



# HAPEVILLE CHARTER MIDDLE SCHOOL

**Main Campus** - 3535 South Fulton Avenue Hapeville, GA 30354 Phone: 404-767-7730 Fax: 404-767-7706  
**8<sup>th</sup> Grade Academy** - 6045 Buffington Rd College Park, GA 30349 Phone: 404-941-1041 Fax: 404-941-1002

**Ms. Stacy Henry**  
Assistant Principal

**Dr. Audrey Greer**  
Principal

**Mr. Clifford Cooks**  
Assistant Principal

## October 2019 Board Report

### Dr. Greer's LKES Goal Statement

My goal is to garner a three-percent increase in the tested subject area(s) by effectively monitoring the following:

**Common Planning:** Ensuring the teachers plan effectively by using the collaborative planning protocols. Model to guide the planning process.

**Data Analysis:** Ensuring that all teachers are using data from multiple sources to drive instructional decision-making

**Classroom Observations:** Ensuring that I effectively monitor classroom practices by regularly conducting both formal and informal classroom observations and providing constructive feedback.

**Professional Development:** Ensuring that all teachers are provided specific content knowledge professional development in their area of expertise.

LKES Standard	Evidence
<p>Standard 1 INSTRUCTIONAL LEADERSHIP</p> <p>The leader fosters the success of all students by facilitating the development, communication, implementation, and evaluation of a shared vision of learning that leads to school improvement.</p>	<ul style="list-style-type: none"><li>- School Improvement Plan</li><li>- Leadership team agendas</li><li>- PLC Agendas</li><li>- PL Day Agendas</li><li>- Board Reports</li><li>- TKES/LKES Plan</li></ul>
<p>Standard 2 SCHOOL CLIMATE</p> <p>The leader promotes the success of all students by developing, advocating, and sustaining an academically rigorous, positive, and safe school climate for all stakeholders.</p>	<ul style="list-style-type: none"><li>- Monthly Discipline report</li><li>- Student Recognition</li><li>- Staff Recognition</li><li>- Positive Behavior Matrix</li><li>- PD</li><li>- Staff Communication</li><li>- Documenting Performance</li></ul>
<p>Standard 3 PLANNING AND ASSESSMENT</p> <p>The leader effectively gathers, analyzes, and uses a variety of data to inform planning and decision-making consistent with established guidelines, policies, and procedures.</p>	<ul style="list-style-type: none"><li>- School Improvement Plan</li><li>- Extended Day Plan</li><li>- Benchmark/Testing Calendar</li><li>- PD Calendar</li></ul>



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<p>Standard 4  <b>ORGANIZATIONAL MANAGEMENT</b></p> <p>The leader fosters the success of all students by supporting organization, operation, and use of resources.</p>	<ul style="list-style-type: none"> <li>-Leader responsibility chart</li> <li>-Master Schedule</li> <li>-Title I Inventory</li> <li>-Work Order communication</li> </ul>
<p>Standard 5  <b>HUMAN RESOURCES MANAGEMENT</b></p> <p>The leader fosters effective human resources management through selection, induction, support, and retention of quality instructional and support personnel.</p>	<ul style="list-style-type: none"> <li>-Staff Evaluation Schedule</li> <li>-Staff recruitment</li> <li>-Master Schedule</li> <li>-Correspondence to teachers regarding TKES</li> <li>-Interview Schedule</li> </ul>
<p>Standard 6  <b>TEACHER/STAFF EVALUATION</b></p> <p>The leader fairly and consistently evaluates school personnel in accordance with state and district guidelines and provides them with timely and constructive feedback focused on improved student learning.</p>	<ul style="list-style-type: none"> <li>-TKES/LKES Schedule</li> <li>-Correspondence</li> <li>-Feedback to observations</li> <li>-Lesson plan feedback</li> <li>-Walk through form</li> <li>- Informal walk-through data</li> </ul>
<p>Standard 7  <b>PROFESSIONALISM</b></p> <p>The leader fosters the success of students by demonstrating professional standards and ethics, engaging in continuous professional development, and contributing to the profession.</p>	<ul style="list-style-type: none"> <li>-Parent Survey</li> <li>-Correspondence with parents</li> <li>-AdStaff agendas</li> <li>-Conferences</li> <li>-PD Agendas</li> </ul>
<p>Standard 8  <b>COMMUNICATION AND COMMUNITY RELATIONS</b></p> <p>The leader fosters the success of all students by communicating and collaborating effectively with stakeholders.</p>	<p>Faculty Meeting Agendas</p> <ul style="list-style-type: none"> <li>-Hornet Herald</li> <li>-Parent letters</li> <li>-Website notifications/special correspondence</li> <li>-Community/ parent communication</li> <li>-Correspondence to supervisor</li> <li>-Staff correspondence</li> </ul>