

GSCCC Print Competition Entry Checklist

as of July 24, 2017

1. Obtain digital copies (up to 1024 pixels wide and 768 pixels high) of each print to be entered and ensure the filenames include the image titles.
2. Ship prints to the judging club found at <http://www.gulfstatesccc.org/competitions/> by the first day of the month during which the competition occurs (consult special instructions from EOY competition committee for end-of-year competitions in April).
3. Enter requested data in the **Excel Competition Form** (available from <http://www.gulfstatesccc.org/competing-club-rules/>) on the green tab labeled "Entry."¹
4. For entries going to a single judging club (using either one Competition Form for each competition or one Competition Form for each judging club (in which case you would list entries for multiple competitions together on the one Entry sheet)), rename the file to include in the filename:
 - a) GSCCC
 - b) Competition month and year
 - c) Competition category(ies) and
 - d) Entering club's initials.For example, the competition form might be renamed as "GSCCC June 2017 Pictorial Print Mono entries from LPS.xlsx".
5. Email a copy of that renamed file, with the same filename in your email subject line, to the judging club found at <http://www.gulfstatesccc.org/competitions/>, along with up to four images attached. Digital images of all entries should be submitted to the judging club for PRINT competitions.² If entries for more than one competition are being sent to a judging club, please attach images for each competition to separate emails (with appropriate subject line information) so the judging club can easily segregate the various competition image entries.
6. Check for confirmation emails from the judging clubs that your entries were received. Contact the judging club if necessary.

¹ Up to 4 images may be entered per bi-monthly GSCCC competition. Different limits apply to year-end competitions.

² The purpose of this is so that the GSCCC may share timely the top five images with others through the newsletter, as well as to maintain records of prior entries.