

**MEMORANDUM OF UNDERSTANDING  
BY AND AMONG THE  
TECHNICAL COLLEGE SYSTEM OF GEORGIA,  
ATLANTA TECHNICAL COLLEGE,  
FULTON COUNTY SCHOOL SYSTEM  
AND  
HAPEVILLE CAREER FOUNDATION BOARD  
REGARDING THE OPERATION OF  
HAPEVILLE CHARTER CAREER ACADEMY,  
ATLANTA, GA**

This **MEMORANDUM OF UNDERSTANDING**, (hereinafter "MOU"), entered into the **1<sup>st</sup> Day of July, 2017**, by and among the TECHNICAL COLLEGE SYSTEM OF GEORGIA, an agency of the State of Georgia (hereinafter "TCSG"); ATLANTA TECHNICAL COLLEGE, a unit of TCSG (hereinafter "ATC "); FULTON COUNTY SCHOOL SYSTEM, a subdivision of the State of Georgia, (hereinafter "FCSS"); Hapeville Charter CAREER FOUNDATION (hereinafter "HCFB"):

**WHEREAS**, the Georgia State Financing and Investment Commission has paid for construction of GA College & Career Academies through bond funds associated with the Georgia College and Career Academies Project (hereinafter "GCCAP"); and

**WHEREAS**, the partnership has created a charter school named HAPEVILLE CHARTER CAREER ACADEMY (hereinafter "HCCA "), on land owned by the Georgia Magnet/Charter Schools Foundation, Corp. in FULTON COUNTY, Georgia, located at 6045 Buffington Road wherein high school students earn dual credit towards a high school diploma and post-secondary credit, and HCCA intends to house programs for Auto Technology, Avionics, Culinary Arts, Dental Care Assisting, Medical Care Assisting, Criminal Justice Technology; and

**WHEREAS**, the Legislature created the OFFICE OF COLLEGE & CAREER TRANSITIONS (hereinafter "OCCT") within the TCSG, as defined by Section 20-4-37 of the Official Code of Georgia for the purpose of establishing intergovernmental cooperation between postsecondary institutions and local boards of education and collaboration with business, industry, and community stakeholders to aid relevant education programs; and

**WHEREAS**, the charter for HCCA was approved by Fulton County Board of Education in 2008, and HCCA opened as a charter school in August 2009; and

**WHEREAS**, the Georgia Legislature has created an OCCT within TCSG to establish a certification process for college and career academies; and

**WHEREAS**, the OCCT is responsible for collecting and analyzing appropriate data from and about all college and career academies, including but not limited to college and career academy effectiveness; and

**WHEREAS**, the OCCT has been authorized by the Legislature to establish criteria, requirements and procedures for the disbursement of funding to college and career academies; and

**WHEREAS, HAPEVILLE CHARTER CAREER ACADEMY** is required to submit an annual report to the TCSG Board regarding the performance of such College & Career Academy, to include, but not be limited to its annual strategic plan progress report;

**THEREFORE**, the parties hereto understand and agree to the provisions set forth below:

- 1) HCCA will provide FCSS access to its Career Academy Resource Center, and ATC will be encouraged to utilize the Center's resources as it works to meet both its Charter goals and attain certification as a Georgia College and Career Academy
  
- 2) The parties shall continue the joint use of classrooms and lab spaces in the Career Academy facility for the mutual benefit of HCCA students, ATC students, and the Fulton County community in keeping with the mission of all entities.
  
- 3) The parties agree to continue their mutual agreement for the provision and support of the shared faculty resources on this campus. Such shared faculty resources shall include but not be limited to dual enrollment courses. The parties agree to mutually notify each other at least five (5) working days in advance of any significant activity planned in the facility that may impact the availability of parking or

the use of the facility.

4) HCFB will continue all responsibility of ownership of its Career Academy including but not limited to the cost of maintenance and insurance on its building and land, and all cost of operation of the Career Academy.

5) HCCA will continue its best effort to meet or exceed the goals listed in the GCCAP Grant Application.

6) HCCA will participate fully in evaluation under the TCSG's College and Career Academies Project Initiative, and commits to pursue and attain certification as a Georgia College and Career Academy when that TCSG certification process is finalized.

7) HCCA will provide TCSG appropriate school and student level records consistent with federal, state, and local regulations.

8) HCCA will ensure and support a Chief Executive Officer to lead the planning and implementation process of the Academy.

9) HCCA will permit TCSG to conduct routine site visits to observe its classrooms and administrative functions for the purpose of creating a certification process and evaluating effectiveness.

10) HCCA will offer programs of study that include Move On When Ready (MOWR) courses with ATC.

11) As previously agreed, HCCA will make available at all reasonable times any of its records pertaining to the construction and operation of the Hapeville Charter Career Academy for inspection or audit by any authorized representative of TCSG or the Georgia Department of Audits and Accounts. As previously agreed, the availability of these records shall apply for three (3) years thereafter after final disbursement of grant funds.

12) HCCA will comply with the Records Retention Schedules published by the Georgia Archives.

13) HCCA will notify TCSG within thirty (30) days of any leadership changes in the HCCA.

14) HCCA will permit a representative of TCSG to attend all regularly scheduled meetings of the Hapeville Charter School Board.

15) This MEMORANDUM OF UNDERSTANDING shall be effective for a term commencing on the Effective Date hereof and ending on June 30, 2018. The parties may, by an affirmative action in writing, renew this contract for additional one year terms.

This MEMORANDUM OF UNDERSTANDING may be executed in counterparts, each of which will be deemed an original of equal dignity with the other and one and the same instrument as the other.

**IN WITNESS WHEREOF:**

**Technical College System of Georgia**

BY:  \_\_\_\_\_

~~Gretchen Corbin, Commissioner~~  
Matt Arthur, Deputy Commissioner

**Fulton County School System**

BY:  \_\_\_\_\_  
Jeff Rose, Superintendent

**Atlanta Technical College**

BY: Victoria Seals

Victoria Seals, **President**

**Hapeville Charter College & Career Academy**

BY: Diane Borden Terry

Diane Terry, **Board Chair**