

SHOREHAM COMMUNITY ASSOCIATION
Thirty-second Committee of Management Meeting
Monday 25th August 2014, 7.30pm, Old School Hall, Shoreham

MINUTES

1. Chair's Introduction (Peter Renkin President):

- Welcome: particularly to new members Bob Nottle and Robyn Oswald Jacobs.
- Present: Peter Renkin (President), Rob Patrick (Vice President), Kathryn Shain (Secretary), Barb Kelly (Treasurer), Peter Kelly, Maddy Machin, Linda McLeish, Lee Collins, Verity Ducos Saunders, Sue Boggan, Bob Nottle, Robyn Oswald Jacobs.
- Apologies: Helen Alcock.
- Acknowledgement of the Boonwurrung/Bunnurong First People who had prior occupation of Shoreham and the Peninsula, and with their descendants we are partners in working for reconciliation.
 - Committee activities and memorable events since May meeting:
 - AGM: Peter R reported this went well. The guest speaker Mike Lean (Port of Hastings Development Authority) was impressive and informative. Rob was thanked for arranging Mike to speak.
 - Shire by-election: (see para 3 below).
 - CFA new building works: the old building will be demolished in the first week of September. Occupation of the new building will probably be in October. There will be 2 celebratory functions. Terracing and planting is still to be done. Lee suggested SCA could have a role in providing morning tea etc. for planting occasions.

2. Confirmation of previous minutes:

Minutes of the thirty-first Committee of Management meeting held on 16th June 2014 -

MOTION: that the Minutes be approved.

Moved: Barb. Seconded Sue. Motion carried unanimously.

Minutes of a Special Committee Meeting held on 7th July 2014 -

MOTION: that the Minutes be accepted.

Moved: Sue. Seconded: Rob. Motion carried unanimously.

3. New and/or priority items:

3.1 *Update on the Red Hill Ward By-election and roles of both the SCA and the Red Hill Ward Consultative Group (RHWCG), as well as the relationship with each other in the lead up to election day.*

Rob reported that Tim Wood had been elected Councillor for the Red Hill Ward. Details of voting are available on the Victorian Electoral Commission website. Tim Wood received 26.67% of the first preference votes and 54.79% after distribution of preferences. The result is significant for the Red Hill Ward; the balance of power has shifted in Council.

A discussion ensued re the actions of the RHWCG and SCA in the lead up to the election. Peter K voiced his objection to the process used by the RHWCG in inviting only local candidates to a meeting to speak and answer questions. He had concerns also with the findings of that meeting being placed on the SCA website and 'Noticeboard'; he felt this was a directive, by both RHWCG and SCA, as to how people should vote. He wished to distance himself from any inference that this was the case. Rob outlined the reasons for the meeting and the way in which it was held. Both he, and some other members of the committee, felt that placing the Notice of the findings on the website was important information sharing given the enquiries from locals, and it did not imply any directive as to how to vote. This was clearly stated on the Notice.

It was suggested that in future, so far as possible, prior to any Council election or issue of particular importance to Shoreham being discussed by the RHWCG, the SCA Committee has an opportunity to discuss its role and decide its position.

4. Business arising from previous minutes

4.1 *SCA significant documents are available for the Committee, especially new members, as background briefing on SCA's history, constitution, goals, tasks, policies, procedures etc.*

Peter R said that if anyone was uncertain about these matters and wished to know more he will talk to them and supply the appropriate copy documents.

4.2 *Consideration of Rob's draft Policy Statement: Role of Project Convenors.*

The Committee thanked Rob for drafting the document. Kathryn had added 2 paragraphs for consideration. Discussion ensued. At essence was clarity in relation to the authority of the Special Project/Standing Committee Convenors vis a viz the Committee of Management. It was acknowledged that, in the event of a significant decision being called for from a Special Project /Standing Committee Convenor, on a matter not previously discussed by the Committee of Management, it will be best practice for the Convenor to request the President to call a Special

Committee of Management meeting as soon as practicable - such a meeting could be held within 2 - 5 days.

MOTION: that the draft Policy Statement: *Role of Project Convenors*, be accepted as part of SCA policy -

Moved: Rob. Seconded: Lee. Carried unanimously.

4.3 *Welcome/orientation letter to new members.* Kathryn still to get together with Barb to draft the letter.

4.4 *Grant for signage:* Barb, Ann Lorkin, Ann Renkin and Verity met in July. They are gathering information and have asked Adrian Bonomi (architect) to give design suggestions. He has agreed.

4.5 *Listening to youth of Shoreham: No specific report back detailed.* Sue reported that a lot was happening at Balnarring sponsored by MPS. Peter K reported on being keen to pursue kids' involvement in flora/fauna projects. He said other places had a variety of sports clubs, whereas Shoreham only had a tennis club. Funds may be available from State Dept. Sport & Recreation. Linda responded that local kids were into BMX bikes, surfing, music, and other water sport activities; they liked the community dinners. She believed they were well catered for. Due to their small number, & they organise themselves, there was probably no need for an organised club. It was suggested that when a coffee shop opens in the new Shoreham Post Office site development, that may be a hub where kids will meet. Both Linda and Maddy agreed movie nights (outdoor and/or in Hall) might be successful and discussion took place about this. A possible low key event in the Old School hall could be held in November. Linda is to investigate the possibility & report back. Need to know numbers, ages, what are the existing networks, funds sources, role SCA could play, etc.

4.6 *Port of Hastings Development, PORTicipate meeting 31st July:* Rob reported the Port of Hastings Development Authority has completed most of the marine and land based surveys. He will circulate results of the various group discussions from the last PORTicipate meeting when they become available.

5. Correspondence

5.1 In:

5.1.1. Email 16.8.14 from Peter Hone, Shoreham ratepayer, wanting more information about Shire electoral candidates.

5.1.2 Letter from Secretary Shoreham Rural Fire Brigade with receipt and thank you for \$150 from the sale of plaques left over from Shoreham Secrets. He raised the possibility of left over plaques being sold at the opening of the new fire station.

5.2 Out:

5.2.1 Thank you letters to departing Committee Members Anne-Heather White and Steve Dolman.

5.2.2 Thank you letter to Mike Lean, Port of Hastings Development Authority, AGM guest speaker.

5.2.3 Email Rob 18.8.14, in response to Peter Hone.

6. Priority Projects updates (convenor in bold)

6.1 *Shared Paths/Trails* - **Lee/Rob**: Rob reported speaking to Tony Walkington (Point Leo Ranger) about one month ago and would follow up with another meeting.

6.2 *Drainage* - **Peter Kelly**: Drainage is still a problem in May Street and Sydney Road. There has been no servicing despite requests and despite the last works the situation is worse. A neighbour with earthmoving equipment has carried out repairs himself. The stability of May Street was in question.

Robyn reported on difficulties with drainage at the bottom of Marine Parade.

Peter R said this was an issue to refer to the new Ward Councillor since insufficient money had been allocated from the Shire budget and there is no overview report on drainage for Shoreham. There are both chronic and acute problems.

Peter K has emailed Glen McAliese (MPS) and sent a copy to Tim Wood, new Ward Councillor.

6.3 *Hall refurbishment/maintenance* - **Peter R**: An order has been placed by Janet Dewhurst (MPS) for purchase & installation of a mic and amplifier (housed in a wall cabinet) for hall meetings.

SCA needs to push Russell Jacung (MPS) for works to be done on the foundations of the hall, following the structural engineer's report. Further works can be done after the foundations are shored up. Peter R said SCA must get Councillor Wood to advocate for funds in the next MPS budget.

Peter K raised an issue re OHS with regard to the structural soundness of the hall. Peter R is to discuss with Russell Jacung.

6.4 *Development of the Common* - **Verity/Peter R**: Seats and tables have been installed. Sue asked whether planting of grass is to take place over the vehicle track - this was a good time to plant. Verity to ask Elliott/Nicola (MPS) if this will happen.

6.5 *Shoreham Triangle* - **Peter K**: Bob Nottle has offered to become involved with this project. Peter has contacted Matt and Simon (MPS) re current state of the CFA building, in order to have continuity with the planting that's already taken place. Some small trees have fallen over in high winds and he has asked for their advice. Some wildflowers were missing (possibly eaten by rats). He will organise a meeting with Matt and

Simon on site. Brian Alcock has been also active re the triangle maintenance.

6.6 *Road Verges* - **Sue/Peter K:** The possibility of Rod McKillop joining the Project team was welcomed. Rod has contacts within Vic Roads and creative ideas. Peter R suggested Rod be invited to a Committee meeting to meet and talk with SCA.

Sue suggested that road verges and working bees be put under the one heading. She said the Shire (Matt Stahmer) will collect rubbish after working bees once they were notified in advance.

7. Standing Committee Reports

7.1 *Taskforce* - **Leo Maher:** no report was available. Rob reported a holdup with demolition of the old house behind the post office - the power needs to be disconnected. No building permit has been issued yet for the development. Peter R to follow up with Leo.

7.2 *Membership* - **Barb:** membership has fallen to 52. The issue of recruiting members needs to be seriously looked at by the Committee via website, renewal letters, at occasions, noticeboards/sandwich boards, phone calls. Verity and Sue offered to work with Barb to get membership lists/email addresses sorted out viz. AIM: to contact: Who has not renewed membership since 2011, 2012 & 2013? After discussion it was agreed emails/letters will be sent to all past members requesting they renew and listing the many benefits of membership. This will be followed up at a later date by a personal phone call. Barb to write an article for the website and send to Linda Patrick. Robyn suggested Committee members ring non- members. Barb to provide a list of members. Bob suggested doing both.

It was agreed that the benefit of SCA membership be made explicit at all events organised by SCA eg next Community Dinner (Peter R to speak)

7.3 *Finance and Budget* - **Barb:**

7.3.1 The Financial Report was tabled. The balance of SCA funds is \$13,502.27.

MOTION: that the Treasurer's report be accepted.

Moved: Barb. Seconded: Peter R. Carried unanimously.

7.3.2 Barb reported that no interest was paid on the present SCA bank account with Bendigo Bank. She suggested placing some of the funds into an interest bearing account.

MOTION: that \$10,000 be placed on term deposit or in some other suitable interest bearing account for up to 3 months.

Moved: Barb. Seconded: Robyn. Carried unanimously.

7.3.3 Barb raised the issue of the Secretary being a signatory to the bank account.

MOTION: that the Secretary, Kathryn Shain, be added as a signatory to the SCA bank account.

Moved: Barb. Seconded: Peter K. Carried unanimously.

7.3.4 Barb reported that Gina had paid the annual website fee and needed reimbursement. This was agreed. The fee would be paid direct by SCA in August 2015. Kathryn agreed to follow up on this.

7.3.5 Peter R raised the issue of a donation to Balnarring's "The Bridge" magazine.

MOTION: that SCA make a donation of \$50 to The Bridge.

Moved: Verity. Seconded: Linda. Carried unanimously.

Verity is to look into placing an ad in "The Bridge" about SCA membership.

7.4 *Strategic Planning* - **Rob:** the State Government has announced it's new Planning Policy Statement re the Peninsula. It will maintain connection with the Melbourne Plan, but emphasises its separation from Melbourne. It is important for Shoreham and the Peninsula and will help ensure the green wedge. SCA must give much attention to the contents of the Statement and understand its impact on Shoreham's development. Bob Nottle joined this project team.

7.5 *Building Community* - **Linda:** the next 'community dinner' is on Friday 12th September. The theme is Indian.

See para 4.5 above re youth activities.

7.6 *Media and Communication:* Robyn agreed to take over this role vacated by Steve. It was noted that all convenors/executive members need to liaise closely with Robyn to ensure regular coverage via Western Port News, website, local FM radio, etc..

7.7 *Red Hill Ward Consultative Group:* See para 3 above.

7.8 *SCA website* - **Kathryn:** Linda Patrick is away for 5 weeks from the beginning of September. She has organised for Gina to take over in her absence. There will be another e-news in a couple of months. Items for the website are to be sent to Kathryn to forward to Gina.

8. General Business

8.1 It was agreed that the item 'SCA Targets for 2014-2015' will be left for discussion at the next Committee Meeting.

8.2 Linda raised the possibility of making the Old Shoreham School Hall into a Neighbourhood House - if this was so then SCA could use the hall free of charge. Peter R said that becoming a Neighbourhood House was a complex issue; a registered House/Centre is administered by State Education. He said the Historical Society uses the hall on a permissive tenancy, and that SCA can look into an arrangement of this sort.

8.3 It was agreed to invite the new Ward Councillor, Tim Wood, to the SCA October Committee Meeting. SCA needs to prepare a list of items to discuss with him at September meeting.

8.4 Martin Dixon, State Minister for Education, has produced a pamphlet listing various grants available for community groups from the State Government. SCA Committee members need to acquire a copy and look at this to see if there are any appropriate grants to apply for.

8.5 Peter K reported on attending a Council meeting at Flinders re the contentious issue of a sculpture intended to be placed on the Flinders roundabout. He said the Flinders community were now divided; SCA should be mindful of how it communicated so as not to get itself into a similar position at any time in the future. Lee attended the same meeting and endorsed Peter's remarks.

9. Coming events/activities

9.1 'Cuppa' in the Hall: Friday 5th September 10.30 am, Old School Hall.

9.2 Community Dinner: Friday 12th September 6.30 pm, Old School Hall.

9.3 Thank you dinner for Steve Dolman and Ann-Heather White, and for present Committee members/partners. Date to be announced. Pier 10. Peter R is arranging.

10. Next Committee Meeting. This will be held on Monday 15th September, 7.30 pm in the Old School Hall.