Warning: Tunbridge Library Trustee Regular Meeting

Date: Tuesday July 5, 2022

Time: 6:00pm

Place: Tunbridge Public Library

Virtual: Link provided @ tunbridgelibrary.org

Attendees: Anna Dechert (Secretary), Laura Ketchum (Treasurer), Michael Krauthamer (Chair), Mariah Lawrence (librarian)

Minutes (DRAFT)

Community Input:

Secretary Report: Approve Minutes from June, 2022

- No edits to June minutes. Anna moved to approve minutes, Michael seconded, approved.

Treasurer Report:

- Laura will connect with town treasurer Becky to confirm final June numbers (which would be end of fiscal year). A small surplus was projected.

Librarian Report:

- Mariah has a surprise for us! Trustees were taken on a fantastic library tour (with snacks).
- Recent activity
  - Mariah will be meeting with the new school principal for Tunbridge/Chelsea on topics including planning for after-school program for the coming year
- Mariah looked into EC Fiber - we would qualify for the community rate ($72 + $35 for phone & internet)
- The library has new passes to VINS and the Fairbanks Museum for community use (suggestions for additional passes are welcome!)
- Michael moved to accept librarian’s report; Anna seconded; approved.

Old Business:

- Updates on bids for mowing solicited by town - RESOLVED - a community member is doing this as community service
- Progress on switching to EC fiber
  - Mariah got bids and is working with EC Fiber to get the library’s service switched
- Updates on bids for window painting. Follow up discussion regarding responsible party for soliciting bids—town or library.
• not yet resolved - Mariah will try to attend next meeting

• Progress on tech updates for the library
  ○ Mariah will check with local service options to review current equipment

• Updates regarding town bulletin board relocation from outside of the post office to outside of the library
  ○ Lynne is working on options - we think that the bulletin board is better suited to the other side of the road closer to the general store and/or post office

• Progress on developing a code of conduct/privacy policy for library patrons and employees
  ○ In progress

• Michael move

New Business:

• Anna moves that trustee meetings be moved to every other month (6x/year) instead of monthly. Michael seconded. Approved.
  ○ The next meeting will be September 6.

• Michael will give Laura the login info for the trustees email account.

• Michael moved to accept new business; Anna seconded; approved.

Public Comments: [none]

Action Items:

Anna moved to end meeting at 7:30pm; Michael seconded; approved.