events to make sure everything is left in a good condition.
- Any action from the Shire on the safety issues in the Old School Hall e.g. removal of the urn – Peter R. to contact Byron Douglas from MornPen Shire to get something happening at the Hall.
- Taskforce reporting process
  - group communicates regularly and all monthly reports circulated prior to publishing.
  - Peter R. is treasurer and will table the annual financial report for the Taskforce at the SCA AGM with other reports.
  - Approximately \$7,000 in Term Deposit & \$550 cash at bank in the Taskforce account – balance held since first took legal action through ACAT & kept in case of issues with development.
  - Taskforce was never incorporated but now as a ‘Special Committee’ of SCA has legal protection; members are – Leo Maher, John Lorkin, Rob Patrick, Sue Boggan & Peter Renkin (3 SCA Committee members); decisions are made at meetings & via emails/phone conversations; all email communications are circulated between members

**4. Business Arising from previous minutes:** Nil

**5. Correspondence:**

**5.1. In:**

- Geoff Emberson, MPS Manager – Finance on 28th May acknowledging SCA’s Budget Submission & inviting SCA to speak to the Submission on 27th June
- Email from: Andrea Jones, MPS Hall Booking Officer on 29th May confirming Hall booking for AGM
- Letter from Alison Leighton 23 May re SCA’s Project Submissions to MPS Budget

- Letter from Consumer Affairs re: lodgement of annual statement (due one month after AGM – 19 August 2013)
- Email from Anthea Hone on 12<sup>th</sup> June regarding proposed trails and request for map – Lee has responded to Anthea and provided a map of the proposed trails.

**5.2. Out to:**

- Email to Cr Frank Martin & Ms Alison Leighton on 24th May thanking them for the meeting with them on 23rd May re SCA's Budget Submission
- Ms Alison Leighton on 3rd June advising that Geoff Emberson had received SCA's Submission from her & invited SCA to speak at Budget Committee meeting on 27th June
- Geoff Emberson on 3rd June advising that SCA will speak at meeting on 27th June
- Jo Monie, President Flinders & District Historical Society on 3rd June expressing SCA's appreciation to the Society's or Neville Wale's & their contribution to the C135 Panel Hearing

**5.3. Any Other Correspondence: Nil**

**6. Standing Committees Reports:**

**6.1. Taskforce – Leo Maher (Convenor) – progress report (see Appendix A attached)**

- Discussion regarding CFA risk assessment.
- Lee mentioned new plan for 6 extra shops in Flinders next to General Store and possible implications for Shoreham's development on the Post Office site.

**6.2. Membership – recruitment & acceptance of new members – Barb Kelly**

- 20 memberships @ 17 June including 4 new ones this month.  
Moved: Barb Seconded: Madeleine
- The SCA Committee needs to get their memberships in before the AGM.
- Discussion about need for a membership drive.
  - Verity suggested we send out a one-page (DL size) flyer stating simply what we do for them
  - Discussed options for circulating including placing some at local cafes and shops as well as PO box drop and possibly mail out.

**Action:** Verity will draft up and circulate to the committee for feedback before finalising with Barb and getting printed.

**6.3. Finance & Budget – Monthly Financial Report - Treasurer Barb Kelly**

- Monthly finance report. (See Appendix B)  
Moved: Barb Seconded: Madeleine

**6.4. Facilities & Project Implementation – Peter Kelly**

- Saturday 13 July from 12 noon has now been set for the next Shoreham Triangle Planting Day starting with a sausage sizzle. Over 1000 new shrubs and some established trees will be ready to plant so we need lots of willing hands. The new trees will have to be planted a bit deeper to avoid them falling over in high winds which is a problem with the ones we have done to date due to the depth of the mulch. I have used steel stakes to support the problem ones we have so far. Matt will be attending to give his advice on what needs to be done.
  - Helen and Brian Alcock have volunteered to organise the BBQ.
  - Gina forgot to report to SCA meeting that Helen has invited the Green Team from the Red Hill Consolidated School to come and help with the planting day.
- Shoreham CFA has been notified by CFA Headquarters that they will be getting a new Fire Station during the 2013/2014 financial year. The Shoreham CFA site has been surveyed in readiness for work to commence. The community will be advised of the commencement date as soon as this is known. The landscaping for the CFA site will be keeping with the rest of the triangle.

- At this stage the plan for the new Fire Station is similar to that at Glen Alvie – generic design.
- Discussion regarding SCA's interest in community having some input into possible changes to the design to be more attractive and fitting for Shoreham – noted that there are some around which are quite interesting designs such as the one at Somers.
- Peter K. emphasised that the Shoreham CFA group have spent a lot of time negotiating appropriate adaptations to the generic fire station and will continue to negotiate with the CFA management.  
**Action:** Peter R. to write to Malcolm Nicolson (Captain Shoreham CFA) to express the SCA's support and interest in potential changes to the basic design.
- Spoke with Glen McAliece (drainage engineer) of MornPen Shire this morning as he has just returned from holidays, to revisit the drainage issues we discussed with him. He is to visit us in May St next Frid at 3pm & will also take the opportunity to look at the problems at the triangle. He did have discussions with some of his colleagues before he went away about these matters & offered the following:
  - The shire has done computer modelling on the water flows in Shoreham & a consultant is preparing a report with recommendations on what needs to be done. This should be completed by the end of the year.
  - Re the triangle he has got a good response for the suggestion that we have a water feature through the triangle as a way of solving the drainage problem near the old road where there is serious erosion issues. This would attract funding easier than a drainage project.**Action:** Peter R. to meet with Glen McAliece and Peter K in May Street on Friday.

#### 6.5. Strategic Planning – Rob Patrick – nothing to report

#### 6.6. Building Community – Linda McLeish/Lee Collins/Madeleine Machin

- Next Community Dinner - at this stage nothing planned – suggest something in August.
- Monthly “Community Morning Tea” in Old School Hall – discussed how this could be organised as part of ‘Building Community’. Lee and Linda agreed to facilitate this.  
**Action:** Linda and Lee will decide on a date and time and talk to Jean Downing to determine who to invite and who might need transport. Will also invite a group from Shoreham House.
- Discussion about the possibility of having a community outing to the Mornington Peninsula Regional Gallery to see the Archibald Prize paintings (7 June – 7 July).
  - It was decided that most people interested would already have organised to see the exhibition.

#### 6.7. Media & Newsletter – Communications - Website report — Gina McInnis

- See Appendix C for an update on the website and communication to the community.
- Discussion regarding the need to send information to the Western Port News to promote:
  - the Shoreham Triangle planting day 13 July
  - the AGM and Susan McCulloch talk 21 July**Action:** Peter Kelly to provide text re: Shoreham Triangle planting day by 21 June  
**Action:** Gina to provide text re: AGM by 28 June. Circulate to committee before sending to WPN editor.

#### 6.8. President – Peter Renkin

- See Appendix D for President's report
  - Peter will represent the SCA at the Shire Budget Committee on 27<sup>th</sup> June and intends to make it clear that Shoreham has 400 permanent residents and the community has been neglected in terms of services including the

- neglect of the Old School Hall. He will ask the Council to take seriously our priority projects submitted to them.
- o Discussion of the Flinders District Historical Society's request to SCA to work in partnership to undertake a signage project that demarcates significant past & present features/places/people/families & sites of Shoreham – process of consulting residents/property owners stressed so that identification is thoroughly completed; Peter R to invite Shoreham members of Society's Committee to discuss the project at SCA's next Committee meeting. Peter R to circulate (via Gina) the Society's existing Pamphlet "Shoreham Village – Heritage & Discovery Walk - The Byrne Family of Shoreham"
- o Peter R to circulate details of the formulation of a MPS Heritage Strategy so that a decision to contribute is made
- See Appendix E for Minutes of Red Hill Ward Consultative Group
  - o Discussion about Frank Martin's attitude and lack of real representation of the community. Peter R suggested SCA (or could be the Red Hill Ward Consultative Group as sponsor) calls a Community Meeting at Shoreham to which Cr Martin is invited to speak & answer questions. Let him know what we want him to represent us about.

#### **7. General Business:**

- Organisation of AGM on 21st July 2013 at 11am – identify & nominate tasks to persons, publicity, etc Invitations to VIPs?
  - o Publicity for AGM discussed at 6.7 above.
  - o Helen and Brian Alcock are happy to do BBQ after AGM.
  - o Invitations to VIPs – not discussed – needs to be organised.
  - o Importance of current Committee members considering whether to stand for re-election &/or seeking office bearer positions at the AGM - & inviting capable others to be nominated. Gina advised that she is not standing for office or Committee membership. Members expressed much praise for her contribution as Secretary, Convenor of the Communications Standing Committee (with Steve) & her extensive website activities.
- Peter Kelly reported that the Shoreham Wildlife Group will meet again in the spring when the weather is better.

#### **8. Any other business**

- Coming Events/Activities: Shoreham Foreshore Reserve next working bee on Sunday 30th June from 10.00am to 12 noon. Location to be announced
- Verity suggested that we should put in an Australia Post Community Grant Application – she would like to apply to get a projector screen and projector for Shoreham to show films.

**Action:** Verity and Peter R meeting this week to work on grant application.

#### **9. Next Committee meeting – Monday 15<sup>th</sup> July 2013 at 7.30pm in the Old School Hall**

#### **10. Meeting closed – 9.50pm**

## **Appendix A: POST OFFICE SITE DEVELOPMENT**

Planning Permit Application P13/0448 is making some progress at the Shire – some details:

- A full survey of the site was done in May.
- The survey triggered some modifications to the submitted drawings – nothing radical.
- Keith Lodge has finalised the Design Response to the Shoreham Design Guidelines, Dec 2007.
- The CFA has completed its assessment of the Bushfire Management Statement – see below.
- The Shire has offered a meeting with its own architects' panel – see below.

The CFA has assessed a higher fire risk than that determined by the consultant due to the vegetation on the northern boundary. The building details as submitted meet this higher rating.

The offer of a meeting was made in the spirit of ensuring the best outcome for the project. It was made on the basis that it was not compulsory and would not delay processing the Application. The owner agreed to the meeting but it is not yet scheduled.

We'd like to see more rapid progress – perhaps this week will see some movement.

FORMER GENERAL STORE SITE

Nothing new to report.

*Leo Maher*  
*17<sup>th</sup> June 2013*

## Appendix B: Financial Report (Barb Kelly)

### SHOREHAM COMMUNITY ASSOCIATION INC.

FINANCIAL REPORT AS AT 17<sup>th</sup> JUNE 2013

Opening balance (from 20/05/2013)				\$7,651.18
INCOME:	M/ships	160.00		
	Donation	<u>30.00</u>	190.00	7,841.18
LESS OUTGOINGS	Hall Hire 1stTerm	30.00		7,811.18
Bank Balance as at 17/06/2013				<u>\$7,811.18</u>

Chqs for m/ships recd 17/6 \$40 (not banked)

## Appendix C: Media, Newsletter and Website Report – Gina McInnis

Linda Patrick and Gina McInnis met on 3 June to discuss options for the Shoreham Community Website. We looked at another website builder called Square Space: [www.squarespace.com](http://www.squarespace.com) which has been recommended to us from a number of sources. It looked much easier to use: for uploading information and manipulating text, images and videos. The cost would be \$16 per month (for a yearly subscription) or \$20 per month (on a month by month basis). Gina has commenced to set up the new website builder template in readiness for changing across. It is much easier to add and change material to the website and hopes to have it ready before the AGM.

This month the website has been updated as follows:

- 15 April SCA meeting minutes
- Post Office Development Update May 2013
- New President's web page added including SCA Winter Bulletin
- Strategic Planning page update including priority projects statement links
- Updates to the Community Noticeboard page as requested
- Update the SCA webpages including "What's Coming Up" with details about the AGM
- New membership form added.

Peter Renkin drafted a newsletter "SCA Winter Bulletin" which was referred to in the group email which was sent out to the community 11 June. Copy of email sent:

Dear Shoreham Community

The Shoreham Community Association (SCA) has reached its second birthday. The Committee of Management have been busy over the last year working on many local issues.

Click on the links below to find out what the SCA committee has been working on recently:

- Read the SCA Winter Bulletin from the SCA President (<http://www.shoreham.vic.au/president-s-bulletin>) to get the latest news on the SCA activities.
- Get an update of the development proposal for the Shoreham Post Office site (<http://www.shoreham.vic.au/strategic-planning>)
- Find out details of the Shoreham Priority Projects submitted to the Shire Council as bids for inclusion in the next Budget:
  - Shared Trails
  - Refurbishment and renovation of the Shoreham Old School Hall
  - Development of the Shoreham Common
  - Maintenance of Shoreham Roadsides
  - New Community Hall (see <http://www.shoreham.vic.au/strategic-planning> for details)
- Have you noticed how well the Shoreham Triangle is developing? Growth has been good so far and with 1,000 more plants soon to come from the Shire it should continue to thrive. A community planting day will be announced soon for July.

The **SCA Annual General Meeting** is scheduled for **Sunday 21 July at 11.00am** at the Shoreham Old School Hall, featuring guest speaker Susan McCulloch, well known Australian art expert and Shoreham resident. The AGM will be followed by a community BBQ, so put the date in your calendar and join us to celebrate the SCA's second birthday! See more details on the website.

It's now time for SCA membership renewal (2013 - 2014 year). Download the [SCA Membership Form 2012-2013](#) or pick one up at the Shoreham Post Office and post to the SCA secretary or drop off at the post office. Payment details on the form. New members are very welcome. Yearly membership is \$20 per adult. We need your support!

If you would like to get more involved in the SCA or to give us ideas and feedback please email: [shorehamcommunity@gmail.com](mailto:shorehamcommunity@gmail.com)

And, don't forget to check the website for what's been happening around Shoreham and what's coming up on the Shoreham Community Website: [www.shoreham.vic.au](http://www.shoreham.vic.au)

**From the SCA Committee of Management**

## Appendix D: PRESIDENT'S Report for June 2013

1. AGM on 21<sup>st</sup> June 2013 with Susan McCulloch as Guest Speaker & Publicity
2. Next Committee of Management Members & Office Bearers 2013/2014
3. Heritage Panel Hearing C135 – 18 Beach Road Shoreham – no report to hand from the Panel or Shire
4. Red Hill Ward Consultative Group Meeting – points: Friends of Cape Shanck a new member; discussion of role played by Cr Martin – Does he advocate & organise numbers for his Ward constituents' issues?; more action required on advocacy of new Ambulance for Ward; MPS Draft Budget e0r 2013/14 & Proposed Strategic Plan 2013/17 are on the MPS's website; Arthurs Seat land fill site as proposed rubbish dump – How should SCA respond?; Gas Reticulation for Shoreham; new Fire Levy rated by Shire
5. SCA Submission to Shire Budget Committee on 27<sup>th</sup> June at MPS Rosebud Shire office at 4.00pm – Which items to highlight in 3 minutes?
6. Ongoing meetings with Cr Martin & Shire Officers re seven Projects – See 'Winter Bulletin' - What strategic actions are required?
7. SCA Fund raising ventures in 2013/14?
8. State Minister for Planning's Zone policy reforms – news?
9. Flinders District Historical Society – erection of signs at Shoreham's special places – Which ones?
10. MPS is drafting a Municipal Heritage Strategy – What heritage does SCA want to preserve/protect/support owners/educate residents & property owners?

Peter Renkin  
11<sup>th</sup> June 2013



## Appendix E: Red Hill Ward Consultative Group Minutes

Meeting held Tuesday, May 14, 2013 at Shoreham Hall at 5.30pm

### 1. Present:

David Maddocks	Red Hill Community Action Inc.(chair)
Cr Frank Martin	MPSC
Diana Williamson	Balnarring Beach Ratepayers Association
Peter Hall	Flinders Community Association
Neville Wale	Flinders Community Association
Peter Renkin	Shoreham Community Association
Christine Hayden	Peninsula Speaks
Peter Avery	Peninsula Speaks

### Apologies:

Mark Holland, David Fallick, Irene Wyld, Kingsley Culley, Rob Patrick, David Gill, Susie Gibson, John Hatton.

### 2. Confirmation of Minutes of Meeting on April 9, 2013

Moved: Neville Wale      Seconded: Peter Hall      **Carried**

### 3. Matters Arising from Previous Minutes

#### 3a) Recreation Infrastructure

Following last month's discussion with Fiona Colquhoun – MPS Recreation Planning Team Leader, Peter Hall advised that the Flinders group had again met with MPS planners about Cook St "open space" and the community park area. D Maddocks reported that the Red Hill group continued monthly meetings with MPS planning and a draft plan for the community park and rail trail to Merricks was soon to be released to invite community feedback.

Cr F Martin encouraged the groups to maintain contact with the Shire on matters for their local areas.

#### 3b) Shoreham Hall rental

Regarding charges by MPS for the hall with its limited facilities:

D Maddocks again expressed concern that any charge at all should be put upon groups working for the benefit of the community.

Cr F Martin advised that Peter Gore, MPS, who is in charge of the section would be approached to remove the fees when he returns from leave and if necessary Cr Martin would cover the expense from his discretionary allowance.

**Action: F Martin**

#### 3c) Paramedic Station

Cr F Martin presented a copy of draft correspondence from Mayor Lynn Bowden to Hon David Davis MP, Minister for Health, expressing the need for ambulance stations at Somerville, Mount Eliza and Mount Martha and to reactivate the Dromana MICA teams station and to expand the MICA single responder units within the MP Units at Hastings and the proposed new Somerville station. The letter conspicuously failed to mention the Main Ridge, Red Hill area and the old CFA building.

F Martin advised that there was more funding available from the State for CFA stations rather than for Amb Vic and Main Ridge CFA could take up a site on Shands and Main Creek Roads corner with double access, with \$100,000 to build and a lease or renovate the old station. A problem for the State is the high cost of running a skilled and equipped paramedic station compared to the volunteer-based CFA. F Martin was keen to get Neil Burgess involved in order to get a response from David Davis. He had passed on the Amb Vic statistics to Peter Gore, MPS, who is in charge of these matters.

(NB. By coincidence, Main Ridge CFA is currently raising public donations to renovate the current station.)

**Action: F Martin**

N Wale commented that the paramedics need a primary response unit but often the unit was on a run from Rosebud to Frankston or vice versa and suggested we need a regional representative from Amb Vic to attend a meeting. F Martin suggested that we get Neil Burgess to attend a meeting.

F Martin presented an email copy from Niall McDonagh, MPS, Manager Corporate Planning & Projects, to FM advising he had been having discussions with Regional Service Officers from the CFA and Amb Vic to develop a “sound strategy” to address the ambulance cover for the Westernport Region.

### **3d) GWZ and Residential Zones**

The Development Advisory Panel has yet to release its report to Minister Guy following all the submissions regarding GWZ issues. This report may appear in July.

The Flinders group is already comparing their current “village” aspects with the original M Guy proposals in readiness for the report release and preparing their submissions to MPS. Other groups should do likewise.

Allan Cowley, MPS, is supportive of the situation and RHWCG should write to Allan to get feedback on the process after the DAP in July.

Neville commented that putting Zone reviews in place before the MPS and Melbourne strategies were in place was “a...about”.

The MPS “steering committee” on these matters has yet to get going.

The MPS Statagic Plan is to be ready for exhibition at the end of June.

### **3e) Red Hill ward budget**

Cr F Martin reported that as of May 13, the MPS budget was on exhibition and the MPS website advise due dates for submissions. F Martin revealed nothing specific to the group as to the outcomes for the ward except that Balnarring would get a new hall. All the decisions are based on priorities within a 4 year plan and there is a clear hierarchy of items. If one item falls out then the next is taken up – a new item or one from lower on the list cannot replace the fallen item. Input comes primarily from the MPS planners with the decisions made by the Councillors but the Councillors do not have discretion on where the dollars go on particular items eg. a footpath within the footpaths group or a road within the roads group – this is up to the planners unless a fuss is made by residents.

Discussion was held about the current issues concerning “new funds” for expenditure versus “cost cutting”, including SPA (now deferred for revisiting in 2014). F Martin explained that “debt is not the issue” as MPS “fits the ratios” set by the State government.

### **3f) Cr F Martin Voting**

On the issue of F Martin voting in accordance with the desires of his ward constituents, F Martin advised that he takes each subject on its merits and will not be told how to vote by any entity or individual.

P Avery asked F Martin if a group of well informed people made a detailed submission with plans, cost estimates and alternatives then would he accept the submission. F Martin said he would consider the submission and pointed out that more and more information was being asked for by Councillors of the MPS planners.

P Avery used the Barragunda Brewery at Cape Schank as a case where the residents of the ward should have been able to get a “no” vote from F Martin.

N Wale expressed concern that the “urban based wards” would influence and dominate the budget processes upon the planners over the “rural based wards” as the latter had only 1/3<sup>rd</sup> of the votes.

### **4a) Arthurs Seat land fill proposal**

C Hayden asked for Cr F Martin to express his own position on the issue. F Martin commented that the matter will go to the State government irrespective of his vote due to EPA and other issues. However he was in favour of looking at alternatives to reduce landfill waste and the MPS Waste

Management Group had visited Coffs Harbour to review their processes. Rye tip still had 5-6 years to run and the Shire had to “think smarter” on this issue. F Martin advised that the Councillors can direct the CEO and planners to gather information and report on all matters including forward planning issues.

(NB. To quote F Martin from the previous RHWCG meeting “There not being a planning application in the system and with the Local Government Act, Councillors are not permitted at this stage to offer an opinion one way or the other regarding the proposed land fill at Arthur’s Seat. ... I can assure you that the assessment process will be very thorough and rigorous and that we will actively engage with the community... “.

F Martin advised that in other than “in confidence discussions” the public had the same access to information that the Councillors had but he had to look at the “bigger picture” eg. in the case of Barragunda Brewery.

F Martin provided no comment when queried about a block of Councillors that consistently seemed to see eye-to-eye on certain issues.

F Martin was asked if the MPS CEO would address the issue in some manner concerning local government being identified in the Australian Constitution? No comment.

F Martin suggested that the members keep themselves up-to-date with all the issues going to Council in order to have their say before rather than after the event.

**Action: RHWCG members**

#### **4a) Cape Schank**

At the last meeting Irene Wyld expressed concern about the unsafe situation of roads near recreational areas. Feedback on this is required from FOCS group.

**Action: FOCS group**

The meeting concluded at 7.10pm.

**Next meeting: June 11, 2013 at 5.30pm at Shoreham Hall**