

**MEMORANDUM OF UNDERSTANDING
BY AND AMONG THE
TECHNICAL COLLEGE SYSTEM OF GEORGIA,
ATLANTA TECHNICAL COLLEGE,
FULTON COUNTY SCHOOL SYSTEM
AND
HAPEVILLE CHARTER FOUNDATION BOARD
REGARDING THE OPERATION OF
HAPEVILLE CHARTER CAREER ACADEMY**

This **MEMORANDUM OF UNDERSTANDING**, (hereinafter "MOU"), entered in the 30th DAY OF SEPTEMBER, 2016, by and among the TECHNICAL COLLEGE SYSTEM OF GEORGIA, an agency of the State of Georgia (hereinafter "TCSG"); ATLANTA TECHNICAL COLLEGE, a unit of TCSG (hereinafter "ATC"); FULTON COUNTY SCHOOL SYSTEM, a subdivision of the State of Georgia, (hereinafter "FCSS"); HAPEVILLE CHARTER FOUNDATION BOARD (hereinafter "HCFB"):

WHEREAS, the Georgia State Financing and Investment Commission has paid for construction of GA College & Career Academies through bond funds associated with the Georgia College and Career Academies Project (hereinafter "GCCAP"); and

WHEREAS, the partnership has created a charter school named HAPEVILLE CHARTER CAREER ACADEMY (hereinafter "HCCA"), on land owned by the Georgia Magnet/Charter Schools Foundation, Corp. in FULTON COUNTY, Georgia, located at 6045 Buffington Road wherein high school students earn dual credit towards a high school diploma and post-secondary credit, and HCCA intends to house programs for Auto Technology, Avionics, Culinary Arts, Dental Care Assisting, Medical Care Assisting, Criminal Justice Technology; and

WHEREAS, the Legislature created the OFFICE OF COLLEGE & CAREER TRANSITIONS (hereinafter "OCCT") within the TCSG, as defined by Section 20-4-37 of the Official Code of Georgia for the purpose of establishing intergovernmental cooperation between postsecondary institutions and local boards of education and collaboration with business, industry, and community stakeholders to aid relevant education programs; and

WHEREAS, the charter for HCCA was approved by the Fulton County Board of Education in 2008, and HCCA opened as a charter school in August, 2009; and

WHEREAS, the Georgia Legislature has created an OCCT within TCSG to establish a certification process for college and career academies; and

WHEREAS, the OCCT is responsible for collecting and analyzing appropriate data from and about all college and career academies, including but not limited to college and career academy effectiveness; and

WHEREAS, the OCCT has been authorized by the Legislature to establish criteria, requirements and procedures for the disbursement of funding to college and career academies; and

WHEREAS, HCCA is required to submit an annual report to the TCSG Board regarding the performance of such College & Career Academy, to include, but not be limited to, its annual strategic plan progress report;

THEREFORE, the parties hereto understand and agree to the provisions set forth below:

- 1) HCCA will provide FCSS access to its Career Academy Resource Center, and ATC will be encouraged to utilize the Center's resources as it works to meet both its Charter goals and attain certification as a Georgia College and Career Academy.
- 2) The parties shall continue the joint use of classrooms and lab spaces in the Career Academy facility for the mutual benefit of HCCA students, ATC students, and the Fulton County community in keeping with the mission of all entities.
- 3) THE PARTIES agree to continue their mutual agreement for the provision and support of the shared faculty resources on this campus. Such shared faculty resources shall include but not be limited to dual enrollment courses. The parties agree to mutually notify each other at least five (5) working days in advance of any significant activity planned in the facility that may impact the availability of parking or the use of the facility.

4) HCFB will continue all responsibility of ownership of its Career Academy including but not limited to the cost of maintenance and insurance on its building and land, and all cost of operation of the Career Academy.

5) HCCA will continue its best effort to meet or exceed the goals listed in the GCCAP Grant Application.

6) HCCA will participate fully in evaluation under the TCSG's College and Career Academies Project Initiative, and commits to pursue and attain certification as a Georgia College and Career Academy when the TCSG certification process is finalized.

7) HCCA will provide TCSG appropriate school and student level records consistent with federal, state and local regulations.

8) HCCA has a Chief Executive Officer consistent its Charter, to lead the planning and implementation process of the Academy, and will continue to support that position.

9) HCCA will permit TCSG to conduct routine site visits to observe its classrooms and administrative functions for the purpose of creating a certification process and evaluating effectiveness.

10) HCCA will offer programs of study that include dual enrollment courses with ATC.

11) As previously agreed, HCCA will make available at all reasonable times any of its records pertaining to the construction and operation of HCCA for inspection or audit by an authorized representative of TCSG or the Georgia Department of Audits and Accounts. As previously agreed, the availability of these records shall apply for three (3) years thereafter after the final disbursements of grant funds.

12) HCCA will comply with the Records Retention Schedules published by the Georgia Archives.

13) HCCA will notify TCSG within thirty (30) days of any leadership changes in HCCA.

14) HCCA will permit a representative of TCSG to attend all regularly scheduled meetings of the Hapeville Charter School Board.

~~15) HCCA will submit written performance reports in the form of quarterly reports to TCSG at times to be set by the Office of College and Career Transitions. The report will include, but not be limited to, corresponding GCCAP Grant criteria: appropriate student performance information, operations and budget information.~~

16) This MEMORANDUM OF UNDERSTANDING shall be effective for a term to commence on the Effective Date hereof and ending on June 30, 2017. The parties may, by an affirmative action in writing, renew this contract for additional one year terms.

This MEMORANDUM OF UNDERSTANDING may be executed in counterparts, each of which will be deemed an original of equal dignity with the other and one and the same instrument as the other.

IN WITNESS WHEREOF:

Technical College System of Georgia

BY: 

Gretchen Corbin, Commissioner

Fulton County School System

BY: 

Jeff Rose, Superintendent

Atlanta Technical College

BY: Alvetta Thomas *AT*

Alvetta Thomas, President

Hapeville Charter Career Academy

BY: Diane Terry

Diane Terry, Board Chair