

## Capriccio Board Meeting Minutes February 10, 2014

Attendance: Denise Mirman, Beth Anne Zaenger, Chris Zaenger, Richard Abler, Jim Hoyt, Glover Shearron, Alyson Bates, Larry Griffin, Ellen Moore, Rick Bradley, Susan Gooch, Cindy Shultz, Jenny Elin

Meeting called to order at 7:04 pm by Mirman

### President's Agenda:

1. Volunteer Help – only Cindy Shultz has requested help with the Cabaret
  - a. Tickets – will call, programs – need 5 per concert
  - b. Concert setup – need help to move and replace furniture
  - c. Wardrobe – ok for now
  - d. Membership – no help needed
2. Cabaret planning – do we have enough interest to continue? Do we find a new (free) place to hold it? Announcement must be made at rehearsal about the event. Auditions will be held once Larry and Jim Kucera talk about good dates.
3. Rehearsal cancellation – Larry Griffin reported that calls were made to president, associate director, CYC director and secretary to discuss cancellation of rehearsal. The decision was not made lightly, given the need for a makeup rehearsal on Sunday, but safety of singers is of the utmost importance. Discussion followed.
4. Staying in touch with members not currently rehearsing? Glover Shearron reported that he has developed a 3-step process:
  - a. 3 weeks into rehearsal schedule – email goes out to missing members
  - b. 2-3 weeks before concert – email to invite them to attend concert
  - c. just prior to concert – reminder of the next rehearsal period for the next concert
  - d. developing a formal survey to be sent out at the beginning of the 2<sup>nd</sup> season if member has not returned for 1<sup>st</sup> or 2<sup>nd</sup> season
5. October grant deadline – GCAC project support grant due on October 15 for Jenkins concert in June 2015. Rick Bradley will investigate online; Ellen Moore offered her assistance.
6. Artistic Directors' salaries – budget projections are looking good to remain in the black for the season. We need formal approval of the salaries proposed for Larry Griffin and Karrie Horton. Discussion followed. Glover Shearron moved to pay half of the proposed salaries for Griffin and Horton now, with the remainder to be paid at the end of the year contingent on availability of funds; seconded by Susan Gooch. Motion carried.
7. Exploring new venues – who is responsible for locating new venues? Is there a budget per concert for a venue? Discussion followed.

### Vice Presidents' Reports:

1. Report from VP/Development – Ann DiMarco
  - a. Written report submitted
2. Report from VP/MarCom – Jenny Elin (written report submitted)
  - a. Waiting on artwork for next concert from Danny Russell
  - b. Email with concert information will be sent to email list – Kris McCullough has offered to help with the development of the text for the email

### Secretary:

1. Approval of January 13, 2014 board meeting minutes – Glover Shearron moved to accept as presented; seconded by Cindy Shultz. Motion carried. Jim Hoyt asked that the minutes be sent out in a timely manner after the board meeting.

**Treasurer's Report:**

1. Written report submitted – ticket purchase capability for the website is very close to being operational. Discussion followed. Larry Griffin asked if member sales are being tracked? No one is doing this at present.

**Artistic Directors' Reports:**

1. Concert updates:
  - a. COSO concert – director of OWU choir may come to run a rehearsal prior to March 23 concert
  - b. Wednesday, June 4 – 5:30 pm at Hills Market – benefit in Joan Hays' memory
    - 1) We need to bring our own keyboard – discussion followed regarding purchasing a keyboard for Capriccio for these types of events. Solich Piano on Proprietors Lane was mentioned as a possible vendor.
2. Columbus Arts Festival
  - a. application submitted to sing on the main stage – notification will be made early March
3. CYC – Danny Russell has developed flyers for auditions, camp and next season.

**New Business:** Board requested that an e-vite be sent out to members for the open house on February 23. Ellen will complete.

Glover Shearron moved to adjourn the meeting at 8:26 pm; Susan Gooch seconded.

**NEXT MEETING is Monday, March 17 @ 7:00 p.m. @ Smoky Row Brethren Church**

Respectfully submitted,

Ellen L. Moore  
Secretary