

Kelsey Choo



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kelseychoo.com

EDUCATION

SCHOOL OF THE ART INSTITUTE OF CHICAGO (2009 – 2013)

Graduated Spring 2013 with a Bachelor of Fine Arts (BFA) degree with focus in Illustration and Sequential Art. Earned SAIC Merit Scholarship.

EXPERIENCE

SELF-PUBLISHER/ILLUSTRATOR - Chicago, IL

Kelsey Choo (Jun 2013 – Present)

- Writing, drafting and illustrating comics and other products.
- Formatting, printing and assembling comics and other products.
- Exhibiting and selling work at conventions, online, and in local shops.

SALES ASSOCIATE - Chicago, IL

Foursided Card + Gift (Oct 2015 – June 2017)

- Lead inventory management project across all shop locations.
- Organizing buyer's lists and aiding with inventory management.
- Receiving product and organizing displays.
- Handling cash transactions and assisting customers.
- Creating custom signs and labels for products.

INSECT VOLUNTEER/PROGRAM ASSISTANT - Chicago, IL

Field Museum of Natural History (Apr 2014 – June 2017)

- Barcoding and databasing ant, spider, and beetle specimens.
- Sorting, labeling, and collecting insects from Hanover, IL.
- Teaching visiting database volunteer groups.
- Assisting with the curation of dry and wet specimens.
- Teaching children about insects during Field Museum sleepovers.

SALES ASSOCIATE - Chicago, IL

Petco (Nov 2014 – Oct 2015)

- Earned Employee of the Month for Dec 2014 and Jun 2015.
- Handled cash transactions, restocked, and faced products.
- Handled live animals and assisted customers with their pet needs.

FREELANCE ARTIST - Chicago, IL

School of the Art Institute of Chicago (Jan – Mar 2013)

- Brainstormed with writer for storyline.
- Illustrated and colored a graphic story.

SECRETARY - Honolulu, HI

Medical Consultants and Resources (Jul – Aug 2010)

- Performed basic office tasks.
- Wrote and faxed medical documents to patients, doctors and insurance agents.
- Proof-read monthly nurse reports.

SKILLS

SOFTWARE/OS

- Mac OS X
- Windows 10
- Photoshop CS6
- InDesign CS6
- Illustrator CS6
- Quickbooks POS
- KEMu (Museum Database System)
- Microsoft Office

PROFESSIONAL

- Databasing
- Filing/Organizing
- Graphic Design
- Typing 60+ wpm
- Handling transactions
- Customer assistance
- Faxing, copying, scanning
- Answering phone
- Photography (Digital)