



# JUNIOR LEAGUE OF BROOKLYN

*Women building better communities®*

**General Membership Meeting**  
**Thursday, May 29, 2014**  
**6:30pm – 8:00pm**  
**Brooklyn Borough Hall**  
**209 Joralemon Street in Brooklyn Heights**  
  
**(2/3/4/5 to Borough Hall)**

RSVP:

[www.contactus@brooklynjuniorleague.org](mailto:www.contactus@brooklynjuniorleague.org)

## AGENDA

- |         |   |
|---------|---|
| 6:00pm  | Arrival/Social Time                             |
| 6:30pm  | Call to Order                                   |
|         | <b>Consent Agenda - VOTE</b>                    |
|         | - General Membership Meeting Minutes March 2014 |
|         | - Corresponding Secretary's Report              |
|         | - Treasurer's Report                            |
| 6:40 pm | President's Remarks and Mad Hatters Recap       |
| 6:50 pm | Learnings from the 2014 AJLI Annual Conference  |
| 7:00 pm | 2014-2015 Budget - Vote                         |
| 7:20 pm | Belle of the Ball Day of Beauty Recap           |
| 7:25 pm | Final remarks and the Passing of the Gavel      |
| 7:30 pm | Presentation of the 2014-2015 Board and Council |
| 7:40 pm | Team Building Exercise                          |
| 8:00 pm | Meeting Adjourned/Placement Fair                |

### *Mission*

*The Junior League of Brooklyn (JLB) is an organization of women committed to promoting voluntarism, developing the potential of women, and improving communities through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.*



**JUNIOR LEAGUE OF BROOKLYN**  
*Women building better communities®*

**ABSENTEE BALLOT**

Instructions

This absentee ballot is to be used exclusively for the May General Membership meeting to be held on **Thursday, May 29, 2014**. Any active member eligible to vote who anticipates being absent from this meeting should complete and sign the below ballot and return it to the Junior League office at 55 Pierrepont Street, 2<sup>nd</sup> Floor Brooklyn, New York, 11201, by 5:00 p.m. on **Friday, May 23, 2014**. The ballot must be in a sealed envelope addressed to the attention of the Recording Secretary. Absentee ballots received after the close of this time period will not be counted.

**I. Consent Agenda**

Upon a motion to accept the consent agenda, which includes the Corresponding Secretary's report, the Recording Secretary's report, and the Treasurer's report enclosed with this absentee ballot, the below-signed member authorizes the Recording Secretary or her designee to cast the member's vote in the manner marked below:

- Yea (accept)
- Nay (reject)
- Abstain

**II. Budget 2014-2015**

Upon a motion to accept the budget 2014-2015, which includes the 2014-2015 budget narrative (items included in the General Membership Mailing for May), the below-signed member authorizes the Recording Secretary or her designee to cast the member's vote in the manner marked below:

- Yea (accept)
- Nay (reject)
- Abstain

\_\_\_\_\_  
Member signature

\_\_\_\_\_  
Member name (please print)

\_\_\_\_\_, 2014  
Date



## CORRESPONDING SECRETARY'S REPORT April 30, 2014

### Membership

Active Resident	50
Active Non-Resident	2
Sustainer Resident	61
Sustainer Non-Resident	4
Honorary	0
Emeritus	2
Provisionals	9
<b>TOTAL</b>	<b>128</b>

### Changes

No changes at this time.

### Birthdays

Monique Hardin-Cordero	5/1
Colleen Endick	5/2
Ula Lysniak	5/7
Christine Nevin	5/10
Sharon Wedderburn	5/20
Andree Lessey	5/26



## JUNIOR LEAGUE OF BROOKLYN

*Women building better communities\**

# General Membership Meeting Minutes March 26, 2014

Date: Wednesday, March 26, 2014

Location: Partnership for After School Education Conference Room, 120 Broadway, Suite 230, New York, New York

Time: Meeting called to order at 6:40pm

Attendance: **Total—37**

- Consent agenda
  - General Membership Meeting Minutes January 2014
  - Corresponding Secretary's Report
  - Treasurer's Report
    - Letitia Graham makes motion to accept consent agenda; Santia Pelliccia seconds motion; all in favor—motion carried.
- President's Remarks
  - Operations Committee – special thanks to those for cleaning
  - Belle of the Ball- in need of space, "Dazzle Divas" helping to partner and integrate with JLB
    - BOTB committee space deadline for Friday, March 28, 2014
  - Mad Hatters event, 5/3/14 silent auction needs donation assistance
- Presentation & Slate Discussion – LasSeanda Covington
  - Intro of Tunji
  - Slate Motion to be accepted, slate to be voted as is
  - Open Positions will be filled by the board
  - Majority GMM Board & Council will be presented with additions
  - All in favor 15 + 2 (absentee)
  - Opposed – 3; Abstain – 0
  - Slate approved
- SWOT Analysis and Strategic Plan – Letitia Graham
  - Members to review insert (JLB SWOT & Strategic Plan
  - Not comprehensive; things covered in her term
  - Next level-Community Impact Statement
- Provisional Project Announcement
  - Intro of Provisionals
  - Project – Kids In the Kitchen day nutritional fair and Public School target 5-12
  - Tag Line "Feeling Good in the Hood"
  - Fundraisers
    - Bake sale @ GMM
    - Happy Hour
    - Dining for a Cause



## JUNIOR LEAGUE OF BROOKLYN

*Women building better communities\**

- Prom Party Report
  - BOTB Post Fundraiser Report
  - 70+ Attendees
  - \$3175 during donation moment; Raised \$7,000 total
    - (2) Scholarships – 1000 each
    - (1) scholarship – 700 each
    - All costs covered
  - 10 boxes of never worn Ralph Lauren dresses donated
- Rum Tasting Report
  - Approximately \$700 raised
- Yappy Hour
  - Approximately \$200 raised
- Halloween Party
  - Approximately \$800 raised
- Easter Party 4/12 Saturday
  - Easter Egg Hunt
  - See Dayna for sign up – 7 volunteers needed
  - Candy donations needed
- Miscellaneous announcements – One minute commercials and Housekeeping
  - First Fundraiser 6/5 for next year
    - Tickets cost \$120
    - Location Dyker Heights
  - Budget Day April 16, 2014
    - If you are coming into a position, sit with outgoing chair.
- Group Relaxation Techniques Exercise
- Meeting adjourned at 7:50pm – Motion made by Tunji
  - Motion seconded by Tamika; all in favor, motion carried.



## **JUNIOR LEAGUE OF BROOKLYN**

*Women building better communities®*

### **Attendance**

Kristen Anderson  
Danisha Bailey  
Jenn Bowman  
Caira Bozarth  
Mary Laura Brown  
April Browne  
Jen Conway  
LaSeanda Covington  
Susan Danish  
Brea Fahey  
Tunji Fussell  
Tamika Goodridge  
Letitia Graham  
Jesuina Hairston  
Daria Hall  
Katie Horner  
Kakia Jordan  
Sunee LaClaire  
Chelsea Larson  
Marcy Lerner  
Ula Lysniak  
Morgan McCray  
Maliyka Muhammad  
Ceresa Newsome  
Valerie Newsome  
Santia Pelliccia  
Karen Rhau  
Sarah Ross  
Aisha Seder  
Skye Suttie  
Marie Thelusma  
Raquel Thompson  
Jocelyn Torio  
Dayna Weinberg  
Tracie Williams  
Lisa Winkley



## JUNIOR LEAGUE OF BROOKLYN

*Women building better communities<sup>+</sup>*

### SLATE 2014-2015

President	Letitia Graham
President Elect	TBD
Community / Placement Council VP	<b>Monique Hardin-Cordero</b>
Finance / Administrative Council VP	TBD
Training / Membership Council VP	Tracie Williams
Nominating **	<b>LaSeanda Covington</b>
Treasurer (two-year term)	Emily Bontempo
Corresponding Secretary	<b>Maliyka Muhammad</b>
Recording Secretary	<b>TBD</b>
Sustainer Representative	TBD
Communications Committee Chair	Santia Pelliccia
Membership Committee Chair ***	<b>Raquel Thompson**</b>
Operations Committee Chair	<b>Danisha Bailey</b>
Placement Committee Chair	<b>Jesuina Hairston</b>
DIAD Chair	<b>Skye Suttie</b>
Public Affairs Committee Chair	<b>Lisa Winkle</b>
Training Committee Chair	TBD

---

Nominating Committee Members (6)

Tania Kleckner, Tunji Fussell, Daria Hall,  
Dayna Weinberg

Training / Membership Committee Members (7-14)

**Simone McIntosh, Alisha Sedor**

**The following non-slated positions are open:**

WSS Craft Night Placement Coordinator

**Kristen Anderson**

WSS Women's Outings Placement Coordinator

Business Etiquette Workshop Placement Coordinator

Daria Hall

Belle of the Ball Placement Coordinator

**Morgan McCray**

Kids in the Kitchen Placement Coordinator

Tamika Goodridge

Assistant Treasurer

**Marie Thelusma**

Fundraising Chair

Katie Chorlton

Website Administrator/Social Media

**Kate Moffett**

**Self nominations for all positions are encouraged.**

---

\* Pending ratification by League membership.

\*\* Shall be a member of the outgoing Nominating Committee or the Board, or shall have served on the Nominating Committee within the past two years.

\*\*\* Shall be either a member of outgoing Membership Committee or shall have served on the Membership Committee within the past two years.





IT IS TIME TO TEE UP FOR A CAUSE!



**Thursday June 5th 2014**

**8:00am Tee Time**

**\$115.00 pp (Includes cart, lunch, beer & soda)**

The Junior League of Brooklyn in conjunction with First Presbyterian Church  
presents

The JLB & FPC Invitational

Please invite your friends and family to join us for a fun day of golf at

***Dyker Heights Golf Course & Country Club***

***1030 86th Street, Brooklyn, NY 11228***

Amateurs or Pro? No need to fret all are welcome

18 Holes, Modified Shotgun Start, Best Ball Format

Giveaways and Prizes

Click on <http://2014jlbfpccinvitational.eventbrite.com> for tickets

Proceeds from this event will support the programs of the Junior League of Brooklyn and First Presbyterian Church of Brooklyn.



# Kids in the Kitchen



## VOLUNTEERS NEEDED!

Shifts: 11am-2pm & 2pm-5pm

Please contact Caira Bozarth at

Caira.Bozarth@gmail.com to volunteer for the whole event or for a short shift.



Saturday, June 7, 2014

12pm - 4pm



Johann DeKalb School

P.S. 270

241 Emerson Place

(Entrance on DeKalb)

Brooklyn, New York 11205



*A day of healthy and fun activities for kids and their families*

### DONATIONS PLEASE!

Please leave donations in our box located in the office. We are in need of paper products (Dixie cups, small plates, plastic cutlery, etc.) and sports equipment (jump ropes, sports balls, etc.).



For more information, visit [www.brooklynjuniorleague.org](http://www.brooklynjuniorleague.org)



## JUNIOR LEAGUE OF BROOKLYN

*Women building better communities\**



# BEW

JUNIOR LEAGUE OF BROOKLYN • BUSINESS ETIQUETTE WORKSHOP  
55 Pierrepont Street, 2nd Floor, Brooklyn, New York 11201 (718) 624-3286

May 9, 2014

Dear Junior League of Brooklyn Volunteers,

Once again we have the opportunity to host Business Etiquette Workshop for teens. As many of you know, in the past we have worked with the Brooklyn Borough President's Office. We have now opened up the workshop to various Community Partners and Organizations and on June 21st we will be presenting the workshop to EMBODI (Empowering Males to Build Opportunities for Development).

The EMBODI (Empowering Males to Build Opportunities for Developing Independence) program is designed to refocus the efforts of Delta Sigma Theta Sorority, Inc., with the support and action of other major organizations, on the plight of African-American males. Both informal and empirical data suggests that the vast majority of African-American males continue to be in crisis and are not reaching their fullest potential educationally, socially or emotionally. EMBODI is designed to address these issues through dialogue and recommendations for change and action. EMBODI addresses issues related to STEM education, culture, self-efficacy, leadership, physical and mental health, healthy lifestyles choices, character, ethics, relationships, college readiness, fiscal management, civic engagement and service learning.

EMBODI is national signature program of the Delta Sigma Theta Sorority, Inc. and is being sponsored locally by Brooklyn Alumnae Chapter and Epsilon Pi Chapter.

The Junior League of Brooklyn prepared hundreds of Brooklyn teens to work for almost 40 employers throughout the borough with the help of Active members, Sustainers and Community Partners. We need JLB volunteers to help present this rewarding career development workshop to eager teens.

The June workshop will take place on Saturday:

**June 21st 11:00 am – 1:00pm**

Please contact the Letitia L Graham at [presidentelect@brooklynjuniorleague.org](mailto:presidentelect@brooklynjuniorleague.org) if you are interested in volunteering.

Thank you!

6:38 PM  
 05/12/14  
 Cash Basis

**THE JUNIOR LEAGUE OF BROOKLYN, INC.**  
**Profit & Loss**  
 June 2013 through April 2014

	Jun '13 - Apr 14
Ordinary Income/Expense	
Income	
<b>GRANTS AND CONTRIBUTIONS</b>	
Board Promotion Program	2,425.00
Corporate Giving	450.00
Fundraisers	
Annual Appeal	
Donations	1,234.00
Annual Appeal - Other	23.00
Total Annual Appeal	1,257.00
Other fundraisers	
Provisional Fundraisers	533.75
Other fundraisers - Other	1,101.13
Total Other fundraisers	1,634.88
Spring fundraiser	
Date My Pet 2012	145.00
Rum Tasting	1,040.00
Spring fundraiser - Other	4,996.00
Total Spring fundraiser	6,181.00
Total Fundraisers	9,072.88
General Donations	675.00
Total GRANTS AND CONTRIBUTIONS	12,622.88
<b>MEMBERSHIP DUES</b>	
Active Non-Resident	140.00
Active Resident	6,479.37
Late Fees	345.00
Payment Plan	2,934.90
Provisional	1,825.00
Sustainer Resident	10,690.00
Total MEMBERSHIP DUES	22,414.27
Merchandise	81.24
Total Income	35,118.39
Expense	
Bank Service Charges	4.00
<b>COMMITTEES</b>	
Communications/Newsletter	65.34
Membership	669.68
Rum Tasting	300.00
Total COMMITTEES	1,035.02
<b>MISCELLANEOUS EXPENSES</b>	
Dues and Subscriptions	
AJLI Dues, Fees	5,144.72
Total Dues and Subscriptions	5,144.72
President's Discretionary Fund	52.49
Total MISCELLANEOUS EXPENSES	5,197.21
<b>PLACEMENTS</b>	
Belle of the Ball	6,337.72
Done in a Day	165.00
Provisional Project	329.88
Women's Survival Space - Crafts	203.26
Total PLACEMENTS	7,035.86

6:38 PM  
05/12/14  
Cash Basis

**THE JUNIOR LEAGUE OF BROOKLYN, INC.**  
**Profit & Loss**  
June 2013 through April 2014

	<u>Jun '13 - Apr 14</u>
<b>SUPPORT SERVICES</b>	
Equipment Lease/Warranties	1,140.00
Insurance	2,211.18
Office Equipment	51.07
Office Maintenance	621.33
Office Supplies	104.35
Postage	1,642.52
Stationery	650.00
Storage	956.20
Telephone	2,059.23
<b>Total SUPPORT SERVICES</b>	<u>9,435.88</u>
<b>TRAINING</b>	
AJLI ANNUAL	1,945.13
<b>Total TRAINING</b>	<u>1,945.13</u>
<b>Uncategorized Expenses</b>	<u>83.13</u>
<b>Total Expense</b>	<u>24,736.23</u>
<b>Net Ordinary Income</b>	10,382.16
<b>Other Income/Expense</b>	
Other Income	
Interest Income	3.32
<b>Total Other Income</b>	<u>3.32</u>
<b>Net Other Income</b>	<u>3.32</u>
<b>Net Income</b>	<u><u>10,385.48</u></u>

6:38 PM  
05/12/14  
Cash Basis

THE JUNIOR LEAGUE OF BROOKLYN, INC.  
**Balance Sheet**  
As of April 30, 2014

	<u>Apr 30, 14</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Chase	
Chase	
Checking	22,452.91
Savings	11,139.05
Total Chase	<u>33,591.96</u>
Total Chase	<u>33,591.96</u>
Total Checking/Savings	<u>33,591.96</u>
Total Current Assets	33,591.96
Fixed Assets	
Computer	1,348.18
Furniture & Fixtures	3,741.55
Total Fixed Assets	<u>5,089.73</u>
<b>TOTAL ASSETS</b>	<b><u>38,681.69</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
DEFERRED REVENUE	
Active Non-Resident Dues	117.05
Active Resident Dues	907.00
Late Fees	-30.00
Payment Plan	155.00
Sustainer Resident Dues	4,722.00
Total DEFERRED REVENUE	<u>5,871.05</u>
Total Other Current Liabilities	<u>5,871.05</u>
Total Current Liabilities	<u>5,871.05</u>
Total Liabilities	5,871.05
Equity	
Opening Bal Equity	0.05
Retained Earnings	22,425.11
Net Income	10,385.48
Total Equity	<u>32,810.64</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>38,681.69</u></b>



# **2014 Belle of the Ball** **Program Summary**

Enjoy photos from the Prom Fundraiser and Day of Beauty at:  
**[brooklynjuniorleague.org/belle-of-the-ball-photos/](http://brooklynjuniorleague.org/belle-of-the-ball-photos/)**

**Prom through the Decades Fundraiser** - Friday, March 7<sup>th</sup> at Roulette (509 Atlantic Avenue @ 3<sup>rd</sup> Avenue)

Our first annual throwback prom fundraiser was attended by 70 guests and raised just over \$7,000 (**net profit of \$6,000 after expense**). All funds were used for the 2014 Scholarship and Day of Beauty. Over \$3,000 of the funding from the evening was raised during our donation video, created by JLB member Delia Mitchell. JLB member and event MC Lisa Winkley made the event a night to remember!

**Day of Beauty** - Saturday, April 26<sup>th</sup> at MS 35 (272 MacDonough @ Lewis)

**Image Workshop-**

We held our first ever image workshop prior to the dress giveaway. A life coach and an image consultant, Provisional Sunee LaClaire, led the workshop and taught attendees about self-esteem, image and dressing for their body shape. JLB member Daria Hall spoke to the attendees about the importance of voluntarism.

**Scholarship-**

President Jen Conway and Brooklyn Chamber of Commerce VP Melissa Chapman awarded our 2<sup>nd</sup> Annual BotB Scholarships. **6 awards for a total of \$5,250 - 3 for \$1,000 each and 3 for \$750 each.** Funding was provided by the Prom through the Decades Fundraiser and a donation from a member of the Scholarship Committee. THANK YOU to the Scholarship Committee (Jen Conway, Ann Dichter, Letitia Graham, Tania Kleckner, Pam Mosley, Marcia Smith and Sharon Wedderburn) for making the tough decisions and reading so many last minute submissions!

**Dress Giveaway-**

Attendees: 133 – *90% went home with a dress / 100% went home with at least accessories*

Dresses Collected: 1,342!!

Volunteers: 63 (20 or 32% were from the JLB). Thank you to the JLB Volunteers - Susan Danish, Jesuina Hairston, Daria Hall, Sunee LaClaire, Chelsea Larson, Pam Mosley, Maliyka Muhammad, Sharon Toney, Jocelyn Torio, Sharon Wedderburn and Dayna Weinberg

**THANK YOU** to the BotB Committee (Kristen Anderson, Katie Chorlton, Jen Conway, Letitia Graham, Marcy Lerner, Marti McCarthy, Morgan McCray, Simone McIntosh, Delia Mitchell, Kate Moffett, Santia Pelliccia and Lisa Winkley) for their dedication, hard work and heavy-lifting!





<b>TRAINING</b>			
<b>AJLI Annual Conference</b>	Covers expenses members including the President- PE depending on the cost of the conference.	<b>\$5,000.00</b>	
<b>Regional/Mid-Atlantic Conference</b>	Trainings that prepare membership for a specific placement and committee and/or that addresses issues relevant to placements.	<b>\$0.00</b>	
<b>Organizational Development Institute (ODI)</b>	Travel/hotel/registration costs for as many members as possible.	<b>\$2,000.00</b>	
<b>Board Training</b>	Training for Incoming Board members including materials and food.	<b>\$500.00</b>	
<b>League Training</b>	Training in areas of personal development, leadership or other issues pertinent to our membership outside of placement service.	<b>\$1,500.00</b>	
<b>Placement Training</b>	Trainings that prepare membership for a specific placement or that address issues relevant to placements.	<b>\$0.00</b>	
<b>President/PE Training</b>	Travel/hotel/registration costs for President and PE to attend Leadership training.	<b>\$1,000.00</b>	
<b>Group Meeting/Task Force/President's Forum</b>	Mailings and food (assumes no charge for meeting sites).	<b>\$0.00</b>	
<b>COMMITTEES</b>			
<b>Communications/Newsletter</b>	Cost of PR material: folders, labels and newsletters. Includes postage for PR mailing.		<b>\$500.00</b>
<b>Finance Committee</b>	Postage, presentation materials.		<b>\$0.00</b>
<b>Membership</b>	Covers street fairs, info parties, New Member trainings, food, paper goods, advertisements, membership events and other expenses.		<b>\$2650.00</b>
<b>Nominating</b>	Meeting costs, postage.		<b>\$200.00</b>
<b>NYS PAC (New York State Public Affairs Committee of the Junior Leagues) - Public Affairs</b>	Membership dues for NYSPAC funds lobbying, informs member Leagues of statewide issues. Includes legislative breakfast reception and mailings		<b>\$1,500.00</b>
<b>Operations</b>	Site rental costs for 4 General Membership meetings (assuming 5th will be of no charge), drinks and light snacks for 4 meetings and drinks and continental breakfast for 1 meeting. Also includes Past Presidents dinner.		<b>\$2,000.00</b>
<b>Placement</b>	Placement fair, mailings and site rentals.		<b>\$0.00</b>
<b>Public Relations</b>	Outside consultant for the leagues image, etc.		<b>\$500.00</b>
<b>Strategic Planning/Annual Work Plan</b>	Mailings, miscellaneous expenses.		<b>\$0.00</b>
<b>Sustainers</b>			<b>\$200.00</b>

Covers Provisional/Sustainer reception and other Sustainer activities.		<b>Professional Fees</b>	\$3,200.00
		Covers accounting and legal fees.	
		<b>Stationery</b>	\$500.00
		JLB Letterhead and envelopes.	
		<b>Storage</b>	\$4,800.00
		Storage of archival materials and older files held for retention purposes.	
	\$1,700.00	<b>Tax Filing Fees</b>	\$100.00
		For IRS Form 990.	
	\$0.00	<b>Telephone</b>	\$1,630.00
	\$2,200.00	Verizon basic and automated answering service and high speed internet service. With the exception of the President, League members are not reimbursed for League related calls made from home.	
	\$200.00	<b>MISCELLANEOUS EXPENSES</b>	\$5,700.00
	\$150.00	<b>AJLI Dues (Head Tax)</b>	\$300.00
	\$700.00	Head tax (\$35 per member) paid annually to AJLI.	
	\$300.00	<b>Dues and Subscriptions</b>	
	\$2,000.00	Membership dues to organizations such as New York Women's Agenda, Brooklyn Chamber of Commerce and the Nonprofit Coordinating Committee.	
		<b>President's Discretionary Fund</b>	\$0.00
		Items not anticipated in the budget, which are deemed necessary by President (speakers, board dinners, additional delegates to conferences, etc.)	
		<b>Recognition/Gifts</b>	\$200.00
		Honoraria, recognition awards, and volunteer service awards.	
		<b>Bank Service Charges</b>	\$20.00
		<b>Yearbook</b>	\$1,000.00
		Covers cost of printing yearbook content.	\$56,000.00
		<b>TOTAL EXPENSES</b>	

Covers Provisional/Sustainer reception and other Sustainer activities.

**SUPPORT SERVICES**

**Equipment Lease/Warranties**

Cost of leasing copier our multifunctional copier and other equipment warrantees.

**Equipment Repair**

Emergency fund for computer/telephone repairs.

**Insurance**

Yearly premium: \$2 million general aggregate, \$1 million products, \$1 million personal injury, \$50,000 fire and medical (one occurrence); Directors and Officers Policy.

**JLB Website**

Web page maintenance; web host provider costs.

**Office Equipment**

Purchase items for the office such as a second computer.

**Office Maintenance**

Cleaning of JLB facility, janitorial products; reimbursed annually to the Brooklyn Heights Association.

**Office Supplies**

Includes copier paper and toner, note pads, labels, envelopes, pens/pencils/markers, staples, paperclips, nametags, computer software, and other such items.

**Postage**

Covers postage for General Membership Meeting mailings and the mailings for dues notices. These GMM mailings should include the newsletter. Each committee covers the cost of postage from its budget line. Board correspondence is sent via e-mail.

The Junior League of Brooklyn, Inc  
Budget for 2013-2014

INCOME				EXPENSE			
	Budget 2013-2014	Actual 5.08.13	Budget 2014-2015		Budget 2013-2014	Actual 5.08.13	Budget 2014-2015
<b>General</b>				<b>Placements</b>			
Membership Dues	18,903.00	8,567.00	20,000.00	BCAC Court School	0.00	0.00	0.00
Provisional Dues	1,125.00	1,825.00	2,000.00	WSS Craft Night	250.00	78.42	500.00
Dividend/Interest Income	0.00	0.00	0.00	WSS Outings	1,500.00	471.75	500.00
Unrestricted Donations	0.00	1,500.00	0.00	Belle of the Ball	0.00	7,000.00	10,000.00
<b>Fundraisers</b>				DIAD	1,200.00	168.20	500.00
Holiday Party	0.00	0.00	0.00	Provisional Project	75.00	0.00	100.00
Special Events	2,000.00	2,151.00	3,000.00	Business Etiquette	100.00	0.00	650.00
Signature Event	2,000.00	1,139.00	7,000.00	Kids in the Kitchen	0.00	0.00	2,000.00
Annual Appeal	500.00	3,621.20	10,000.00	<b>Community Services</b>			
<b>Grants for Placements</b>				Comm. Advisory Council	0.00	0.00	500.00
BCAC Court School	0.00	0.00	0.00	Community Lecture	0.00	0.00	0.00
Done in a Day	0.00	445.00	0.00	Community Programming	0.00	0.00	0.00
WSS Craft Night	0.00	0.00	0.00	Community Service Support	0.00	0.00	0.00
WSS Outings	0.00	0.00	0.00	<b>Training</b>			
Belle of the Ball	0.00	7,000.00	10,000.00	Annual Conference	0.00	279.60	5,000.00
Business Etiquette	0.00	0.00	500.00	Regional/Mid-Atlantic	0.00	0.00	0.00
Kids in the Kitchen	0.00	0.00	1,000.00	AJLI ODI	0.00	0.00	2,000.00
<b>Other</b>				Board Training	1,000.00	0.00	500.00
Corporate Giving	2,000.00	500.00	500.00	League Training	0.00	0.00	1,500.00
United Way	450.00	0.00	0.00	President's/PE Training	0.00	0.00	0.00
Rape Crisis Video	0.00	0.00	0.00	Pres. Forum/Group Mtg	0.00	0.00	0.00
Matching Gifts	2,000.00	500.00	1,000.00	<b>Committees</b>			
Raffle	0.00	0.00	0.00	Communications	150.00	398.26	500.00
Merchandise Sales	100.00	0.00	1,000.00	Finance	200.00	0.00	0.00
				Membership	850.00	0.00	2,650.00
				Nominating	0.00	0.00	200.00
				NYSPAC	500.00	200.00	1,500.00
				Operations	0.00	0.00	2,000.00

Placement	0.00	0.00	0.00	0.00
Public Relations	0.00	0.00	500.00	
Strategic Planning	0.00	0.00	0.00	
Sustainers	100.00	0.00	200.00	
<b>Support Services</b>				
Equipment Lease	1,900.00	1,522.94	1,700.00	
Equipment Repair	0.00	0.00	0.00	
Insurance	2,200.00	2,000.23	2,200.00	
JLB Website	1,500.00	200.00	200.00	
Office Equipment	0.00	0.00	150.00	
Office Maintenance	700.00	646.77	700.00	
Office Supplies	200.00	25.03	300.00	
Postage	1,700.00	873.99	2,000.00	
Professional Fees	3,200.00	3,000.00	3,200.00	
Stationery	750.00	0.00	500.00	
Storage	900.00	225.00	4,800.00	
Tax Filing	100.00	0.00	100.00	
Telephone	1,920.00	1,492.56	1,630.00	
<b>Miscellaneous Expenses</b>				
Reserve	5.00	0.00	0.00	
Bank Service Charges	150.00	28.00	20.00	
AJLI Dues	4,875.00	4,777.50	5,700.00	
Other Dues/Subscriptions	0.00	1,272.00	300.00	
Presidents Budget	0.00	0.00	0.00	
Recognition/Gifts	0.00	130.00	200.00	
Year Book	150.00	0.00	1,000.00	
<b>Total Income</b>	<b>29,078.00</b>	<b>27,248.20</b>	<b>56,000.00</b>	<b>24,790.25</b>
<b>Total Expense</b>				<b>56,000.00</b>