



Centerstage Dance Academy

Preschool Program

Ages 18 Months - 4

www.csdanceacademy.com



***From Preschool To Professional
We Have A Class For You!***

Tyngsboro, MA
(978) 649-2482

centerstage@csdanceacademy.com



About Our Studio

Centerstage Dance Academy was founded by Kathy Coughlin in 1992 with the goal of offering quality dance education in an atmosphere that is positive, supportive and promotes a genuine sense of self-esteem. We believe that dance is for everyone, and no matter what level you are or what style of dance you enjoy, Centerstage has a class for you. Whether a student wants the fun and fitness of recreational dance class or a more professional and technical dance education; Centerstage provides all of our students with classes that fit their needs and abilities.

Our preschool program ranges from our 30-minute Toddler Time classes to our Kidzdance 3 and 4 year old classes. These programs help young dancers learn to love dance while teaching basic body awareness, dance vocabulary and how to communicate physically. Additionally, our classes teach personal discipline, graciousness, locomotive skills, physical control, group cooperation, musicality, imagination, quality of movement, problem solving, and physical wellness! These classes are also a lot of fun! We use props such as hula hoops, scarves and musical instruments and blend them with our dance related games and activities to inspire and excite children about dance!

Our studio offers a wide variety of classes for children and adults from preschool to the professional level. Our classes and curriculum are designed to grow along with your dancer. Many of our current dancers started out in our Kidzdance programs and continue their dance education with us until the graduate, and beyond!

Our curriculum is developed using the latest dance techniques and will provide the proper development of each and every student. Centerstage has nationally-certified and dedicated instructors that have been extensively trained to bring students the highest quality of dance education.

Thank you for your interest in our studio. If you have any questions or need a deeper understanding of our programs, please call us at (978) 649-2482 or email us at centerstage@csdanceacademy.com.



Fall 2014 Preschool Schedule

Our Kidzdance preschool classes for 2 1/2 - 4 year old students are available on:

Mondays

(Afternoon Classes)

Wednesdays

(Morning Classes)

Thursdays

(Afternoon Classes)

Saturdays

(Morning Classes)

Toddler Time sessions are available in shorter sessions throughout the year. Please check our website www.csdanceacademy.com for our most up-to-date class schedule. Our fall registration is ongoing but we encourage our preschool dancers to begin as soon as possible to acclimate themselves to our program. We look forward to seeing your dancer in class!



Preschool Class Descriptions

Preschool 3 & 4 Years

Kathy Coughlin has developed her preschool program through many years of study. Our Kidzdance Program was developed for children ages 3 and 4 to help them learn to love dance while teaching basic body awareness and how to communicate physically. These classes teach personal discipline, graciousness, a positive self-image, locomotive skills, physical control, group cooperation, imagination, quality of movement, problem solving, and physical wellness!



Toddler Time

Centerstage is now offering a 30-minute creative movement and music class for parents and children ages walking to 2 1/2. Children, along with an adult, will enjoy various creative movement and music activities geared to help the very young develop motor, social and listening skills. This class does not perform in the recital and no special clothing or shoes are required.



Pricing & Policies

Policies

Absences: If a student is ill or unable to attend class, the studio must be notified at least one hour before the scheduled class time. Any classes missed can be fulfilled through a makeup class (*within four weeks*). Students are, in all cases, responsible for payments of all classes. Credits will not be issued.

Makeup Classes: If the studio has been notified of a student's absence, permission will be given to participate in a makeup class by the Director.

Cancellations: Should a class need to be cancelled due to inclement weather, a cancellation notice will be placed on the studio answering machine, on Facebook and our website. A makeup class will be offered. No credits will be given.

Pricing

Registration Fee: A \$25.00 registration fee is required for each dancer. Families that are registering more than one student will only need to pay one \$35 family registration fee.

Tuition: Tuition is due on the first lesson of every month. If tuition is not paid by the 15th of the month, a \$25.00 late fee will be added to your account. There is a \$25.00 fee for any returned check and a \$10.00 fee for any declined credit card payment.

Payment Schedule: We offer month-to-month payment plans for all of our dancers.. Additionally, you may pay per semester or annually. We now offer online tuition bill pay for all of our families. Auto-pay options are also offered and suggested for your convenience.

Additional Costs: If your child would like to participate in our spring recital, a costume deposit (\$40), will be required and added to your November tuition. The remaining costume balance will then be calculated and added to your January tuition. Costume prices range between \$45 - 70 dollars. We do our best to keep costume prices as low as possible. Additionally tickets will go on sale in May for our spring recital. Each family member and/or audience member must purchase a ticket to view the recital.

Pricing: We offer flexible month-to-month payment options for all of our dancers. Tuition for both our Kidzdance 3 and Kidzdance 4 classes are \$14.00 per week which is \$52.00 per month of \$252.00 per semester. Centerstage has two semesters, September - December and January - May.



New Student Information

How Old Does My Child Need To Be To Begin Dancing?

We offer Toddler Time classes from ages 18 months - 2 1/2 years. Toddler Time classes are offered during shorter sessions throughout the year. Please contact us for the next session of Toddler Time classes or check our schedule online at csdanceacademy.com. We also offer classes for children age 2 1/2 and up, beginning with our Kidzdance programs for 2 1/2 - 3 and 4 year olds.

We Would Like To Sign Up For Classes, What's The Next Step?

You can register your child online at csdanceacademy.com or see the staff at the front desk and for a registration form. Class placement is based upon age, ability, class size and availability. Our fall registration is ongoing but we encourage our preschool dancers to begin as soon as possible to acclimate themselves to our program. We stop accepting registration for new dancers into our Kidzdance programs in late January. Anyone wishing to start dance classes after February is welcome to sign-up for our summer dance camp programs or we will hold your registration the following fall dance season.

What Should My Dancer Wear To Class?

- **Toddler Time:** Any clothing your child can be active in.
- **Kidzdance Preschool Program** (3 - 4 years old): Pink leotard, pink tights, pink ballet slippers. No ballet skirts or tutus allowed.

Can I Purchase Shoes And Dancewear At The Studio?

Yes, we have various sizes and styles of dancewear, leotards, tights and shoes available for purchase at the studio. Our front desk staff will help size your dancer so they get the correct dance attire that is appropriate for our classes. Please come in before your first class and we can provide you with everything you need for class!



Recital & Performance Information

Spring Recital:

Centerstage Dance Academy hold an annual spring recital each May. The dates for our 2015 recital will be **Saturday, May 16 and Sunday, May 17**. Each preschool class will perform one dance in the recital and they will only perform on one of the two days during our recital. Performing in our recital is not mandatory but is highly encouraged as it gives our dancers something to look forward to at the end of the dance season. Our Toddler Time classes **do not** perform in the recital. Both our Kidzdance 3 and Kidzdance 4 classes do perform a dance in the recital. The dancers will learn their recital routine during their regular class time. If a child chooses not to participate in the recital they will still be able to learn the recital routine as well. Tickets will be for sale in May for the spring recital. Each family member and/or audience member must purchase a ticket to view the recital.

Costumes:

If dancers choose to participate in the recital we require them to purchase a costume. During the month of November we require a \$40 costume deposit to secure their costume for recital - the total costume prices ranges between \$45 - 70 dollars. The remaining balance of the costume deposit is due in January when we return from our holiday break.

Holiday Performance:

In addition to our spring recital, we hold an annual holiday performance each November. The date for our 2015 holiday show will be **Saturday, November 30**. Our holiday show is **optional** for all our students and differs from our recital. Unlike recital, we require time outside of the dancers regular dance class to learn the routine for the holiday performance. Dancers in the Kidzdance 3 and 4 classes are invited to participate. Sign-ups for the holiday show begin in early October and a schedule of the rehearsal times will be available during this time. Additional tuition is required to participate in the holiday show and will be calculated based on the number of rehearsals required. Costumes do not need to be purchased for the holiday show but there is a rental costume fee of \$30 for each dancer. Tickets will go on sale in early November for the holiday performance. Each family member and/or audience member must purchase a ticket to view the performance.

Birthday Parties at CSDA



Create your own party theme or choose from below:

- Teddy Bear Party
- Princess Tea Party
- Ballerina Tea Party
- Hollywood Glamour
- Pirate Party
- Hip Hop Party



A Centerstage party coordinator will be present for the entire party. A Centerstage assistant may also instruct the dance lesson and help run the party. Cupcakes will be given to participants of the birthday party only and no outside food or beverages are allowed without prior consent. Socks or change of shoes are required for all birthday party guests. No outside art projects, demonstrations, glitter, confetti or pinatas are allowed.

Additional Birthday Party Info:

- 2 Hour Birthday Party;
- Up to 12 Birthday guests;
- \$10.00 additional per guest

A \$100.00 non-refundable deposit at the time of booking. Balance due one week prior to the party date with final headcount.

Let Us Plan Your Party!

Celebrate your child's birthday party at Centerstage! From activities and games to dress-up clothes and dancing, our fun and festive themes will make the most of your birthday prince or princesses special day. *Birthday Parties Can Include:*

- Dance lessons for all guests;
- Dress-up Clothes;
- Birthday Cupcakes;
- Activities & Games;
- Paper plates, tea cups (if needed) water and beverages;
- Themed party decorations for tables;
- Set up and clean up is included;
- Lots of fun and great memories!
- Additional requests can be arranged for pizza and goodie bags

Centerstage Dance Academy

Fall Registration Form 2014

Dancer's Name: _____ **Age:** _____

Phone/Email: _____

Parent's Name: _____

Address: _____

Emergency Contact: _____

Allergies/Medical/Physical Restrictions: _____

Please Fill Out Form Below or Register Online at www.csdanceacademy.com

Please List The Class(es) You Would Like To Enroll in: (Please Also Write In Secondary Day/Time Preference)

1. Class: _____ Day/Time: _____

2. Class: _____ Day/Time: _____

3. Class: _____ Day/Time: _____

Please Include With Completed Registration Form:

Single Student Registration Fee: \$25.00 | Family Registration Fee: \$35.00

Fall Registration 2014 Waiver

Payment Information:

I understand that tuition payments must be made monthly and that tuition is due by your dancers first class during the month. I understand that if tuition is not paid by the 15th of the month a \$25.00 late fee will be added to my account. Tuition payments can also be made semi-annually or annually with permission granted by Centerstage Dance Academy. I understand that all customers have the option to use our online system, the "Parent Portal" at www.csdanceacademy.com, to make secure online payments using a credit or debit card. Customer can check their balance at any time by logging into their account at www.csdanceacademy.com. For customers who still wish to pay by check, a \$25.00 service fee will be charged for all returned checks. Online payments are suggested and encouraged. I understand that there are no tuition refunds for classes - this includes classes your dancer is scheduled to attend but is absent from, classes that are cancelled due inclement weather, and classes that your dancer does not participate in due to injury, illness or any other condition. There are no refunds for registration fees. Any exceptions to the refund rule can only be made by the Director of Centerstage Dance Academy, Kathy Coughlin. *I have read the above statement and agree: _____ (initials)

Withdrawal:

Tuition will be calculated and available online at the "Parent Portal" on or before the first of the month. I understand that monthly tuition is calculated by the number of classes held during each month. I also understand that additional fees such as costumes or Dance Company costs will be added to my account when applicable. I understand that I have the option to "opt in" for auto-pay which will automatically take my tuition out using my card on file on or before the 5th of the month. I understand that I am able to check my balance at any time by logging into my account in the "Parent Portal" at www.csdanceacademy.com. I understand that if my payment is declined, a \$10 late fee will be applied to your account. Centerstage Dance Academy reserves the right to discontinue the account of any customer with an outstanding payment balance of 60 days or more. Accounts and unpaid balances that are more than 60 days past due will be submitted to a collections agency. I understand that Centerstage Dance Academy will not be responsible for any attorney or collection fees arising from our efforts to collect unpaid balances. *I have read the above statement and agree: _____ (initials)

Release of Liability: I understand that dance classes may include, without limitation, strength and conditioning, dancing with props, stretching, barre work, across the floor combinations, dance routines in the center, and other related activities. I further understand that all of the activities of the dance class involve some degree of risk of strain or bodily injury. Centerstage Dance Academy strives to reduce this risk through proper dance training and technique. Each student may decline to participate in any activity which she/he feels may be harmful and is responsible to inform the instructor of any physical limitations which may prevent full participation in class. Centerstage Dance Academy and its employees, instructors, subcontractors, volunteers and participants are not responsible or liable for personal injuries sustained or loss or damage to physical property. *I have read the above statement and agree: _____ (initials)

Medical Emergency: I give permission to Centerstage Dance Academy and it's owners and operators the consent to any reasonable medical treatment deemed necessary by a licensed physician in the event that the participant is injured while at Centerstage Dance Academy and we are unable to reach a parent or guardian, within a reasonable period of time. I also acknowledge that I will be ultimately responsible for the cost of any medical care should the cost of that medical care not be reimbursed by the health insurance carrier. I agree that Centerstage Dance Academy will not be responsible for the cost of any medical care or medical reimbursements. *I have read the above statement and agree: _____ (initials)

Medical History: I hereby declare any physical/mental problems, restrictions, or conditions, as listed on the front of this form, and/or declare the participant to be in good physical and mental health. *I have read the above statement and agree: _____ (initials)

Photography Consent: Centerstage Dance Academy uses photography on our website, newsletters, social media, videos, brochures and other marketing material. I agree that Centerstage Dance Academy may use my child's photo (from class photos, recital images etc.) for these purposes unless we are notified, however, we may not. Students are free to refuse to be photographed.

Please check one of the following: Centerstage CAN Use My Dancer's Photo | Centerstage MAY NOT Use My Dancer's Photo

Class Placement & Class Rescheduling: I understand that Centerstage Dance Academy reserves the right to change the 2014-2015 class schedule at any point and will notify students and parents of these changes. I understand that students will be placed in the appropriate class for their age and level by our instructors and Director. Centerstage Dance Academy asks that you respect our Directors decision regarding class placement as it is important to us that students of all ages and levels have a positive dance experience. All questions or concerns about class placement should be directed at Kathy Coughlin. *I have read the above statement and agree: _____ (initials)

Signature Text: As the parent/legal guardian, I have read the rules and general information on this site and agree to abide by them. I release and hold harmless Centerstage Dance Academy and its employees, owners, participants, subcontractors and volunteers from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Centerstage Dance Academy and its employees, owners, participants, subcontractors and volunteers or in route to or from any of said premises. I agree to be responsible for reading studio correspondence and respecting deadlines, if applicable. *I have read the above statement and agree: _____ (initials)

Parent/Legal Guardian Signature: _____ **Date:** _____



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