

## SHOREHAM COMMUNITY ASSOCIATION

### Fifty Seventh Committee of Management Meeting

Thursday 17<sup>th</sup> November, 2016 at 7.00pm in the Old School Hall, Shoreham

#### MINUTES

**Present:** Alan Fisher (Chair), Barb Kelly (Treasurer), Kathryn Shain (Secretary), Peter Renkin, Sue Boggan, Peter Kelly and John McMahon (Minutes).

#### 1.0 Chair's Introduction (Alan Fisher):

- **Apologies:** Verity Ducos, Ian Joy and Lee Collins.
- Acknowledgement of the Boonwurrung/Bunnurong First People.

**Recognition** of notable community activities since October meeting:

- **'Cuppa & Talk'** – 4<sup>th</sup> November – Peter R and Kathryn reported another successful function with good committee representation and a noticeable trend commencing of “younger” senior locals attending.
- **Foreshore Reserve Working Bee** – 23<sup>rd</sup> October – Sue reported hard work done pulling out *Polygala* on the foreshore. Peter R reported that he and Ann had also worked on a serious infestation at the end of Seychelles Road.
- **Collaboration Day** – 6<sup>th</sup> November (The Shoreham Village Common Community Placemaking Project) – please refer Item 3.1.

#### 2.0 Confirmation of Minutes of previous meeting:

Fifty Sixth Committee of Management Meeting on 20<sup>th</sup> October, 2016.

- Motion: to confirm the minutes of last meeting.
- Moved – Sue; Seconded – Peter K; Passed unanimously.

Kathryn reported that the minutes of the 20<sup>th</sup> September 2016 meeting omitted to include the true reason for Rob Patrick's resignation. Committee agreed that the Minutes be amended to correct that error.

- Motion: Moved – Kathryn; Seconded – Peter K; Passed unanimously.
- Kathryn to forward the revised minutes to Linda for uploading to the web-site.

#### 3.0 New and/or Agenda items to prioritise

3.1 **Report of Collaboration Day** - Sunday 6<sup>th</sup> November, 2016. Verity's availability for this meeting and the project after the event has unfortunately been impacted by a family illness. She distributed a draft report on 17/11 with covering e-mail including proposed next steps for Committee's information. Verity to submit the official report in coordination with Adrian Smith (MPS) as soon as her circumstances allow. General observations were that community engagement was again very successful with 60+ attending including several new people.

3.2 **Report of Meeting with Chris Munro & Adrian Smith (MPS)** on Friday 11<sup>th</sup> November – Peter R & Barb – see separate Report distributed by Peter R on 17/11. Peter R and Barb highlighted the following points:

- Adrian Smith is to get back within a few weeks re SCA repayment to receipts submitted. Barb to follow him up if nothing received.
- Timing of the project will be tricky considering the coordination needed with the School Hall project and that funds need to be committed by May – otherwise lost.

- MPS prefers to use its in-house Landscape Architect instead of the Creative Group's preference.
- There is no barrier to removing the current road through the common.
- The projects and desire to remove the old tennis court "car park" have increased the profile of the hall and common at MPS. Traffic engineers are examining car-parking requirements with the need for 31 spaces mentioned.
- Chris Munro noted that council may have to find another \$100,000 for car-parking works. Sue and Kathryn warned that we must be vigilant so as not to lose the village feel of Shoreham with formalised car parks etc.
- Peter R emphasised that the Post Office development has to provide for its own car parking needs as per the VCAT decision following a neighbour's planning objection. These are not to be met from the old tennis court. **Taskforce members to confirm the number of spaces to be provided with Gordon Hamilton.**
- Any changes to tennis courts will need to be agreed with the Tennis Club.
- Samantha Della Santa (MPS) is to conduct an audit of the current trees on The Common including the large Cypress Pine.
- Peter R noted that maintenance of any new facilities such as a BBQ would need to be factored into the MPS maintenance budget for The Common (refer also Item 3.7).

### 3.3 **'The Shoreham Village Common - Community Place Making Project'**

Progress Report - Reference Group meeting on Friday 28<sup>th</sup> October – Outline of Further Plans & Development – Any Decisions the Committee should make?

Peter R referred Committee to the list of next steps forwarded by Verity in her absence and noted the following points especially:

- The likely disappointment of the Creative Group regarding the need to use the Shire's landscape architect. **Nevertheless, the Creative Group has been invited to prepare a 'Brief' for the Shire's person.** John commented this could include concept plans.
- Impacts of the holiday period on timing the Community Day number 3.

### 3.4 **'The Triangle Project' – Report of Green Army activity & Future Plans** – see report from Peter K e-mailed on 16/11. Peter K emphasised:

- The enthusiasm of the Green Army participants and the quality of their work and supervision.
- Cooperation from the neighbouring Olssons in dealing with the pile of broken concrete formerly forming a "rabbit hutch".

### 3.5 **Report of the Special SCA Committee meeting** on Friday 11<sup>th</sup> November aiming to: determine the way forward for SCA in 2017; clarification of projects and convenors for those projects; clarification of committee process/procedures. (See Kathryn's updated list of Projects / Convenors circulated on 14/11). Points arising were:

- Committee confirmed the appointments of Peter Renkin as President (not Acting President) and Alan Fisher as Vice President.
- **Kathryn to ask Linda to post the new information on roles and convenors on the web-site.**

### 3.6 **Road Verges – Byrnes Road Fire Protection Project & Road Safety Removal of Vegetation** project of Shire via Broad Spectrum contract - Sue and others

expressed dismay and disappointment at the work done by Council's Contractor after initial assurances that "sympathetic" pruning would be undertaken:

- Members were particularly critical of damaging work done in Lyric Court, Lexington Avenue and Blake Street - with seemingly inconsistent pruning even in the same street being reported.
- Sue has arranged for a meeting on 30/11 with arborist Samantha Della Santa (MPS) and a contractor representative to express our dissatisfaction in a constructive way and to discover the "logic" behind the current pruning approach. These pruning works are to be carried out every 5 years - hence the importance of the meeting given the community disappointment of the works carried out this year. Peter R and Bill Genat, Shoreham resident, will also attend the meeting.
- Also noted was that power line contractors prune trees in the area every 5 years. **Sue to also query and follow up Council's contractors regarding tree lopping under power lines.**
- Peter K also reported that there are several dangerous trees in the area. **Sue will raise this point in the 30/11 meeting.**
- **Sue to report on the meeting and all findings at next SCA meeting.**

3.7 **MPS Budget Submissions required by 8th December.** Peter R reported that an MPS advertisement in the Mornington Leader advises that budget submissions are required by 8th December. **Peter R and Peter K will coordinate the SCA response. Peter R to circulate our previous submission.** Items to include:

- Drainage works including a coordinated plan based on the earlier Glen McAliece work (**Peter K**).
- Further work on The Common and the hall (**Who?**).
- Note we only have a little over two weeks to respond by the deadline.

#### 4.0 **Business Arising from the previous Minutes**

4.1 **E- newsletter & website** – Committee agreed to the proposal that another newsletter be published before Christmas:

- Timing should be 2-3 days before the CFA BBQ on 17/12 so that a timely reminder for that event can be included.
- Suitable photos are sought by John - **Peter K will supply a photo of the Green Army.**
- **Web-site articles need to be brought up-to-date by then.**
- Committee also agreed that development of a suitable **logo** to be used for the newsletter and, perhaps, other uses such as signage was a good idea. Verity has expressed interest in participating. Sue suggested the logo should incorporate the Seadragon. **John to ask Verity to put the logo idea to the Creative Group.**

4.2 **DELWP Proposed Amalgamation of Foreshore Reserve Committees of Westernport** - Sue reported that the department has confirmed that the existing arrangements will be retained for the next three years (at least) – ie no amalgamations for now. Alan reported that government advertisements for committee members seem to imply differently. Peter R stated that the push for amalgamation is apparently coming from within the department – ie not a political policy initiative.

4.3 Commonwealth Government's priority of **'Black Spot' Road Safety Works.** Greg Hunt MP was to follow up our recommendations re the two Byrnes Road

connections with Frankston-Flinders Road – however, Sue reported that the Shire has not been contacted by Greg Hunt’s office as promised. **Sue to follow up with Greg Hunt’s office.** Alan and Barb [NB: Lee has since substituted for Barb who had a diary conflict] will also raise the matter at the Red Hill Ward Consultative Group meeting on 8th December at 5.30pm at the Old School Hall, Shoreham - to be attended by our new Councillor David Gill.

- 4.4 **Drainage** – follow up with Shire re May Street & Higgins Lane – Peter K was to action but hasn’t done so yet. Peter K will refer to the work done by Glen McAliece and Peter Young (MPS). **Refer related item 3.7 for action item.**
- 4.5 Information about progress of **NBN installation** – Peter R reported that a tower is expected to be installed here in the first half of 2017.
- 4.6 Recognising **Rob Patrick’s contribution to the SCA** as Vice President and his Convenor roles – following the cancellation of the 30/11 function, Peter R has offered to host a function including the presentation a gift & card. A Thursday in early January would best suit Rob. **Peter R to finalise the date and advise.**
- 4.7 **Invitation to Jessica Wingad, MPS Manager Climate Change, Energy & Water** – To hear the Shire’s plans for Peninsula participation in carbon neutral policy & its implementation – the day decided was the March, 2017 COM meeting. Sue has heard Jessica speak elsewhere and highly recommends her. **John to ask Verity to invite Jessica.**
- 4.8 **Old School Hall** – Alan distributed the final version of the plans via e-mail on 16/11 and reported that:
- The planning permit is currently being arranged.
  - The scope includes the essential foundation and cracking repairs as well as drainage improvements only –no improvements such as a new kitchen, solar panels, heating and cooling – anything else will need to wait for a Phase 2 project (**refer 3.7 for action requirements**). As an aside, Peter K recommended the local contractor used by the CFA for its solar power installation.
  - A tender requesting 3 quotations will be issued by Christmas with the contract to be awarded early next year. Implementation should begin by February/early March. Refer to Item 3.2 re potential impacts on the Placemaking project.
  - The design includes a ramp compliant with relevant Australian disability standards and the existing steps will be retained.
  - Existing concrete paving at the front of the building will be removed.
  - The Flinders and District Historical Society is concerned it may have to relocate its archives – requirements are not known at this stage.
- 4.9 **Historical Signage** – On 17/11, Barb distributed a copy of the sign design by architect Adrian Bonomi including sketch-ups of five stands assuming positioning at the corner of Byrnes and Cliff Roads. She included a useful summary of the background of the project for new members in the e-mail. At the meeting, Barb highlighted that:
- Council has made a grant of \$5,000 for the project without firm time-lines for expenditure. The Flinders and District Historical Society has offered to top up those funds if necessary.

- The text and photographs for the five signs have been jointly developed by Ann Renkin and Ann Lorkin. **Barb to distribute current versions to Committee for our information.**
- **Barb and Verity will need to collaborate to integrate implementation of this project with the Placemaking project.**

## 5.0 Correspondence:

5.1 *In from:*

5.1.1 5/11/2016 B & D Robinson, MPRRA newsletter.

5.2 *Out to:* Nil.

## 6.0 Standing Committees/Priority Projects updates

6.1 Treasurer's report - Financial Matters

- Barb tabled the monthly Financial Statement (see Appendix).
- Three membership dues have been received - including 2 renewals and 1 new person.

## 7.0 General Business - Coming Events/Activities:

7.1 **Next "Cuppa & Talk"** – Friday 2nd December, 2016 at 10.30am at Shoreham Rural Fire Brigade building . **Next Community Dinner** is thought likely to be held in February. Lee is coordinating both events.

7.2 **Next Foreshore Reserve Working Bee – Saturday** 26th November, 10 am – noon (note change of day of week). Last working bee for the year.

7.3 A Committee meeting won't be held in December - next meeting to be on the third Thursday in February 2017 (16/2).

7.4 **CFA Christmas BBQ** is to be held on **Saturday, 17<sup>th</sup> December.**

7.5 Committee agreed to invite Cr David Gill to attend the 16<sup>th</sup> February Committee meeting so as to meet committee, discuss priorities, policies and plans. **John (as Acting Secretary while Kathryn is away) to invite David.**

7.6 Committee agreed with the recommendation that a deputation of three Committee members meet asap with Cr **David Gill** to outline SCA's/Shoreham's current Shire funded projects, ensuring funding in next financial year, other vital interests of SCA - **action: Peter R.**

7.7 A local resident has generously donated a painting of the old School Hall to the SCA. Peter R has received an estimate of \$70 for framing the painting from the Balnarring picture framer. **Peter K to request an alternative quotation based on the supply of Australian timber from a Hastings supplier together with framing by a Tyabb carpenter.**

7.8 There was a discussion about several artists' and architects' connections with Shoreham including Clifton Pugh, Robin Boyd, Matcham Skipper and Alan McCulloch. Alan noted there must be considerable resources for some future "Secrets of Shoreham" style event.

8.0 **Next Committee meeting:** Thursday 16<sup>th</sup> February, 2017 at 7.00pm, at the Old School Hall.

9.0 **Close.**