

## **SHOREHAM COMMUNITY ASSOCIATION**

### **Fifty-fifth Committee of Management Meeting**

**Thursday 15<sup>th</sup> September 2016 at 7.00pm in the Old School Hall, Shoreham**

#### **MINUTES**

**Present:** Alan Fisher (Acting Chair) Barb Kelly (Treasurer), Kathryn Shain (Secretary), Sue Boggan, Peter Kelly, Ian Joy, Verity Ducos, Barbara Porter, Lee Collins and John McMahon

**1.0 Chair's introduction** (Alan fisher):

- Apologies: Peter Renkin
- Acknowledgement of the Boonwurrung/Bunnurong First People.

**Welcome to Esther Gleixner** – Candidate for the Red Hill Ward in the upcoming Shire elections who had requested to address the Committee on her candidature. The Committee agreed to allow ten minutes for her address and questions.

Esther passed around her election pamphlet and a map of the Red Hill Ward and addressed the vaguaries of the Ward with its mix of rural and coastal parts as well as its size. She stated she was motivated to stand on community issues and she will be completely independent of any political party. She cited an unfair return on rates for Red Hill of approximately 7% as well as access to services going down. She also mentioned there were a lot of overdue things to be looked at.

A number of questions were asked covering Grants, RAMS, the proposed re-structure of the Council and how it appears to be divisive and also roads. Esther also said that she would seek to do a handover with Tim Wood if he agreed.

- Recognition of notable community activities since December meeting
  - 'Cuppa & Talk" – this went very well and Lee thanked Kathryn for standing in for her.
  - Foreshore Reserve Working Bee was held on 28<sup>th</sup> August and well attended.

**2.0 Confirmation of Minutes of previous meeting:**

Fifty-fourth Committee of Management Meeting on 21<sup>st</sup> July 2016

- Motion: Moved – Sue. Seconded Barb K. Passed unanimously

**3.0 New and/or Agenda items to prioritise?**

**3.1 Report on the Community Participation Day** – Peter K said it was a great success as a result of a great team effort. The Shire input was outstanding and he felt the Community/Shire relationship would only be enhanced. He had had good feedback from Council. Sue mentioned Matt Stahmer (Shire) for his work for the community and referred to an email Peter had received from Matt and circulated. Verity also stated that the feedback has been very positive. The numbers attending and the cross section of ages was a wonderful indictment on our community. She has a meeting tomorrow with Adrian who wants to meet with those who have differing views to the SCA. She will be going through the questionnaires with Adrian. She is concerned the consultative process may drag out so she will consult with Adrian re this.

- 3.2 **Rob Patrick's resignation from the Committee** - The meeting noted with regret the resignation of Rob as Vice-President/acting President of the SCA. The reasons given by Rob are as set out in his email of the 5<sup>th</sup> September, the wording of which is set out in Appendix B to these Minutes. Lee has spoken to Rob and he is very willing to continue assisting as a member of the Taskforce and as joint convenor of the Trails Project as a community member.
- 3.3 **Kathryn** spoke to her report on SCA processes and procedures. She also suggested discussion around consolidation of SCA activities together with clarification of Convenor/Project Officer roles etc. It was suggested that we have a separate meeting to discuss these issues as it will probably be time consuming. This meeting to take place some time in October.
- 3.4 **Reduction** in fees for the use of the Hall – Kathryn stated there would now be a flat fee of \$10 per hour for SCA meetings/functions.
- 3.5 **Minutes & dealing with reports** – Kathryn asked if those writing reports for the Minutes agreed they be included as attachments to the Minutes rather than the minute taker having to precis them for inclusion. It was agreed this could happen but that the writer make clear if the report is not to be attached but instead be summarised in the Minutes themselves. Barbara suggested that these be written as if they will be published on the website.

#### 4.0 **Business Arising from the previous Minutes**

- 4.1 **Office bearer roles, projects ect** – **Kathryn to action** for the next meeting or for discussion at the separate special meeting.
- 4.2 **Foreshore Reserve Committee & DEWLP Proposal for Amalgamation** – Sue stated there is no further action on this by DEWLP at this stage.
- 4.3 **Objection to two modular cabins at 4090 Frankston/Flinders Road & Planning permit Application** – We sent a notice of objection. Sue advised a reply had been received advising the objection had not been successful and contained advice as to appealing that decision. **Sue to action** with Shire re conditions of permit.
- 4.4 **Commonwealth Government's priority of 'Black Spot' Road Safety Works** – A follow up letter had been written and Sue has rung minister Hunt's office and spoken to his assistant who will follow up with the Minister.

#### 5.0 Correspondence:

##### 5.1 *In from:*

- 5.1.1 MPS acknowledgement of SCA's objection to planning application for cabins at 4090 Frankston Flinders Road.
- 5.1.2 **Invitation** to the Dromana Community Information Session on NBN Fixed Wireless.
- 5.1.3 **Tricia Folvig, MPS**, re acquittal of place making grant tables/benches at CFA. Barb K has spoken to Tricia and all is OK.
- 5.1.4 **RAMS** meeting for September cancelled owing to council elections.

##### 5.2 *Out to:*

- 5.2.1 **Letter** to Cr Tim Wood re changes to charges for use of Old School Hall.
- 5.2.2 **Letter** to Greg Hunt following up Black Spot funding.
- 5.2.3 **Thankyou** letters to Red Hill Baker and MPS for their support for the Participation Day.

#### 6.0 **Standing Committees/Priority Projects updates (convenors in bold):**

- 6.1 **Treasurer's report – Barb** – tabling of Monthly Financial Statement. Membership for 2016/17 is 165. The Financial Statement was accepted. See Appendix.
- 6.2 **Taskforce Report** – Post Office and Former General Store sites. There was discussion re the provision of parking near the post office site. Various points of view were raised. Alan said that this should be put on the agenda for the next meeting. See the attached report.
- 6.3 **Trails – Point Leo to Shoreham** – Lee had circulated a report re this. The consultation time line will extend into the first half of 2017 – see attached.
- 6.4 **Old School Hall refurbishment** – Alan had circulated a report re this – attached.
- 6.5 **Road Verges** – Sue had circulated a report re this – attached.
- 6.6 **Media/E-News** – Kathryn said that John had volunteered to help and they were to meet with Linda Patrick tomorrow to discuss ideas.
- 6.7 **Other** – Peter K raised the issue of drainage, particularly May Street and Higgins Lane and that he would talk to Council re this.
- 7.0 General Business - Coming Events/Activities:**
- 7.1 Next “Cuppa & Talk” – To be held on Friday 7th October at the Shoreham Rural Fire Brigade building. Lee to attend.
- 7.2 Next Foreshore Reserve Working Bee – Sunday 23<sup>rd</sup> October at 10am – 12 noon - Sue
- 7.3 Appoint Chair & Minute Secretary for next meeting – Chair Peter R. Ian as Minute Secretary.  
Sue reported that Peter R had offered, if no one else wanted to take the President's position, to be acting interim President until the end of the year and to chair the next meeting.
- 7.4 Next Community Dinner – Friday 14<sup>th</sup> October, theme to be determined – Lee attending.
- 7.5 Forthcoming Shire Elections on, postal votes to be in by 6.0 pm 21 October 2016.
- 8.0 Next Committee meeting:** Thursday 20<sup>th</sup> October 2016 at **7.00pm**, at the Old School Hall.

APPENDIX

**SHOREHAM COMMUNITY ASSOCIATION INC.**

MONTHLY FINANCIAL REPORT AS AT 15 SEPTEMBER 2016

STATEMENT ACCOUNT

Opening balance (from 18/8/16)			\$ 7,429.58
INCOME	Memberships x 6	120.00	\$ 7,549.58
less EXPENSES	K. Shain expenses	51.30	
	Consumer Affairs 2015 & 2016	110.20	
	Square Space Website Annual Fee	<u>260.39</u>	
		421.89	\$7,127.69

**Bank Balance as at 15/9/16** **\$7,127.69**

TERM DEPOSIT ACCOUNT

Opening balance (from 10/06/16)		\$10,477.93
<b>Plus interest to 10/09/16</b>	<b>64.53</b>	<b><u>\$10,542.46</u></b>

**Balance as at 15<sup>th</sup> September, 2016: \$ 7,127.69 - Statement Account**  
**Balance as at 15<sup>th</sup> September, 2016: \$10,542.46 - Term Deposit Account**

2 renewals & 4 new memberships (Edwards family). Total membership to date is 165

**APPENDIX B – Rob’s email of resignation**

‘Dear Committee Members,

I am resigning from the SCA Committee as of today. This decision has not been taken lightly.

As you are all aware, the SCA Executive has a governance responsibility to ensure that it has input into important decisions and events conducted under the auspices of the SCA. In recent weeks, in particular, I have been disappointed to find that there is not a shared understanding of this responsibility among the Committee. It has also become apparent that there is neither an acceptance of, nor adherence to, our agreed Committee culture, in particular:

- *Inclusive discussion and decision making*
- *Use of Committee members’ skills and experience, as well as those of other community members, to get the best outcome for Shoreham.*

I no longer wish to serve on a Committee where behaviours are inconsistent with these values.

In light of my decision, I will not be attending the Shoreham Community Participation Day.

I wish the Committee all the best for the future.

Rob Patrick’

**Task Force Report: Sue Boggan**

Celebrations! The Post Office development has finally started.

It is ten years since the proposal for 2 x 3 story 2 x bedroom aged care apartments with underground parking was proposed by an overseas syndicate.

After two VCAT appeals and a successful outcome with Council to amend the planning scheme from Intense commercial/residential development BZ1 Zoning, to a suitable building height and size limit for a village DD015, we will see results of many hours of negotiations.

This required continued liaison with the present owner to achieve a satisfactory result.

It was therefore a surprise that on Monday the works finally began. Admittedly we have all been holding our breath!

Rob Patrick and I met with the Manager Gordon Hamilton in order to discuss the procedure the development would take, especially in light of the continued need for the operation of the Post office.

The following stages of the development at this time are:

- 1 The Foundations
- 2 A new extension to the Post Office building. On completion, the Post office will be moved into this whilst the present post office building is renovated.
- 3 The shop framework will be built on site and constructed in units. These will form an open moveable space which can either be individual shop fronts or one whole, depending on whoever leases the space.
- 4 4 holiday flats will be erected above the shops. This will be done concurrently.
- 5 A deck will run the length of the development with a shade sale for sun protection
- 6 The shed that had to be taken down will be the last building to be rebuilt. Given the MPSC planning scheme, the Fire overlay dictates materials that have to be used. The future shed/café will have an internal steel frame. Recycled materials from the owner's sheep station in Northern Victoria will be used in the internal reconstruction.
- 7 A lift will be fitted at the rear of the decking to give disability access to the flats above.
- 8 There is also disability access left front of the development.
- 9 Car parking will be at rear for the holiday flats and as angle parking in front of the development.

Gordon made copies of the plans available which has enabled people to enquire and see what has been proposed for this Shoreham site. These are now on continual display at the Post Office. I wish to acknowledge Leo Maher and the time he gave with us to follow the trail of what has been a long journey. Am sad he is not here to see the results of his endeavours. When the time is right I would like to acknowledge Leo in celebration and thanks.

#### **Shared Trail Report: Lee Collins/Rob Patrick**

Rob Patrick and I met with Chief Ranger/ Manager, Tony Walkington on Saturday the 10th of September at the Point Leo Foreshore Office.

The Shared Pathways project jointly coordinated by the SCA and PLFC was discussed. The project is investigating a pathway that would link Shoreham and Point Leo in the foreshore behind the dunes between the Point Leo Life Saving Building and the path to the beach below Seychelles Rd Coryule Shoreham.

As previously reported to the SCA, a local civil engineer has prepared a scoping plan for a simple grassed pathway. This was paid by a grant from the MPSC that was acquired by way of a joint application.

Tony Walkington has submitted an application to the 'Green Army' for the use of their labour over 3 years for weeding, plotting of the path, and building. The date for notification of the success or not of this application is unknown.

Public consultation will occur once we have a more concrete idea of the pathways route.

If both communities support the project complex permit applications will be undertaken with the Shire and other relevant authorities.

The time frame for this jointly coordinated project is potentially 2 years.

#### **Hall Restoration: Alan Fisher**

MPS have contracted WKH Architects to prepare a scope of work for the hall project which is expected to be undertaken in the summer (1Q 2017)

- the building is included in the planning scheme as having local heritage significance and therefore a Planning permit is required
  - The building has landscape and bushfire management overlays which will likely need addressing in the proposed works
  - the bulk of the work will be to repair inadequate footings with the installation of a pressurized structural resin footing repair, the closing of cracks and gaps, the reinforcing of the cracked brickwork with heli-coil ties and the making good of damaged surfaces
  - remedial work to the drainage including the installation of an effective storm water system, and replacement of cracked and inappropriate paving slabs
  - some investigations as to compliant access and egress with sensible recommendations considered for adoption as part of the works
  - replacement of gutters and downpipes
  - the grade of the ground level and drainage around the site will need investigation to ensure appropriately addressed drainage concerns, access, egress, subfloor ventilation and drainage issues
  - review of trees on site and whether any should be removed
- adequate consideration of the Historical Society needs to decant the building during the work.

**Report from Road Verges Convenor: Sue Boggan**

**Area Vegetation pruning.**

Sam Dellasanta with whom I have liaised with in reference to Byrnes road weed removal, kindly made contact to inform us that Council would be notifying all residents of the Shire's vegetation pruning programme.

This has been appreciated as previous pruning in other villages was carried out without residents being informed which resulted in some conflictual situations.

I have since spoken with the supervisor Steven Hosking of the company contracted to carry out the work who has said he is happy to meet any residents on site if they have concerns as to trees being pruned in their street.

From our conversation Steven Hosking sounded sensitive to my concerns as to previous cutting back of trees. He stated it would be pruning only. Noted on the notice it states 3.75 metres. He said the prune can vary and not necessarily be taken at that degree.

Would the SCA agree if I put up a notice at the Post Office to inform residents of the pruning which will begin in Shoreham about 20<sup>th</sup> September after work carried out at Pt Leo.

To include on the website for residents notice.