

SHOREHAM COMMUNITY ASSOCIATION

Forty-sixth Committee of Management Meeting

Monday 16th November 2015 , 7.00 pm, Old School Hall, Shoreham

MINUTES

Present: Peter Renkin (President), Barb Kelly (Treasurer), Kathryn Shain (Secretary), Lee Collins, Alan Fisher, Peter Kelly, Ian Joy, Sue Boggan, Kerry Hopkins

1.0 Chair's introduction (Peter Renkin):

Apologies: Rob Patrick, Verity Ducos Saunders.

Acknowledgement of the Boonwurrung/Bunnurong First People.

Recognition of notable community activities since October meeting:

- 'Cuppa & Talk' 6th November – a good event even though numbers were down on last time;
- Barb's Monday Walk – Lee and Barb had a pleasant walk from Red Hill South to Merricks and return;
- Death of Dowell Hardwick – Lee reported the funeral service was very moving and memorable. Peter to write an obituary for the website;
- Ann Lorkin – congratulations on her being a recipient of a Flinders Seniors Award;
- Remembrance Day service at Shoreham – Peter R reported on the event which was memorable!

2.0 Confirmation of Minutes of previous meeting:

Forty-fifth Committee of Management Meeting on 19th October 2015

Motion: That the Minutes be accepted as a true and accurate record. **Moved:** Ian Joy;

Seconded: Peter Kelly; **carried:** unanimously

3.0 New and/or Agenda items to prioritise?

3.1 **Road Verges – Sue:** Sue was unable to contact Emily Read. MPSC has nominated Byrnes Road for tree planting. Should Emily be invited to a SCA COM meeting, or a smaller sub-group meeting? Discussion ensued re weed removal; sensitivity to fauna; type of plants selected and height; possibly retaining vistas across to Tucks Road and Westernport; guidelines for Transfield re: how they remove vegetation; the need to include local residents; whether to get Tim Wood involved re the very bad tree cutting behaviour of Transfield (he was already aware of this issue through RAM meetings); and how much MPSC were willing to pay. COM agreed: Sue is to invite Emily within the next 3 weeks to meet on site with the sub-committee (Sue and Peter K, plus others interested); propose to MPS that the project proceed in stages, with Stage 1 to be weed removal only; but first to find out how this is to be done when meet with Emily. Peter to contact Tim Wood and reinforce what has been said at RAM meetings re: Transfield.

3.2 **Membership – Barb & Kathryn:** A report had previously been circulated for comment. COM being happy with the main thrust of the membership drive, the main issue was whether to do this before Christmas or wait until the new year. After discussion it was agreed the best time is before Christmas; SCA to include membership in its next eNewsletter and have an information stall, plus banner and flyers at the CFA Christmas BBQ. Flyers could be taken to the camping ground and Community Dinner on 27th also. Peter K offered to approach the CFA and to make the banner (to include the web address); Kathryn is to re-work the discussion paper into a flyer. COM also agreed that notice of due membership is to be sent out annually to the subscriber list at least one month before the end of the financial year. SCA being on Facebook or Twitter was raised but it was decided to defer the issue, it being too complex for now.

3.3 **Trails – Project progress report, including Placemaking Grant – Lee:** A discussion paper had previously been circulated. After on site inspections and discussions, it is envisaged there will be a narrow mown grass track that follows the natural contours of the topography; there will be no steps so as to facilitate use by prams, bikes and the differing levels of walker fitness; the track is to be positioned at a distance from the beach and dunes and planned to engage with significant stands of Banksias etc to provide interest for users. Lee said this was less costly than anticipated and thus reliance on MPSC funding was not so much an issue. Permissions still need to be obtained eg the cultural heritage overlay must satisfy Aboriginal Heritage conditions – liaise

with MPS Adam Maginness; the land is Crown land involving a State government department. Pt Leo is to deal with permission issues. However they are too busy to deal with this from now until Easter next year. The project completion date is late 2016. Lee to write something, in consultation with Rob when he returns, for the community website and eNewsletter.

3.4 **Shoreham Common – Peter R:** Rob has recommended the SCA resume its earlier agreed goal of ‘minimal work to revegetate part of the track traversing the Common’. Viz ‘removing and/or stripping the gravel layer, importing a load or two of topsoil, seeding and fertilising, fencing with steel posts and wire netting’ the grassed area. Adequate consultation and communication with the Shoreham community is essential to explain the works and a sign at the site mounted. See also Item 5.2.5 in Correspondence OUT – email to Davey Smith. He has not yet responded as to the responsible MPSC officer with whom to communicate. When Peter gets a response he will organise a meeting to put SCA’s proposal, find out how to get approval, how much it will cost and discuss community consultation.

3.2 **Community website – Kathryn:** a discussion paper had previously been circulated following a meeting between Kathryn, Bob Nottle and Linda Patrick. The recommendations in that paper were accepted – amalgamation of ‘SCA Projects’ and ‘SCA Facilities and Project Implementation’, in order to avoid duplication of information; a timeframe of approx 3 months to apply to removal of information with the exception of a longer one for the AGM and a shorter one of 4-6 weeks for vales; the inclusion of the history of SCA ie genesis in the Taskforce (to be written by Peter R) and the history of the Triangle (to be written by Peter K); ‘Community Links’ to be simply ‘Village Association Links’ with links only to other Peninsula Village Associations; the ‘Photo Gallery’ to include photos from articles of interest that have been removed.

Kerry to write an article for the web about wildlife in Shoreham and the impact visitors may have eg by driving too fast. Lee suggested making a regular effort to take photographs of events eg dinners - this to be a shared responsibility; also the possibility of introducing new residents to Shoreham via the web.

4.0 **Business Arising from the previous Minutes**

4.1 Meeting with Greg Hunt MP re Road Safety on December 14th. The Executive is to meet with Greg Hunt re: road safety issues, arising out of the Buxton Lane issue.

4.2 Cr Tim Wood to “open” the tables/seats at Fire Shed (MPS Placemaking Grant) on Sunday 13th December at 10.30am. Peter R raised the issue of a plaque on the seats - he felt this would be good publicity. The COM discussed both the above issues, including the sentiments of Brigade members; CFA’s President & Secretary have been fully involved and agreed Cr Tim Wood be invited; SCA COM agreed on the inclusion of a plaque.

4.3 **Support of Foreshore Reserve Committee** - MPS action to be responsible for enforcement of regulations on foreshore – **Sue and Peter R:** MPS is not willing to accept further responsibility since the foreshore is State land. The Foreshore Committee will employ a security firm to patrol the Pines Beach from December to the end of January, 3 times daily – to ‘enforce’ rules relating to camping, unruly behaviour and control of dogs. State Department of Environment, Water, Land and Planning in 2016 considering to arrange enforcement of regulations re Dogs.

4.4 **Signage Sub Committee** – progress report – **Barb:** Barb read out a signage report prepared by the sub-committee. Peter R pointed out this dovetailed with the Common development. COM agreed with what is suggested at this stage until further action on the Common by MPS. Barb said that a mock-up sign is being made and will be brought to everyone’s attention; there was the possibility of Adrian Bonomi talking to the COM. More time was required for public consultation before further progress and this is to be included in consultation about the Common. The sub-committee was thanked for their efforts.

5.0 **Correspondence:**

5.1 **In:**

5.1.1 from Geoff Emberson MPS, Manager Finance – invitation to SCA to provide input to the Discussion Paper for the development of the Council’s 2016/17 Rating Strategy.

5.2 **Out:**

5.2.1 to Vicroads – re urgency of taking safety action and requesting they count vehicle numbers using the road intersections – Byrnes Road (both ends), Beach Road and Nelson Street with the Hastings/Flinders Road;

5.2.2 to Greg Hunt and Cr Wood - sending copies of VicRoads letter;

5.2.3 to Cr Wood (via MPS Councillor Support) making arrangements for the Launch of the Tables/Seats at CFA;

- 5.2.4 to Flinders RSL Sub-Branch asking if they have an interest in accepting/planting the Lone Pine Tree seedling at the Flinders War Memorial;
- 5.2.5 to Davey Smith MPS re 'Shoreham Common' – request to resume project and asking for name of responsible MPS officer to contact;
- 5.2.6 to Tricia Folvig MPS re making arrangements for the launch by Cr Tim Wood;
- 5.2.7 to John Lorkin, Brian Alcock and Rod McKillop re making joint SCA/CFA arrangements for Cr Wood's launch of Placemaking Grant.

6.0 Standing Committees/Priority Projects updates (convenors in bold):

6.1 Financial Matters – **Barb**: Barb tabled the Monthly Financial Statement which was accepted (see Appendix A below). The statement did not reflect one unrepresented cheque. Membership stands at 64.

6.2 Hall Reference Group: see previously circulated communication update – **Peter R**: Peter said the group has requested to meet again. The Engineer's audit report was still awaited and costed so that the MPS get the item and operational expenses into their 2016/17 budget.

6.3 Taskforce Report – Post Office and Former General Store sites – **Peter R**: work was intended to be commenced on the Post Office site by mid November but there is still no action. Peter has not heard if the Building Permit is approved; he will contact Gordon Hamilton. Alan asked how the Post Office would operate during the building works, since this will affect the community. Peter will raise this with Gordon. With regard to the general store site, the architects - Keith Lodge, Sally Draper and Russell Barret met with Sue - Sally and Russell agreed to draw up plans pro bono for the SCA /Taskforce to look at – then these will be given to Gordon Hamilton. Sue said the design will not be ready until early next year.

6.4 **Red Hill Ward Consultative Group** – report of meeting held on 10th November – **Peter R**: Peter left the meeting early. Until then the only matter discussed was the local dissension re pathway in Somers. There was now another group aiming to make sure the pathways stay friendly bush ones.

7.0 General Business - Coming Events/Activities:

7.1 Fire Plan: Should SCA sponsor a Public Meeting in association with, or without, the CFA Rural Fire Brigade to publicise the need for each household to have a Fire Plan – as is Flinders Community Association? Peter R stressed this was not a criticism of the Shoreham Brigade since this was not their responsibility, however, being fire ready was a major concern brought up at RHWCG and RAM meetings. What happened in Hastings recently was a real lesson – all roads became blocked and no one could leave. People need to know that if there is a code red day they should leave 24 hours in advance. Lee said the CFA Captain has negotiated an educational/information trailer to be at the CFA BBQ in December;

7.2 Next "Cuppa & Talk" Friday 4th December at 10.30 am at the Rural Fire Brigade;

7.3 Next 'Barb's Monday Walk' – 30th November to Greens Bush;

7.4 Christmas Drinks/Eats and a 'thank you' for retiring Committee members and their partners, together with present and former SCA Committee and Taskforce members and partners at Renkins on Friday 4th December from 5.30pm. Invitation letters to be sent to 2014/15 retiring members Maddy, Helen, Bob, Robyn and Linda McLeish and their partners. It was agreed to present them with a small gift of a native plant.

7.5 Community Dinner – Friday 27th November 2015 at 6.00pm, Old School Hall. The theme is 'Summertime'.

7.6 CFA Shoreham Rural Fire Brigade Christmas 'Annual Break Up BBQ', to be held on Saturday 19th December.

8.0 Next Committee meeting: Monday 21st December 2015 at **7.00pm**, at the Old School Hall.

9.0 The meeting closed at 9.15 pm.

APPENDIX A

SHOREHAM COMMUNITY ASSOCIATION INC.

MONTHLY FINANCIAL REPORT AS AT 16 NOVEMBER 2015

STATEMENT ACCOUNT

Opening balance (from 19/10/15) \$8,860.17
INCOME NIL

less EXPENSES NIL \$8,860.17

TERM DEPOSIT ACCOUNT

Opening balance (from 10/6/15) \$10,222.18
Plus interest to 10 September 2015 64.41 \$10,286.59

Balance as at 16th November, 2015: \$ 8,860.17 - Statement Account

Balance as at 16th November, 2015: \$10,286.59 - Term Deposit Account

Statement of income & expenses, re Grant of \$3000 from MPS for community tables/seats placed at the Fire Brigade grounds:

IN:	Grant		3,000.00
LESS:	Tables/seats (J Feldman)	2,400.00	
	Oil (B Alcock)	79.90	
	Delivery Chg J Feldman (R McKillop)	100.00	
	Cement/mesh (R McKillop)	275.00	
	Framing Pine (R McKillop)	<u>36.59</u>	
		2,891.49	<u>\$108.51 Balance</u>

Membership as at 16/11/2015: 64