

Volunteer Opportunities

<u>Current Clinics</u>	<u>Duties Performed</u>	<u>Days & Times Available- Additional Details</u>
Succession Southeast Louisiana Legal Services 1010 Common Street	<ul style="list-style-type: none"> Perform intake interviews Help with some document searches Search databases for property values Draft affidavits of succession or court pleadings Meet with clients to sign affidavits or pleadings File affidavits or court pleadings 	Tuesdays, 1 to 3 pm See additional clinic dates and times on our webpage under Volunteer Opportunities
Child In Need of Care (CINC) Gretna Juvenile Complex	<ul style="list-style-type: none"> Represent a child in a Child in Need of Care case in Jefferson Parish Juvenile Court Must be certified under new Supreme Court Guidelines On-going training available 	Court is every Tuesday and Thursday mornings and afternoons – Trainings held throughout year
Family Law The Pro Bono Project 615 Baronne Street, Suite 203	<ul style="list-style-type: none"> Client interviewing, scheduling appointments, assisting with document signing and notarization Prepare pleadings, court filing Divorce workshops Cases with answers Curator for absentee adverse party Legal research Weekly clinic to prepare and notarize provisional custody by mandate documents Provisional Custody by Mandates 	Thursday s, 1 to 3 pm – Legal research and cases are flexible
Consumer Law Program	<ul style="list-style-type: none"> Client interviewing Clinic staffing Bankruptcy triage clinic Represent clients in ongoing cases 	Eastbank: Last Wednesday of every month from 2:30 to 4:30 Westbank: Last Monday of every month from 1:30 to 3:30
Self-Help Resource Centers	<ul style="list-style-type: none"> Help self-represented litigants fill out and process court-approved domestic forms Provide legal information (not advice) on court procedures (don't have to be an attorney) 	24th JDC 200 Derbigny Street, 2 nd Fl., Gretna - Tuesdays and Thursdays, 10 to 12 (Garage parking validated) Orleans CDC 421 Loyola Ave, 2 nd Fl. Mon., Wed., Fri., 9 to 12
Assist Volunteer Attorneys With Pro Bono Project Cases:	<ul style="list-style-type: none"> Provide and mentor assistance to local and out-of-state attorneys on cases assigned through The Project Conduct legal and factual research Draft and file pleadings 	Works with your schedule.
Volunteer Lawyer of the Day	<ul style="list-style-type: none"> Spend 2-4 hours helping to assign cases to other volunteer Update client files for more information, changes in circumstances Return calls from Spanish speaking callers 	Dates and times vary throughout the year.