

SHOREHAM COMMUNITY ASSOCIATION

Fifty fourth Committee of Management Meeting

Thursday 18th August 2016 at 7.00pm in the Old School Hall, Shoreham

MINUTES

Present: Rob Patrick (Vice-President), Barb Kelly (Treasurer), Kathryn Shain (Secretary), Peter Renkin, Sue Boggan, Verity Saunders Ducos, Alan Fisher, John McMahon, Peter Kelly, Ian Joy, Lee Collins, Barbara Porter;
Mornington Peninsula Shire – Adrian Smith

Apologies: Deirdre Cochrane

1.0 Chair's introduction (Rob Patrick):

- Acknowledgement of the Boonwurrung/Bunnurong First People.
- Rob welcomed John MacMahon to the Committee. John gave a brief outline of his background and interest in being a committee member.
- Recognition of notable community activities since July meeting
 - 'Cuppa & Talk' – 5th August – Peter reported a mix of Shoreham House and local people attended; a good turnout and a nice occasion;
 - Foreshore Reserve Working Bee on 24th July – Sue reported a small number of people but quite a bit of planting done despite this;

2.0 Confirmation of Minutes of previous meeting:

Fifty third Committee of Management Meeting on 21st July 2016

Motion: That the Minutes be accepted with the replacement of para 3.2 in its entirety with wording drafted by Verity (as previously circulated to the COM).

Moved: Kathryn Shain; Seconded Barb Kelly; carried unanimously.

3.0 New and/or Agenda items to prioritise?

3.1 Shoreham Community Participation Day – a combined event focussed around the Triangle Discovery Tour (Open Day) and the Shoreham Village Common - Community Place Making Project'.

Rob welcomed Adrian Smith, Infrastructure Planner – Placemaking, at MPS. He attended at the invitation of Verity to explain the concept of 'placemaking' and the Shire's placemaking process for The Common. His background is in urban and rural landscape design. He explained that 'placemaking' is a 'bottom up' approach that basically empowers a community to create a place around their own vision and ideas; it creates social integration and leads to a sense of community 'ownership' of place. The \$40,000 allocated by the Shire to this project (thanks to Cr Tim Wood) had to be spent within this financial year. It was money to assist in delivering works in the area which could include the Triangle. On being questioned, he was confident that the process could be completed and money committed in the timeframe. As with any project of this nature there would not be 100% consensus, but it was possible to work incrementally and undertake works that were not fixed/were moveable – shades, vegie planters etc (as per in the UK).

Questions were raised by the COM, in particular around the issue of the Post Office site development and part of the Common being used as parking space for this. Adrian had been briefed by Verity on the various issues affecting the Common eg Post Office site development, signage project, and Old School Hall structural works. He said the Placemaking Project works will be undertaken with those issues in mind. He will be

at the planned Shoreham Community Participation Day on 11th September – this will be a consultation day and he will field questions on aspects including that of parking space. The COM agreed it was important for these others issues to be acknowledged on the day since those attending will be keen to know how development of the Common fitted with these matters. However, the main focus is to remain firmly on the Common. Adrian said it was important to have the landscape plans completed by the end of February. Consultation and plan formation to occur at the same time. Adrian happy to be a 'listening point' for concerned residents on the day.

Adrian said he'd been in contact with Councillor Support to facilitate the attendance of Cr Wood, the Mayor and others involved at MPS - Peter K has already made contact with the Mayor, Cr Wood, Matt Stahmer and Simon Thorning.

Peter K gave an outline for the day – meet at 11.00 am at the Triangle (behind the CFA), opening, guided tour, BBQ and a market on the Common with a sharing of ideas etc.

Rob suggested the COM give Verity and Peter K good support. Barbara P is interested in working with Verity. Alan is to let Verity know if he can assist. Verity said she had offers of assistance from Bernie and Jeanine Everitt. Peter R apologised – he would be away.

Verity has produced a draft flyer. **Action: Verity to give flyer to Kathryn to send out to all on the SCA data base.** Council will send this out in the mail to all ratepayers. The flyer will be put in PO Boxes, hand delivered to front doors and put in public places. Peter Carroll will be requested to inform campers.

Action: Verity and Peter K to work together to organise what was necessary with the support of others. Sue to talk to Peter Carroll.

3.2 Trails – Point Leo to Shoreham: Progress Report – Lee said there was nothing to report. **Action: Lee/Rob to contact Tony Walkington from Pt Leo.** Rob has received a concerned phone call from Rene White. **Action: Rob to follow up.**

3.3 Committee Planning for the year 2016-17: President's position; Office-bearer roles; Projects – Convenors' outlines and membership of project activities, representation of SCA at RAM and Red Hill Ward Consultative Group meetings.

Discussion turned around strategies to deal with the situation of the vacant President's position. It was agreed:

- Kathryn as Secretary to take on more responsibility for communications between MPS/COM etc. and other issues Peter R formerly involved with - **Action: Kathryn, Rob and Peter to discuss and draft operating guidelines**
- Chairing of COM meetings to be shared between members;
- RAM and RHWCG meetings to be shared around COM – the position may change somewhat if a new Ward Councillor is elected later in the year;
- The need to clarify positions/roles of Convenors of Projects/Standing Committees – in particular since there are 3 new committee members:
 - A new Planning sub-committee was formally appointed with Sue, Peter R and John – to monitor and act on all MPS planning issues;
 - Media - Rob to assist; Verity willing to help out when work on the Common Placemaking Project finishes;
 - Ian expressed interest in helping Kathryn with the expanded Secretarial role.

3.4 Road Verges – Fire Protection/Restriction budget allocation: Sue reported on a recent conversation with MPS Coordinator of Fire Management Control, Katie McKenzie, affirming that money is set aside for weed removal along Byrnes Road this financial year. Planning is in process as to how the works will proceed. A meeting with

Officers and SCA representatives will be held prior to works commencing. As the matter of safety is paramount Council will carry out the weed removal. Weeds targeted will be polygala, blackberry, pittosporum, cape ivy.

3.5 Next E-Newsletter: It was agreed to delay sending out the E-Newsletter until some time after advertisement of the Shoreham Community Participation Day.

3.6 Thank you dinner for Peter R: Agreed to have this on Friday 28th October at Pier 10. Those acting pro-bono for the SCA to be invited also. **Action Ian and Sue to organise.** Peter R thanked everyone, especially Rob for his speech at the AGM.

4.0 Business Arising from the previous Minutes

4.1 VCAT Hearing Appeal of Crook's Family against MPS non-approval of Demolition Order – Appeal withdrawn. Peter R noted appreciation to Russell Barrett for his input re this issue.

4.2 Planning for the Public Meeting in 2016 – This item to be removed from the agenda.

4.3 Foreshore Reserve Committee and DEWLP Proposal for Amalgamation – Sue and Peter R stated there is no further action on this by DEWLP at this stage.

4.4 Objection to two modular cabins at 4090 Frankston/Flinders Road and Planning permit Application – Peter R stated the application had been made but not actioned. There is not enough detail in the proposal (B&B?). The green wedge is not applicable to this application. SCA has not agreed to any retrospective application owing to the inadequacy of the plans.

4.5 Old School Hall Refurbishment and Reference Group- Alan spoke to his written report circulated at the meeting. He has met with Dave Hampton, an engineer, who is Team Leader of the Buildings and Open Space section of MPS and his assistant Steve Hoffer, along with the Heritage Officer Dale Kelly. Kelly stated that Heritage Victoria approval is not required for this work. Hampton emphasized the \$170,000 budget would only cover foundation repair and associated works on drainage and roof plumbing and repair of the large cracks in the hall brickwork. He has agreed to review the scoping document with Alan before they let a contract for the work. The work will best be done in the mid summer period when cracks are at their largest opening and should take 3-4 weeks. Any extra works needed will require extra lobbying for funds.

4.6 Commonwealth Government's priority of 'Black Spot' Road Safety Works – Peter R stated that the SCA submission to Greg Hunt MP had not been actioned as yet. **Action: Kathryn and Sue to follow up with Greg Hunt.**

5.0 Correspondence:

5.1 In from:

5.1.1 Helen Alcock – card expressing gratitude to the Committee for the “beautiful flowers” bought by Barb and good wishes for recovery. Card circulated at the meeting.

5.1.2 VCAT – notification that Hearing on 19th October is cancelled due to withdrawal of appeal.

5.1.3 Notice of Red Hill Ward Consultative Group – meeting at 5.30pm on Thursday 18th August 2016.

5.1.4 Jean Dowling Request – replacement of street light at the corner of Prout Webb Road and Blake Street. This has been done.

5.2 Out to:

- 5.2.1 Mornington Peninsula Shire** – SCA’s objection to grant a Planning Permit to 4090 Frankston/Flinders Road, Shoreham.
- 6.0 Standing Committees/Priority Projects updates (convenors in bold):**
- 6.1 **Treasurer’s report – Barb** – tabling of Monthly Financial Statement (Appendix A). Membership for 2016/17 stands at 159. Barb stated that MPS has set new hall hire charges: \$25 instead of \$17.50 for COM meetings and the cost for Friday night community dinners would be raised to from \$38.50 to \$160. We have booked the hall for meetings and community dinners until June 2017. Bookings through to June 2018 are now due. **Action: Rob P and Kathryn to draft a letter to Cr Tim Wood requesting SCA be exempt from payment.** The Financial Statement was accepted.
- 6.2 **Taskforce Report – Post Office and Former General Store sites.** Peter R stated there was nothing further to report other than that which has already been circulated. There is an unconfirmed report that Ian Treloar has been told to be out of the General Store by the end of September.
- 6.3 Next RAM Meeting 22nd September** – **Action: Sue & Barb P to attend.**
- 7.0 General Business - Coming Events/Activities:**
- 7.1 Next “Cuppa & Talk” – To be held on Friday 2nd September at the Shoreham Rural Fire Brigade building. **Action: Kathryn and Lee to attend.**
- 7.2 Next Foreshore Reserve Working Bee – Sunday 28th August at 10am – 12 noon.
- 7.3 Appoint Chair & Minute Secretary for next meeting – Chair Rob with Peter K as reserve. Ian as Minute Secretary.
- 7.4 Next Community Dinner – 9th September, theme to be determined – **Action: Lee organising with possibility of deferring this date.**
- 7.5 Forthcoming Shire Elections on 22nd October 2016.
- 8.0 Next Committee meeting:** Thursday 15th September 2016 at 7.00pm, at the Old School Hall.

Appendix A

SHOREHAM COMMUNITY ASSOCIATION INC.

MONTHLY FINANCIAL REPORT AS AT 18 AUGUST 2016

STATEMENT ACCOUNT

Opening balance (from 21/7/16)		\$
		7,608.48
 INCOME	 Memberships x 11	 220.00
		\$ 7,828.48
 less EXPENSES	 Flowers: Speakers/AGM	 75.00
	Flowers: Helen Alcock	70.00
	B Alcock – AGM BBQ	253.90
		398.90

Bank Balance as at 18/8/16

\$7,429.58

TERM DEPOSIT ACCOUNT

Opening balance (from 10/03/16)

\$10,413.80

Plus interest to 10/06/16

64.13

\$10,477.93

Balance as at 18th August, 2016: \$ 7,429.58 - Statement Account

Balance as at 18th August, 2016: \$10,477.93 - Term Deposit Account

Total membership to date is 159

Unpresented chqs: #99

K. Shain expenses \$51.30

#106

K. Shain reimburse Consumer Affairs 2015 & 2016 total

\$110.20

#107

B. Kelly reimburse Square Space annual website fee \$260.39