

## SHOREHAM COMMUNITY ASSOCIATION

### Thirty eighth Committee of Management Meeting

Monday 16<sup>th</sup> March 2015 at 7.30pm in the Old School Hall, Shoreham

#### MINUTES

**1. Chair's introduction** (Peter Renkin):

- Welcome
- Present: Peter Renkin (President), Rob Patrick (Vice-President), Barb Kelly (Treasurer), Maddy Machin, Verity Ducos Saunders, Lee Collins, Peter Kelly, Sue Boggan.
- Apologies – Kathryn Shain, Bob Nottle, Robyn Oswald-Jacobs, Helen Alcock
- SCA Member in attendance: Brian Alcock
- Acknowledgement of the Boonwurrung/Bunnurong First People.
- Recognition of notable community activities since February meeting:  
**Triangle Working Bee** 1<sup>st</sup> March – very good range of ages and residential locations; great spirit – thank you Peter Kelly for organising the event  
**Cuppa & Talk** on 6<sup>th</sup> March – enjoyable with fewer numbers as Shoreham House had alternative activity  
**Community Dinner** on 13<sup>th</sup> March – approx. 40 present, good time – thank you Lee, Brian & Helen  
**News Sheet 1 – 2015** – good copy – thank you Bob, Linda P, Rob, Kathryn

**2. Confirmation of Minutes of 37<sup>th</sup> Meeting:**

Thirty seventh Committee of Management Meeting on 16<sup>th</sup> February 2015 –

**MOTION: Adoption Moved** – Sue Boggan **Seconded** – Barb **Carried**

**3. Are there any New and/or Agenda items to prioritise?**

**3.1 Arthur Seat's Chairlift** (Sue) – Aim to raise awareness of the major threat due to the scale of the Chairlift project; already approved with conditions by VCAT; affecting Sea winds/Parks Victoria area, vegetation, resident amenity.

**3.2 Proposal of Bill Genat for SCA & CFA** – see circulated emails (Rob & Peter K) – Rob named matters to consider: financial viability, adequacy of Insurance coverage, promotion required; Lee added knowledge of the performers, Peter R referred to a policy of SCA re organising events; discussion noted: the CFA did not have policies and conditions in place to cover 'outside groups' booking the facility. Decided: applauded the initiative of Bill Genat and the idea of a concert at the CFA is supported, SCA would not underwrite the event as it did not have sufficient funds to meet a shortfall, although Brian had undertaken considerable enquiries about relevant insurance coverage/policies for CFA and SCA answers were not completed yet

**MOTION: Moved** – Rob **Seconded**: Peter K **Carried** – that SCA would not sponsor the proposed concert on 25<sup>th</sup> April 2015 although the idea of a concert as a community

event has much merit, & the CFA's offer of making the CFA facility available to voluntary groups is most welcome – Reasons are: (1) as the CFA is not administratively ready to offer its facility for use by 25<sup>th</sup> April, (2) the SCA has a policy of not sponsoring concerts/groups, (3) the time lines are considered too short for adequate organising/marketing.

The following are '**Guidelines to assist Organisers of Events:** – organization of an event is the task of individuals who may form a responsible group to accept the legal (including: contract with the artists/performers/speakers), financial (including: underwriting a financial deficit), publicity, marketing and administrative roles (such as: securing and making arrangements with the artists/performers/speakers, insurances, banking and ticket sales, booking the accommodation site, obtaining and setting up furniture and sound equipment, recruiting volunteer helpers, refreshments, obtaining plates and cutlery, etc..) – with the SCA likely to assist as appropriate: with SCA's public liability coverage, volunteers helping the organisers, SCA's website and sandwich boards available for publicity, etc. In essence, the SCA's policy is to support, but not underwrite. Peter Renkin to discuss with Bill Genat.

**3.3 Proposal of Ann Lorkin** – ANZAC Special celebration of the 100 years remembering those who landed/fought at Galipoli (Michael Stephens in his dinghy will land with a light at Shoreham Main Beach at 6.00am on 25<sup>th</sup> April. Each participant will hold a candle and light their candle from Michael's, then proceed to the Old School Hall; a warm drink and bread roll will be provided at the Old School Hall, sponsored jointly by SCA and St Peter's Catholic Parish.

**MOTION: Moved** – Barb **Seconded:** Maddy Machin **Carried**

**3.4 CFA Invitation** to SCA Committee members and partners to a BBQ at CFA on Friday 27<sup>th</sup> March at 6.30pm. The invitation was welcomed. Peter Renkin will circulate the email invitation to members. Members to reply direct to John Lorkin, CFA Secretary. Invitations to be sent to former Committee members (2013/14) as well as Russell Barrett and Magnus Mansie.

**3.5 Resignation of Robyn Oswald-Jacobs** – Peter R advised that Robyn had spoken to him of her intention to resign. The resignation was regretfully accepted. Peter R to write a letter of thanks.

#### **4. Business Arising from the previous Minutes:**

**4.1 Guest Speakers for next AGM** – “Shoreham Architects' Forum” – Panel (**Verity** – informed that all architects had agreed to participate (Sally Draper, Keith Lodge, Adrian Bonomi, James Legge and Russell Barrett). Verity presented a power point outline of how she considered the Architects' Forum could be designed. Both Russell and Sally D advised that a landscape architect would be important to have at the forum and that they had spoken and had a couple in mind. (Kerry Lethlean or Kate Cullity); Madeleine Machin informed Sally Prideaux is a landscape architect for the Frankston City Council and that she would ask her if she is interested in participating. Verity proposed having a guest facilitator (Associate Professor Hannah Lewy or David Nicholls). She suggested the subject cover “the importance of the Village Square – placemaking” involving community participation (with the Shire). The Forum would

be an 'open ideas' forum and a prelude to formulating the SCA's exercise of a 'Plan' and a process for the development of the 'Shoreham Common' with the MPS and the Red Hill Ward Councillor. MPS officers would be invited to attend. The recent planning with consultation experiences of Red Hill and Flinders could be covered. Discussion addressed the following matters (1) adequate time allocated to the Panel members plus other visitors to cover the subject matter; (2) could an AGM and a Forum be offered together (3) too many speakers involved (4) use a local person as facilitator (5) invite local resident Sally Prideaux to be the landscape architect. Lee thought the development may invoke controversy and suggested the event needs to be separated from the AGM. Resolved: Rob noted that it was important to get the community participation process right, and recommended (1) **Verity put together a 1-2 page summary of how the forum/AGM meeting could be formatted - Committee members provide feedback on this summary so that a decision could be made at the next meeting efficiently** (2) Verity, Rob and Peter R then meet with Fiona Colquhoun (MPS) to discuss what progress has been achieved re: the Common development, and if she would be involved in the proposed event.

#### **4.2 Listening to Youth of Shoreham – 'Film Night Plan' – no report.**

**4.3 Devising SCA's 'Media Schedule' for 2015** - (Bob, Verity, Rob) – Bob's email to Members was read and tabled. The Communications Group of Bob, Kathryn, Verity, Rob and Linda Patrick have scheduled a meeting to review communication processes and will report to the next Committee meeting.

#### **5. Correspondence:**

##### **5.1 In:**

5.1.1 16<sup>th</sup> February 2015 – resignation of Linda McLeish

##### **5.2 Out:**

5.2.1 18<sup>th</sup> February 2015 – thanking Linda McLeish for her active membership of the SCA Committee

5.2.2 10<sup>th</sup> March 2015 to MPS "Community Placemaking Grants" Application made – Proposal: SCA with CFA apply for c\$3000 for timber tables seats (like in Common) for events in grounds of CFA & Triangle

5.2.3 10<sup>th</sup> March 2015 to MPS "Placemaking Grant Application" – Proposal: design/evaluation -shared trail Point Leo-Shoreham \$3,025

5.3 Copies of 5.2.2 & 5.2.3 (above) to be sent to Cr Tim Woods.

#### **6. Priority Projects updates (project convenors in bold):**

**6.1 Shared Paths/Trails: Lee/Rob** – Application to MPS discussed with Tony W at Point Leo

**6.2 Drainage: Peter K** – email & phone contacts with MPS staff continue to be made about conditions at Sydney Road, May Street & Prout Webb Road

**6.3 Hall/Toilets refurbishment/maintenance and the Hall Reference Group: Peter R** - as only one member of the Reference Group was available the scheduled meeting was not held on 4<sup>th</sup> March; painting of the toilet block and Tennis Club Room is underway; Peter R has advised the MPS that the

announced painting of the Hall and History Society rooms later in July, should not proceed before the foundations and wall realignments have been fixed. The broken hand rail will be reported. Peter R has contacted another MPS officer involved in 'discrimination issues' seeking the Shire relook at constructing a suitable ramp at the Hall entrance.

- 6.4 Development of the Common: **Verity/Peter R** – nothing further
- 6.5 Shoreham Triangle – **Peter K** – rubbish following the Working Bee still to be collected; matters raised at a meeting called by Peter K on early Friday morning with MPS & CFA still under review.
- 6.6 Road Verges – **Sue/Peter K** – Peter K reported a phone call from Eric Weissknopf of MPS that the Byrnes Road verge has been listed on his jobs list for weed/blackberry clearance. Sue said that She and Bob were meeting to plan a 'Working Bee' schedule for SCA and the Foreshore Reserve Committee.

## 7. Standing Committee Reports:

- 7.1 **Taskforce: Peter R** – Peter R said he had made regular phone and email contact with Gordon Hamilton (Shepparton based agent of the developer John Price). Gordon had advised that demolition of the former Hitchcock shop /house connected to the existing post office was scheduled for this coming week. The issue of PO security was under scrutiny. The Building Permit Application was expected to be completed very soon. Time before the approval of that Application may be some weeks; after that the builder will start works....possibly May. The developer is also considering plans for the former General store site - with the shop frontage reduced but retained and holiday units behind. The Panel of Shoreham 3 architects has been advised and they have expressed a willingness to look at the designs and make comment to Gordon.
- 7.2 **Membership: Barb** – reported that one membership renewal had been received (total financial members = 195)
- 7.3 **Finance & Budget: Barb** – tabled the Monthly Financial Report.
- 7.4 **Strategic Planning: Rob** – Rob introduced the Central Region Coastal strategy Report, recently published and currently the subject of a number of meetings around the Peninsula. He and Verity expected to attend a meeting and said a report back would be made. One query raised related to: What was the Reserve Committee doing about the Report? Sue said she will follow up with Peter Carroll.
- 7.5 **Building Community: Lee** - Query: Is a new Co-Convenor appointment needed after Linda's resignation? Maddy offered to fill the position.
- 7.6 **Media & Communication: Bob** – see 4.3 above
- 7.7 **Red Hill Ward Consultative Group: Peter R/Rob** – Peter and Rob reported that this was the first Group meeting for this year on 11<sup>th</sup> March, and the first since Cr Woods began Residents' Associations' Meeting (RAM) bi-monthly meetings. It was agreed to hold bi-monthly meetings of the Group. Assessment of the first RAM was made...'useful' - but dependent on Cr Wood responding well before the next RAM meeting to matters raised so that each Association can prepare its business items for that meeting. Realised that matters common to the whole Shire and/or to the Ward as a whole should be covered; also, how Cr Wood voted and argued at Council meetings needs to be discerned.
- 7.8 **SCA website: Kathryn/Bob** – Bob is arranging a meeting as early as possible

## **7.9 President's Report: Peter R**

7.9.1 – Actions to identify current community interests/needs & thereby renew SCA's mandate – in order to consolidate our legitimacy by re-discovering what Shoreham members/residents/property owners want us to do through networking with stakeholders – exercises of communication, listening and clarifying, and then determining our tasks.... being accountable. – deferred to next meeting.

7.9.2 Bendigo Bank meeting with community groups at Balnarring – a source of resource for the SCA (**Barb/Peter R**) Barb reported that she and Peter R had attended. SCA can apply at any time during the year. SCA to decide ideas eg. a defibrillator

7.9.3 Co-option of a new Committee member – Alan Fisher: Peter R reported that Alan Fisher, a permanent resident of Shoreham since late last year, was interested in joining the Committee until the next AGM in July. Alan's CV was circulated for members to read. **MOTION:** that Alan Fisher be co-opted to the Committee. **Moved:** Peter R (from the chair) **Seconded:** Rob **Carried**

There were no other nominations, but members were reminded a vacancy exists for nomination of some one for cooption.

7.9.4 Participation in ANZAC Day Celebration at Flinders. Members agreed with a formal SCA representation. **Barb** offered to have a wreath made by the Protea Farm. Peter R to inform the Flinders RSL.

## **8. General Business: None**

## **9. Coming Events/Activities:**

**9.1 Walks** starting on Monday 30<sup>th</sup> March (Barb)

**10. Next Committee meeting:** Monday 20th April 2015, 7.30pm, Old School Hall.

**11. Close - 10.10pm**