

SHOREHAM COMMUNITY ASSOCIATION
Thirty first Committee of Management Meeting
Monday 16th June 2014, at 7.30pm, Old School Hall, Shoreham

MINUTES

1. Chair's Introduction (Peter Renkin President):

- Welcome
- Present: Peter Renkin (President), Rob Patrick (Vice President), Kathryn Shain (Secretary), Barb Kelly (Treasurer), Maddy Machin, Linda McLeish, Lee Collins, Verity Ducos Saunders, Sue Boggan, Steve Dolman
- Apologies: Peter Kelly, Helen Alcock, Ann-Heather White
- Member present: Brian Alcock
- Acknowledgement of the Boonwurrung/Bunnurong First

People who had prior occupation of Shoreham and the Peninsula, and with their descendants we are partners in working for reconciliation.

Peter R made mention of the Aboriginal Gathering Place, Willum Warrain, in Hastings and invited people to visit.

- Committee activities and memorable events since May meeting:

- Completion of the pathway from Cliff Road through 'The Pines' to the main beach by the Foreshore Reserve Committee;

- CFA new building works: the concrete has yet to be poured;

- 'Cuppa in the Hall' on Friday 6th June. This was a good function although there are still access problems. Twelve people attended, some from Shoreham House, including men. The event improves each time;

- Website additions: this has shot ahead and is impressive. The meeting expressed its gratitude to Linda P;

- Working Bees: Work organised by Sue has been carried out along the walking track in Howard Street. The Foreshore Committee and Peter K both had Working Bees planned for 22nd June. Matt (MPS) was keen to hand over plants to Peter otherwise they would be taken by someone else. Sue to change the date of the Foreshore Committee working bee.

- Shoreham Walkers: nice outing to OT Dam and Endeavour Fern Gully;

2. Confirmation of previous minutes:

Thirtieth Committee of Management meeting held on 19th May 2014.

Rob and Verity had minor amendments that were adopted into the Minutes.

MOTION: that the Minutes be approved as amended.

Moved: Barb, seconded Rob, Motion carried unanimously.

Notes of Special Committee Meeting held on 5th June.

MOTION: that the notes be accepted.

Moved: Sue, Seconded: Maddy, Motion carried unanimously.

Sue, following up from the meeting, made an apology that was accepted.

Discussion ensued.

3. New and/or priority items:

3.1 *Welcome/orientation letter:* Barb and Kathryn still to work on this.

3.2 *Consideration of Draft Policy Statement: 'Principles to Guide the relationship between the Committee of Management and a sub-committee/Priority Project Teams of SCA'.* Peter R felt there was sufficient guidance from the Objectives of the SCA, which had not been diverted from, and the documentation produced by SCA over the years, in particular the Standing Committee Terms of Reference. He outlined the lead-up to the formalising of the Priority Projects and the fact there had been community consultations, a survey and feedback. He said a good job had been done over the 3 years, which included the setting up of the website. SCA had built momentum and there were funds coming through. SCA needed to rise to the occasion and be a sophisticated committee.

Rob summarised key discussions and decisions with respect to The Common project since its inception, noting that some previous consultations and outcomes had been overlooked in the current debate. He made a few observations with regard to group dynamics and suggested the Committee might want to consider adopting 'rules of engagement' to facilitate decision making processes in future.

Lee said that SCA needs to be careful - when a certain motion states a course of action to be carried out, we should follow through on it; it was a matter of correct process. There was acknowledgement that with regard to process, things had recently gone a little 'off the rails'.

Peter reminded members of the SCA Committee Effectiveness Goals that were facilitated by Rob in April 2013, and relevance of these to the relationship between the Committee and Sub-Committees. He said things sometimes got a little out of kilter re sub-committees reporting prior to action, due to issues being pushed by funding bodies etc.

MOTION: That with regard to policy development thanks should be given to Sue and Kathryn for highlighting the issue thus allowing SCA to further think through the issue of policy and move forward in a positive direction.

Moved: Maddy; Seconded: Barb, carried unanimously.

Verity wished to have draft points re the role of Project Convenors drawn up with. Rob agreed to draft and circulate these.

3.3 *Resignation of Cr Frank Martin as Red Hill Ward Councillor.* Nominations were due by Tuesday 22nd July with a by-election to be held on 22nd August 2014. Peter reported on the expected nomination of a number of people including Joe Lorenzo and Peter Holloway. It would be a postal vote.

4. Business arising from previous minutes

4.1 *Grant for signage:* Nothing new to report. Barb, Ann Lorkin, Ann Renkin & Verity to meet

4.2 *Listening to youth of Shoreham:* Peter K had talked to Theo Ducos about the idea of monitoring the health of Stony Creek. Theo was doing exams at the moment and was unable to coordinate anything.

Verity reported that the idea of film nights had surfaced.

Peter R said one of SCA's aim was to facilitate youngsters and this wasn't being done. Discussion ensued around what could be done and it was agreed youth must be engaged in the future Master Plan process.

4.3 *Port of Hastings Development:* Rob reported on the 2nd meeting of PORTicipate that was an engaging process for all 3 groups (Economic, Environment and Community). The last 3 points of a summary by Mike Lean's were:

- Keep an open mind
- Keep challenging your networks
- Keep bringing brickbats and bouquets to the discussion.

Rob noted that that the Port of Hastings Development Authority's role is to develop a business case for port expansion/development. In developing the Business Case there will be opportunities to facilitate broader discussion with government, as well as a broader debate about Western Port. He also noted that the role of the PORTicipate Stakeholder Engagement Network is to keep community and stakeholders up to date, and to provide community input into the feasibility phase. Meetings with interested groups have been taking place. The Authority wish to know what the people of Shoreham are saying.

Rob felt that the process as a whole was a good one at present. He said queries and concerns should be taken up at the AGM with Mike Lean, Chief Executive Officer of the Authority.

5. Correspondence

5.1 In:

5.1.1. Emails from Elliott Reid of MPS re Shoreham Common;

5.1.2 Letter from Jean Downing appreciating the new pathway from Cliff Road to the main beach.

5.1.3 Emails from Peter Holloway, Dromana and Joe Lorenzo, Safety Beach, informing SCA of their proposed candidacy for the Red Hill Ward By-Election.

5.2 Out:

5.2.1 Emails to Elliott Reid, MPS, following up on Shoreham Common issues.

6. Priority Projects

6.1 *Shared Paths/Trails* - Lee/Rob: S E Water have met with the Point Leo Foreshore Reserve Committee re sewerage proposals. There were 8 independent sewerage plants at Pt Leo with most residential blocks on septic tanks. Costing would be made in 2 weeks. The Trails Project may be able to take advantage of disturbance along the Frankston/Flinders Road to the eastern end of Shoreham. The shoulder on one side of the Pt Leo Road to the entry box at the reserve may also be sealed, affording a bike path.

6.2 *Drainage* - Nothing new to report.

6.3 *Hall refurbishment/maintenance* - Peter: an audit of the hall was carried out a month ago. Russell Jacgung (MPS) would send him a copy. The engineers have found there is movement in the foundations. MPS will get a firm to pump concrete into the foundations but this still has to be organised. There are no funds until the new financial year.

Steve reported a screen and audio system may be available from MPS and he has asked that this be installed in the Hall before the AGM. With regard to the handrail, this has been lumped in with expensive costings for other items - to get handrail funding we may need to negotiate with someone above Russell.

6.4 *Development of the Common*: Verity via a power point presentation.

6.4.1 *Play equipment*: Verity, Rob and Steve, (Linda and Maddy called in later to assist), met with Elliott and Travis Morgan (consultant re playground equipment) on the Common on 12th June re the installation of 2 new pieces of play equipment. This entailed a significant increase in the size of the play area and removal of one of the older pieces of equipment. The results of a brief survey, by Maddy, of residents with young children, plus the fact that MPS were reluctant to replace an old piece of equipment (eg. swings) with new, meant that only one new piece will be installed. A better sense of what additional equipment will be possible comes with the Master Plan process.

During the course of Maddy's brief survey, she talked to Sally Prideaux, a landscape architect, who works for Frankston Council as coordinator of stakeholder groups. She was interested in joining the Committee and assisting. It was agreed she should be encouraged to do so.

6.4.2 *Revegetation*: The issue of re-vegetating the road area of the Common was discussed with no resolution.

6.4.3 *Disabled parking/basketball ring*: Concern was expressed that a concreted area, for disabled parking/basket ball ring, in front of the building would detract from the character of the Old School Hall. Linda expressed her desire to wait for the Master Plan before any concreting was done - cars could already drive right to the door to drop off the disabled. Discussion ensued about moving the disabled

parking area to the west. Agreed Verity should request Nicola Belcher explain what parameters/legal requirements MPS worked with re: disabled parking. Discussion ensued re the basketball court/ring.

MOTION: Verity is to advise Nicola Belcher the 2 disabled car parking areas be moved further to the west and the issue of the basketball court be held over for consideration through the Master Plan.

Moved: Rob, Seconded: Maddy. Motion carried.

6.4.4 *Shoreham Triangle*: See paragraph 1 above.

6.4.5 *Road verges*: Nothing to report.

6.4.6 *New Community Hall*: this should be taken off the agenda for the time being.

7. Standing Committee Reports

7.1 *Taskforce*: Peter R reported that a Planning Permit was expected to be issued by MPS very shortly.

7.2 *Membership*: Barb reported receipt of an application by Susan Humphries of Shoreham Road. Her membership was approved.

7.3 *Finance and Budget*: Barb tabled her Financial Report (attached).

7.4 *Strategic Planning*: Rob reported on there being no progress re: the Coastal Village Strategy.

7.5 *Building Community*: Linda reported the next community dinner would be Friday 12th September. The theme would be Indian.

7.6 *Media and Communication*: The AGM should be advertised in the local paper. Steve to take action on this matter with a photo of Mike Lean – assisted by Peter R/Rob.

7.7 *Red Hill Ward Consultative Group*: Rob reported that in the breakdown of Shire Funded Projects, Shoreham was to receive \$25,000 for minor improvement to Shoreham Common.

7.8 *SCA website*: Kathryn tabled a report (see attached).

8. General Business

8.1 *AGM*: Peter reported -

- that 14 days' notice was legally needed for Notice of the AGM. This should be sent out via email and ordinary mail with the Agenda. Kathryn to liaise with Barb about notification;
- All those wishing to vote must be paid up financial members;
- Peter would circulate his Annual Report to the Committee before hand;
- Barb needed to do a Treasurer's Report;
- Guest Speaker - Rob to introduce Mike Lean. Verity to thank him.
- Nominations for Office Bearers and ordinary Committee membership:

Peter R: he wished to stay on the Committee but not necessarily as President. If someone else nominated he would stand down.

Maddy: was unsure about being on the Committee, since she felt she devoted insufficient time. The Committee expressed a desire that she continue.

Kathryn: was unsure about being Secretary or staying on the Committee. She would nominate if no-one else wanted the role, but may resign later in the year.

Rob: was happy to stand again as Vice-President.

Barb: was happy to stand again as Treasurer.

Sue: said she may not nominate, her role on the Shoreham Foreshore Reserve was more important to her.

Steve: wished to resign. He was thanked for his contributions to the Committee.

- Linda, Sue and Steve gave their apologies for the AGM.
- Peter R and Barb to ask Brian Alcock if he and Helen could organise the BBQ – equipment & food order

9. **Coming events/activities**

Peter R reported that the piano in the old school hall was not worth tuning. If anyone wanted it, they could contact him and collect it.

10. Next Committee Meeting. This would be held on Monday 21st July, 7.30 pm in the Old School Hall.

