

Hapeville Charter School Board

Foundation Board

Diane Terry, CEO
Terry Martin, CFO
Lew Valero, SEC

Community Representatives

Jocelyn Juhan
Dr. Joni Williams
Corliss Davenport

Parent Representatives

Open
Open
Open

Board Meeting Agenda August 26, 2019 at 5:30 pm Hapeville Charter Career Academy – Buffington Road Campus

Item		Sub-Items	Discussion/Action
Meeting Call to Order	CEO	 Pledge of Allegiance	
Attendance of Board			
Public Comment	No request as of the printing of the agenda		
Guest Speaker	Lt. Roxanne Shoemaker City of South Fulton	City of South Fulton Speed Enforcement Cameras Presentation	Seek Motion to Approve
Executive Director	CEO	Introduction of Interim Executive Director Matthew Lindsey's FMLA leave and resignation *See New Business	
Minutes of previous Board Meeting	CEO	Minutes of the July 31, 2019 Board Meeting	Seek Motion to Approve
Financial, Business and Legal Report	CFO – designee Budget Hearing #1	Presentation of Hapeville Charter Budget for 2019-2020 School Year Enrollment numbers by grade level Budget Hearing #1 - Operating Budget Update for 2019-2020 School Year from July 1, 2019 through August 31, 2019 NOTE: Budget Hearing #2 is scheduled on September 30, 2019 during the Hapeville Charter Board Meeting Status of Financial Audit for the 2018-2019 School Year	Seek Motion to Approve Seek questions and comments
Principals' Reports	Dr. Greer – HCMS Ms. Bethea – HCCA		
Old Business		Hapeville Charter Vision and Mission Statements Hapeville Charter School Board Meeting Dates Schedule for the 2019-2020 School Year Page 3 of this document. Hapeville Charter School Board Training Schedule Update for the 2019-2020 School Year What should Hapeville Charter School Board be monitoring? Purposes of the following committees: a. Governance b. Finance c. Academics	Review Seek Motion to Approve Per Charter Renewal
New Business	HR Director IT Consultant Business Manager	Search Firm Discussion for Executive Director position Microsoft 365 and licenses Repairs needed for 8 th Grade Academy plumbing	Discussion Discussion FYI
Meeting Adjournment	CEO		

Hapeville Charter Middle School (HCMS) and Hapeville Charter Career Academy (HCCA) are each accredited by AdvancED. HCMS and HCCA receive funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. Hapeville Charter Middle School and Hapeville Charter Career Academy have been approved to participate in the Provision 2 option of the Federal School Breakfast Program and the National School Lunch Program. Under this program, breakfast and lunch are served to all students at no charge regardless of income. This corporation (which includes HCMS and HCCA) is an equal opportunity provider. HCMS and HCCA are members of the Georgia Charter Schools Association.

Hapeville Charter Schools Board of Directors 2019 – 2020 School Year (as of August 26, 2019)

Georgia Magnet Charter Schools Foundation, Corp. Officers

Diane Terry
CEO
2117 Azalea Circle
Decatur, GA 30033
404-636-2758
dterry@hapevillecharter.org

Seat #1

Terry Martin
CFO
43 Village Court
Decatur, GA 30030
267-251-5381
tmartin@hapevillecharter.org

Seat #2

Lew Valero
Secretary
3335 Northside Drive
Hapeville, GA 30354
404-274-2258
lvalero@hapevillecharter.org

Seat #3

Board of Director Area Representatives

Joni Williams, Ph.D.
1560 Metropolitan Parkway, SW
Atlanta, GA 30310
404-255-4602 (o)
404-291-8968 (c)
williamsj@hapevillecharter.org

Seat #4

Jocelyn Juhan
546 Oak Drive
Hapeville, GA 30354
678-200-4611
jjuhan@hapevillecharter.org

Seat #5

Corliss Davenport
Hartsfield-Jackson Atlanta International Airport
6000 N. Terminal Parkway, Atrium Suite 4000
Atlanta, GA 30320
770-882-7461
Corliss.davenport@atl.com

Seat #6

Parent/Guardian Representatives

Open

Seat #7

Open

Seat #8

Open

Seat #9

Hapeville Charter Middle School
Sixth and Seventh Grade Main Campus
3535 South Futon Avenue
Hapeville, GA 30354
404-767-7730
Fax: 404-767-7706

Hapeville Charter Middle School
8th Grade Academy
6045 Buffington Road – B
College Park, GA 30349
404-941-1040
Fax: 404-767-7706

Hapeville Charter Career Academy
6045 Buffington Road - A
College Park, GA 30349
404-766-0101
Fax: 404-941-1102

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Tax I.D. #72-1552418

Georgia Secretary of State Control #0309121

2019-2020 Hapeville Charter School Board Meeting Dates (proposed)

Wednesday, July 31, 2019, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

NOTE: This is the only meeting of the school year that is NOT on a Monday at 5:30 pm

August 12, 2019 – First Day of Classes with Students

Monday, August 26, 2019, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, September 30, 2019, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, October 28, 2019, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, November 18, 2019, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, January 27, 2020, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, February 24, 2020, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, March 30, 2020, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, April 27, 2020, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, May 18, 2020 5:30 pm

Hapeville Charter Career Academy - Building A

May 22, 2019 – Last Day of Classes

*Meeting locations may be modified by Board approval during the school year. Any change of meeting location will be posted on the school websites:

Hapeville Charter Middle School - **hapevillems.org**

Hapeville Charter Career Academy - **hapevillecharter.org**

<p>The Hapeville Charter School Board follows the requirements as set forth by the Georgia Open Meetings Act as amended in 2012.</p>

FCSS Start Up Charter Checklist for 2019-2020 School Year

As of August 16, 2019, the 2019-2020 has not yet been distributed by the FCSS

County/Start Up Charter Checklist SY17/18					
AREA OF RESPONSIBILITY	CHARTER OBLIGATIONS	DUE DATE	ACCEPTABLE EVIDENCE	COMPLETION	FCS CONTACT
Governance Board					
Financial	GB Approval of Budget	July 31	Approved GB Minutes (.pdf)		An
Financial	End of Year Statements	July 31	YTD Income/Expense Statement and Balance Sheet (.pdf)		Andrea Co
Operations	Non-Profit Status	August 31	Current Certificate (.pdf)		An
Operations	Evidence of SACB/ADVANCED Certification	August 31	Current Certificate (.pdf)		An
Legal	GB Approval of FCS LOA	August 31	Signed LOA		An
Financial	Insurance	August 31	Current Policy Covenant (.pdf)		Andrea Coop
Operations	Listing of Current Board Members	September 15	GB Listing Spreadsheet (See Attached .xlsx)		Andrea Co
School Improvement Goals	Response to Compliance Report	September 29	Written Response from GB (See Attached Sample)		An
Financial	Independent Audit	October 2	Audit (.pdf)		An
Safety/Security	Evidence of GB Fingerprinting/Background Check	October 2	Visual Inspection Records (See Attached Form .pdf)		An
Operations	GB Approval of QADOE Report and Academic Form	October 27	Approved GB Minutes (.pdf)		An
Operations	GB Approval of SOSA	March 15	Approved GB Minutes (.pdf)		An
Principal Responsibilities					
Operations	Current Personnel Files	August 31	Listing of Primary Contact Personnel (See Attached .xlsx)		Andrea
Safety and Security	Student Code	August 31	Student Code (.pdf)		Andrea C
Safety and Security	School Safety Plan	August 31	State plan approval email notice (.pdf)		Andrea C
Operations	Submission of QADOE Report and Academic Form	November 1	QADOE Report (.pdf)		An
Operations	Lottery Video	March 2	Video Recording in Vimeo or YouTube Link		An
Operations	Lottery Results and Wait List	March 2	Excel Spreadsheet (See Attached .xlsx)		Andrea C
School Improvement Goals	State of the School (SOSA)	March 15	Presentation (.pdf)		An

Hapeville Charter Vision and Mission Statements

VISION

Provide an environment that will excite, inspire and transform classes of students into productive Life Ready individuals capable of, and interested in, working together to enrich their lives and lead future generations.

HOW

- Provide enthusiastic and exciting teaching professionals
- Acknowledge the positive efforts of individuals and teams
- Expose students to diverse societies, career opportunities, arts and leisure activities

MISSION OF HAPEVILLE CHARTER MIDDLE SCHOOL

- The mission of Hapeville Charter Middle School is to prepare each student within a safe and caring learning environment for successful transition to high school

MISSION OF HAPEVILLE CHARTER CAREER ACADEMY

- The mission of Hapeville Charter Career Academy is to provide a challenging and encouraging learning environment which substantially prepares each student for post-secondary plans and the workplace.