

# **SHOREHAM COMMUNITY ASSOCIATION**

## **FIFTY-NINTH COMMITTEE OF MANAGEMENT MEETING**

**THURSDAY 16<sup>th</sup> March, 2017, at 7.00pm in the Old School Hall, Shoreham**

### **MINUTES**

**Present:** Alan Fisher (Chair) Peter Renkin, Barb Kelly (Treasurer), Sue Boggan, Verity Ducos, Lee Collins, Peter Kelly, Deidre Cochrane, John McMahon, Ian Joy (Minutes).

#### **1.0 Chair's Introduction (Alan Fisher)**

- **Apologies:** Kathryn Shain.
- Acknowledgement of the Boonwarrung/Bunnurong First People.

**Recognition** of notable community activities since February meeting:

- Cuppa & Talk – 3<sup>rd</sup> March – Lee said that there was no attendance from the Nursing Home owing to their transport being blocked in by a food van. However there was still good attendance by residents which created a bit of diversity. A good time was had by all.
- Community Dinner – Numbers were down a little but it was a successful evening and enjoyed by those that attended, with the food being excellent. Lee said there were some issues with the lighting but this would be addressed for the next dinner. Alan said it is mainly the same people attending every time and how do we encourage others. Lee said that the venue was very good, it is already advertised at the Post Office and on the website and we should give verbal encouragement when we meet other residents. Peter R suggested a personal invitation via the email list. The next one will be a week later than that posted. Peter K suggested a Saturday night instead of Friday. This was well received and will be considered.
- Entry to Shoreham – Byrnes Road Verge Everyone is happy with the works done. (See item 3.3)
- Works continue at the PO/Commercial & Accommodation Site. See item 3.6
- Works start on Tuesday 14<sup>th</sup> march at the Old School Hall. See item 3.4
- 'Common' information Day on 12<sup>th</sup> March. See item 3.1

#### **2.0 Confirmation of Minutes of previous meeting:**

Fifty-eighth Committee of Management Meeting on 16<sup>th</sup> February 2017.

- Motion: To confirm the minutes of that meeting.
- Moved Sue B and confirmed Peter K.

#### **3.0 New and/or Agenda items to prioritise?**

**3.1 'The Shoreham Village Common – Community Place Making Project' Progress report – Information Day on 12<sup>th</sup> March and Reference Group meeting on 14<sup>th</sup> March.**

Decisions this committee should make – Verity read her report (See Appendix A) The statement that four people were strongly against any change was amended to three people after some discussion.

Lee said that great efforts had been made to inform the community in relation to proposals for the project. She wanted to express great appreciation to Sally Prideaux for her extensive work and the way she presented it on the information day. Also, the community needs to understand that Verity's work has been done within the constraints imposed by Council. Lee expressed great thanks to Verity for all her work and perseverance. Verity thanked Sally Prideaux for her outstanding work. Peter R mentioned a letter he had sent Sally on behalf of the SCA thanking her for her work. Verity wanted to note that Susie and David Utting and Pam and John Loveridge passed on their support for the SCA on this project. Motion: - Peter R moved that we endorse Verity's report and the last Reference Groups recommendations.

Verity was congratulated and applauded for her efforts regarding the success of the Community Information session on 12/3 in particular.

Motion: That the report be accepted.

Moved: Peter R; Seconded: Ian J; Carried unanimously.

### **3.2 Triangle Project – Peter Kelly**

There will be a 'discovery tour with a BBQ to finish and incorporating an Easter egg hunt to be held on Easter Sunday at 10.30am.

Sue B Also mentioned a tour of the Foreshore to be organized liaising with Lionel Lauch. The suggested date is Easter Saturday. Advertising for both days will be by posters in the Post Office and other areas as well as emails.

### **3.3 Road Verges**

- **Byrnes Road Fire Protection Project** –The 'rubbish removal' reveals great sights. Everyone is very happy with the result. There is a need to follow up re maintenance of grass etc. by building it into the existing contract for the other side of the road. Peter K said this should be a follow on from the Triangle arrangement. **ACTION: PETER K AND SUE B TO FOLLOW UP THIS AND OTHER AREAS (BUXTON RESERVE).**
- **Howard Street laneway works** – Sue is liaising with Brett Whitwam of MPS re this and other issues.

### **3.4 Old School Hall Foundations Restorations and other works –**

Alan said that as is evident, the works have started and have a May 17<sup>th</sup> completion date. The furniture will then be moved back in and the hall should be operational in early June. When some of the furniture items were removed it was found that a section of the floor had collapsed. The builder has been asked for a quote on repairing this. Also the rooms were quite dirty and need repainting and the Council has been asked for this to be done. Lee wanted to record thanks to the people (mainly Historical Society members) who attended and did the furniture removal. Verity asked about the design of the ramp for wheelchair access. Alan said the ramp had been designed to comply with the Australian Standard and with consideration of Heritage concerns. Also, the location of the drains had been considered and will be away from the kitchen area. Peter R

added that the design of the ramp had been sent to Russell Barrett and we should wait for his response.

### **3.5 Red Hill Ward Consultative Group business meeting held 26<sup>th</sup> January 2017.**

- Ideas about the Peninsula's strategic planning needs, especially re the Green Wedge Zones and Coastal Villages Strategy – see draft of copy of letter already circulated.
- Cr Gill's outline of how he would like to related to Associations/Groups – first RAM meeting scheduled for 23<sup>rd</sup> March. Alan said that RAM will decide on the strategy on delivering the strategy report. **ACTION: SUE B, JOHN M AND PETER K TO ATTEND.**

### **3.6 SCA/Taskforce + architects meeting on 10<sup>th</sup> March with Gordon Hamilton re PO/Commercial/Accommodation Works in progress.**

Peter R - It is very hard to find what is intended as there have been changes to the original plan signed off by the Task Force. Russell Barrett, Sue B and Rob Patrick met with the Developer who is amenable to angle parking and the use of gravel and not concrete. Colin has said he doesn't want the whole area allotted to him. Sue B said that when they looked around the site there were things that appeared to be different such as the size of the restaurant/cafe. We requested a landscape plan be provided. Also asked for a copy of the plan and any significant changes (café, parking etc). Lee asked if the Building Inspector checked re compliance with the MPS Planning Scheme and said she couldn't understand how things can be negotiated, shouldn't they be mandated. Peter R said that Ken Weir (KWA Permits) was the person to do this. There was general discussion re DDO15, the intended uses and the likelihood things would turn out the way we think. Peter R said that we are really just bystanders in this at this stage of the process.

### **4.0 Business Arising from the previous Minutes – Nil**

**4.1 E-newsletter & website – further plans?**- John Mc said there were plenty of items for the newsletter, verges etc. He said that Kathryn Shain had raised the issue of notifying the community of works being done and suggested ad hoc email notice re current events. There was general discussion in support of improving communicating the SCA's achievements along with current and future projects. Action: John Mc to send out a newsletter to all on our database. All Convenors to submit reports ASAP as relevant. Further action to be discussed at the next meeting.

**4.2 Any follow up to the Special SCA Committee meeting discussion on Friday 11<sup>th</sup> November?** - Deferred until next meeting when Kathryn can attend.

**4.3 Commonwealth Govt priority of 'Black Spot' Road Safety works – Greg Hunt MP follow up** – Sue B keeps trying but is still waiting for a meeting to be arranged. She is liaising with Brett Whitwam of MPS re this as well.

**4.4 Foreshore Reserve Committee re DWELP amalgamation proposal** – Nothing new to report.

**4.5 Drainage – follow up with Shire re May Street & Higgins Lane** – Peter K said he has been trying to move this forward but is not getting much co-operation from Council. He has been dealing with Glen McAleese.

**4.6 Information about progress of NBN installation** – Peter R said he believed it was being done. John Mc said he had Telstra business connection and has been told it is to be completed around the 1<sup>st</sup> June. This may be for business only. Alan F said it is happening with fibre to the node and copper to premises.

**4.7 Point Leo – Shoreham Trail** – Lee – nothing further to report. More work will need to be done on this project in the next year. Action: John Mc to remove reference to the green Army in the web-site article.

**4.8 Other** – The issue of Drones was raised both on the beach and generally. This will be raised at the next RAM.

## **5.0 Correspondence**

### **5.1 In from:**

5.1.1 Mornington Peninsula Shire re Council meeting at Flinders Civic Hall on Monday 27<sup>th</sup> march starting at 5.00pm.

5.1.2 Westernport News – free advertising listings available.

5.1.3 Various emails from Shire and others re PO site, Hall Works, Road Verges, Common Placemaking, Cr Gill, Red Hill Ward Consultative Group & SCA committee members.

5.1.4 Westernport News re ‘Second Container Port Advice – Community Drop In Sessions at Hastings on Wednesday 15<sup>th</sup> March.

5.1.5 Rye Community Group Alliance re jet skis and boat ramps.

5.1.6 Jonathon Chivers, Shire Senior Property Officer – re YMCA Camp Buxton ‘Open Air Chapel’ Site – requesting SCA’s response on the four options outlined in his letter –

Option 1 Maintain the current arrangements

2 Shire to acquire part of the private property from the adjoining owner. (The council owns 2/3rds of the site and 1/3<sup>rd</sup> is privately owned)

3 Lease the Council section to the adjoining owner.

4 Sell the Council owned section to the adjoining owner.

A report will go to council in late March with a recommendation as to the best way to manage the site. This may trigger a Public Notification.

Action: Peter R to reply to Jonathan Chivers that the SCA supports Option 2.

### **5.2 Out to:**

#### 5.2.1

Chris Munro, Shire’s Team Leader Infrastructure Planning requesting ‘no vehicle parking on the ‘Old tennis Court’ of the Common; implementation to be introduced at a later date; & recognition of the Tennis Club’s lease of Courts, Club House & area.

5.2.2 Thanking Cr David Gill for attending SCA Meeting in February.

5.2.3 Alison Leighton, Shire’s Chief Operations Officer, requesting the Shire prepares an overall vehicle parking plan for the precinct of Byrnes/Cliff Roads including the Hall, Tennis Club, Common, Post Office/Commercial & accommodation site, CFA, Triangle & School Bus Shelter.

5.2.4 Various emails to responsible officers regarding projects & tasks as in 5.1.3 above.

## **6.0 Standing Committees/Priority Projects updates**

**6.1 Treasurer's Report** – Barb K tabled her report (Appendix B) and went through it item by item. Deidre C queried the funeral item which Barb explained and was accepted by Deidre. Verity said that she had bought a projector so that presentations to the community could be made without having to borrow one which created difficulties in operating them. The cost was \$448.00. There was unanimous agreement that Verity be reimbursed for this amount.

Motion            That the report be accepted.  
Moved            Verity                    Seconded Lee  
Carried unanimously.

## **7.0 General Business – Coming Events/Activities**

7.1 Next Cuppa & Talk – Friday 7<sup>th</sup> April 2017 at 10.30am at the CFA building  
– **Lee & Kathryn**

7.2 Next Foreshore Reserve Working Bee – Sunday 26<sup>th</sup> March at 10am – **Sue**

7.3 Other –

Deidre mentioned the proposed changes to the trees forming the Avenue of Honor and whether a qualified Arborist was to be used. The answer to this was Yes.

Deidre also raised the issue of the Tennis Club within the Common Placemaking project. Speaking on behalf of the Tennis Club members she said the Club wanted to have its lease and therefore its control of that area acknowledged on the plans. Verity explained that the plans refer to future concepts and that the history of the project with specific reference to the Reference Group in which the Tennis Club participated. Verity said that there had been requests to the Tennis Club for information as to the numbers of members, competitions etc in order to gauge usage. So far, no information has been forthcoming. The Tennis Club lease expires in 2022. Lee formally asked Deidre for the Tennis Club to provide details of the number of senior members, junior members, regular competitions run, whether committee meetings are held, details of AGMs held and a current financial report. Deidre took notes apparently regarding this request. At this point the Chair (Alan) closed the discussion.

**8.0 Next Committee Meeting:** Thursday 20<sup>th</sup> April 2017 at 7.00pm at the Rural Fire Brigade.

**9.0 Meeting** closed at 9.12pm.

## **APPENDIX A**

# Place-making Project Report – Verity

## Shoreham Village Common - Community Place-making Project SCA Report Thursday March 16th 2017

Meetings Held:

- Ref/Creative Group 24/02/17
- Community Information Session 12/03/17
- Ref/Creative Group 14/03/17

Key correspondence:

SCA Pres letter to MPS and David Gill re: Common Site including 'old tennis court' site

### Project Status

Since last SCA report, Sally Prideaux developed draft plans defining the Framework and Guiding Principles of current and future Common development.(appendix I ) considering the Ref/Creative Group and community feedback, addressing:

- Divided areas by through-road and car park
- Zones of use
- Safety
- Access – clear Pedestrian access points to/from Commercial development, school bus stop, linkages to Nthn Byrnes Road verge (windy path through oaks to the Triangle carefully considering CFA needs), Steen Ave entrance and paths
- Parking – Protect the Common from commercial development over-flow and create stat required parking spaces on periphery of The Common

Subsequently the Ref/Cr Group agreed on progressing design development and set date for Community Sunday Info Session March 12<sup>th</sup>, 10.00am. Promotional material was produced and disseminated. Sally Prideaux produced draft plans for Community discussion at Community Info Session which was an enormous amount of expert work for which the Community and SCA voiced their great appreciation. Shoreham Community Info Session, Sunday March 12<sup>th</sup> saw approx 54 Community members participate, (some came and went before registering) about 50% had been to previous community events. It was great to see new faces and hear new voices. Comments were recorded. (running sheet, appendix ii)

Majority support for the first phase of the Common project was received. Comments to the future scope and design were recorded. Four strongly against any change. Shoreham Tennis Club spokesperson requesting further acknowledgement that their Lease will be respected; acknowledgement confirmed. Further, more fruitful and civil discussions are required.

Definition of first phase Works Orders were produced with Adrian Smith MPS, at subsequent Ref/Crea Group meeting Tuesday march 14<sup>th</sup>, 3.00pm Tennis Club Rooms.

Priority works:

1. Removal of the road, replacing with top soil, re-grassed. Amelioration and smoothing of grassed surfaces, no hard terracing of slope, construction of drop-off carpark, furniture re-positioning and new choices via Sally P and Adrian S.
2. Temporary blocking off access from Car park via hard landscape element to be decided by Creative Group eg: log, boulders. Tennis Club service and maintenance access to be specified eg: access through back double gates? Court surface load bearing capability? What planting is appropriate where considering crane requirement for lighting maintenance and gas bottle renewal?
3. Vegetation works – clean up, shaping and planting along Eastern fence, Ave of Honour, Nthn Byrnes Rd verge
4. Winding path along Eastern border of planting

Pending are confirmation of works orders submitted by Adrian Smith for MPS.

Next Meeting dependant on this and timeline definition. TBC

---

Verity Saunders Ducos  
Shoreham Community Association Committee Member  
Project Co-ordinator,  
[verity.ducos@gmail.com](mailto:verity.ducos@gmail.com) mobile: 0449920196

APPENDIX B

SHOREHAM COMMUNITY ASSOCIATION INC.

MONTHLY FINANCIAL REPORT AS AT 16 MARCH 2017

STATEMENT ACCOUNT

Opening balance (from 16/02/17) \$  
6,288.63

INCOME	Memberships x 2	40.00	
	Reimburse from White Ladies Funerals	<u>30.00</u>	
		70.00	\$
			6,358.63

less EXPENSES	Hall Hire Marg Wilson Service	30.00	
	Hall Hire July-Sept'16	52.50	
	PO Box Annual Fee	31.00	
	LCIS – Insurance	<u>612.15</u>	
		725.65	

**Bank Balance as at 16/3/2017** \$  
**5,632.98**

TERM DEPOSIT ACCOUNT

Opening balance (from 10/12/16)  
\$10,602.75

**Plus interest to 10/03/17** 56.17  
**\$10,658.92**

**Balance as at 16<sup>th</sup> March 2017: \$ 5,632.98 - Statement Account**

**Balance as at 16<sup>th</sup> March 2017: \$10,658.92 - Term Deposit Account**

Membership: 1 renewal, 1 new (Karen Tyquin) Total to date 176.