

# GSCCC Digital Competition Entry Checklist

as of July 23, 2017

1. Resize digital image files to be no more than 1024 pixels wide and no more than 768 pixels high.<sup>1</sup> Rename the filenames of images entered to include only the image title, such as "No More Numbers.jpg".<sup>2</sup> Up to 30 alpha numeric characters and single spaces are allowed.
2. Enter requested data in the Excel Competition Form (available from <http://www.gulfstatesccc.org/competing-club-rules/>) on the green tab labeled "Entry."<sup>3</sup>
3. For entries going to a single judging club (using either one Competition Form for each competition or one Competition Form for each judging club (in which case you would list entries for multiple competitions together on the one Entry sheet)), rename the file to include in the filename:
  - a) GSCCC
  - b) Competition month and year
  - c) Competition category(ies) and
  - d) Entering club's initials.For example, the competition form might be renamed as "GSCCC June 2017 Pictorial Digital Mono entries from LPS.xlsx".
4. Email a copy of that renamed file, with the same filename in your email subject line, to the judging club found at <http://www.gulfstatesccc.org/competitions/>, along with up to four images attached. If entries for more than one competition are being sent to a judging club, please attach images for each competition to separate emails (with appropriate subject line information) so the judging club can easily segregate the various competition image entries.
5. Check for confirmation emails from the judging clubs that your entries were received. Contact the judging club if no receipt within two days of email is provided.

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<sup>1</sup> Digital images exceeded these dimensions in either width or height will be disqualified since they contain more detail than competing images and therefore have an unfair advantage.

<sup>2</sup> This will allow images to be sorted by title, thereby randomizing the judging order and easily duplicating that display order during the projection of digital images with software programs, including Lightroom and Visual Pursuits, for judging.

<sup>3</sup> Up to 4 images may be entered per bi-monthly GSCCC competition. Different limits apply to year-end competitions.