

Hapeville Charter Schools Board of Directors

Foundation Board

*Diane Terry, CEO
Terry Martin, CFO
Lew Valero, SEC

Community Representatives

*Lucas Falor
*Erik Luchsinger

Parent Representatives

*Kim Miller
*Candi Cottrell
Sanya Dallas
Open

* Denotes Board Members in Attendance

**Board Meeting Minutes
January 31, 2011 at 5:30 pm
Hapeville Charter Middle School**

NOTE: Hapeville Charter School receives funding through the Federal Title I Program for economically disadvantaged families. Hapeville Charter Middle School is a schoolwide Title I School within the Fulton County School System. Hapeville Charter Career Academy is a Targeted Assisted Title I School within the Fulton County School System.

1. Diane Terry called the meeting to order at 5:30 pm
2. The November 2010 Board Meeting Minutes were approved with unanimous consent (given a correction to change “be4” to “be” on page 2 (end of first line))
3. President’s Report
 - a. The auto area of the former Auto Steering/Brake Alignment Lab will be referred to as Automotive Technology due to the fact that the NATEF certification requires the facility to offer four areas of instruction. The purchase of \$100,000+ of classroom and lab materials will be completed by the end of February 2011.
 - b. Sonny Reeves, Chairperson of the Auto Technology Area, met with Mr. Rainey and Dr. Martin on January 25 to review the items to be ordered from ATech. Some modifications were made to the order (per Mr. Reeves guidance) and we will be meeting with Mark Jones, of Georgia Education Solutions, on February 8th discuss computer software curriculum for the first year Auto Technology Area classes.
 - c. The HCCA Advisory Committees now include the following individuals representing industry and education:

Advisory Committees for Hapeville Charter Career Academy

Auto Technology Area	
Sonny Reeves	NATEF
Erik Luchsinger	BMW – North America
Carl Jones	Snap-On Tools
Kendall Henderson	Atlanta Technical College

Will Boyter	Hunter Equipment
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CEFGA – Architectural Drawing	
Jody Brookshire	Applied Software
Beniquez Johnson	New South Construction Company
Garfield Peart	American Institute of Architects (AIA)
Javier Irizary	Georgia Tech
Shane Totten	Savannah College of Art & Design (SCAD)
Tony Varamo	MetroPower
Tom Sayre	Sizemore Group
Cathy Harper	Cathy Harper, Inc.

NOTE: Advisory committees will be assembled to represent the Avionics, Dental Care Assisting, Medical Care Assisting, and Paralegal dual enrollment areas.

- d. Dr. Martin distributed copies of the AdvancED standards which will be evaluated by the Quality Assurance Teams which will visit on the following dates:

Hapeville Charter Middle School – Nov.9/10, 2011

Hapeville Charter Career Academy – Nov.3/2, 2011

Diane Terry and Gary Martin are registered to attend the AdvancED Governance and Leadership Team Workshop in preparation for the Fall 2011 visits.

- e. Hapeville Charter Schools received an email from the Fulton County School System regarding the upcoming budget meetings which are being scheduled for each school to meet with the FCSS Budget Office representatives. The 2011-2012 School Budgets will be distributed.
- f. The first (of two) Informational Meetings were held on January 22, 2011 at both campuses (HCMS and HCCA.) The number of applications to date total:

Sixth Grade	184	
Seventh Grade	45	
<u>Eighth Grade</u>	<u>41</u>	
HCMS Total		270

Ninth Grade	70	
Tenth Grade	13	
<u>Eleventh Grade</u>	<u>9</u>	
HCCA Total		<u>92</u>

Hapeville Charter Schools: 362

The next Informational Meetings are scheduled on February 19, 2011 at both campuses (HCMS and HCCA.) The Board members were invited to attend.

4. Carla Olsen, Business Manager, presented the school financial information for the month ending, December, 2011. Revenues and expenses for the month, and for the year to date, were within forecast set at the beginning of the year. Ms. Olsen informed the Board that, effective February 1, 2011, the facilities cleaning for all three buildings and exteriors would change from Piedmont Janitorial to First Impressions. First Impressions is a “green oriented” company which is contracted through Marsden Building Maintenance, LLC.
5. Free and Reduced Lunch
Due to changes in rules and regulations regarding the Federal Free/Reduced Meals Program, Hapeville Charter has completed and submitted an RFP for School Nutrition providers. As of this evening, we are awaiting approval from the State DOE Nutrition Office to publish the RFP in the Atlanta Journal Constitution. HCCA will complete an analysis of hiring, staffing and preparing meals “in house” and discuss at a future Board meeting.

Ms. Olsen reported that the Hapeville Charter Nutrition Program has applied for a “Best Practices” recognition based on the inclusion of the Wellness Program policies in the Employee Handbook and Policies and Procedures Manual.

6. Enrollment and Benchmark as of January 31, 2011

Hapeville Charter Middle School	
Sixth Grade -	168
Seventh Grade -	175
Eighth Grade -	<u>191</u>
Total:	534

Hapeville Charter Career Academy	
Ninth Grade -	192
Tenth Grade -	<u>141</u>
Total:	<u>343</u>

Total Hapeville Charter Schools: 877

7. Student Achievement –
Mr. Rainey reported that the next group of HCCA students will take the entrance assessments for full admittance to the dual enrollment programs through Atlanta Technical College during the week of February 21.

Ms. Lowe (with supporting materials provided by Stacy Henry) presented the following mid-year student achievement data:

Mid Year Summary - The data from the interim indicators suggest that we are making progress towards meeting our goals. There are, however a few discrepancies between student performance on benchmarks and student performance on in-house assessments and course grades. Based on discussion during teacher content team meetings, we are on track to making sure that the entire curriculum is taught before the CRCT. In order to get improved data results, mock assessments will now be counted as a grade and/or students will be given extra credit on this test. We have also incorporated a plan for the top two students in each homeroom to receive some type of incentive for every subject. We are hoping that this incentive will motivate students to take all Mock assessments serious.

Preliminary conclusions regarding progress on this objective: Preliminary conclusions regarding progress on our schoolwide improvement plan suggest that we are making significant progress toward improvement goals in mathematics, science, reading, and language arts.

As of January 2011	Benchmark 1 Results	B1 Goal	Benchmark 2 Results	B2 Goal	Gain/Loss
8th Grade Math	0	30	41.43	50	N/A
8th Grade Reading	0	40	57.89	55	N/A
8th Grade Language Arts	0	40	51.67	55	N/A
8th Grade Social Studies			37.78	35	N/A
8th Grade Science			42	35	N/A
As of January 2011	Benchmark 1 Results	B1 Goal	Benchmark 2 Results	B2 Goal	Gain/Loss
7th Grade Math	56.51	30	56.62	50	0.11
7th Grade Reading	54.84	40	64.52	55	9.68
7th Grade Language Arts	53.3	40	53.3	55	0
7th Grade Social Studies			35.85	35	N/A
7th Grade Science			44	35	N/A
As of January 2011	Benchmark 1 Results	B1 Goal	Benchmark 2 Results	B2 Goal	Gain/Loss
6th Grade Math	56	30	57	50	1
6th Grade Reading	69.23	40	71.79	55	2.56
6th Grade Language Arts	72	40	72	55	0
6th Grade Social Studies			33.3	35	N/A



N/A is noted because there is not

comparison data

- Based on benchmark data and NWEA results, students showed a score increase from the benchmark 1 to Benchmark 2 in the 6th and 7th grade. ITBS and NWEA scores were used for 8th grade baseline data for benchmark 1. Due to unforeseen circumstances a few teacher changes were made in the area of Language Arts and this could possibly be the reason 8th grade language arts students did not meet on benchmark 2. Students had not been introduced to 8th grade Algebra as of the benchmark 2 date in December 2010. Mr. Wilson (8th grade Math) is introducing Algebra the second semester because this standard is large percentage of the CRCT (50%). We are expecting a jump in the overall proficiency in the Math on the March 11th Benchmark date.

8 th Grade ITBS	ITBS Percentile Goal	Met/Did Not Meet	Fall NWEA % Proficient
Reading 39%	45%	Did not meet	94.4%
Language Arts 45%	45%	Met	87.6%
Math 40%	40%	Met	74.2%
Science 45%	45%	Met	78.5%
Social Studies 42%	40%	Met	

- We are expecting to see over 80% meets on the recent 8th Grade GWA based on ITBS and benchmark results given during the school year:

8 th Grade Mock Georgia Writing Assessment	October Mock Results	Final Results
Exceeds (2)	1.2%	
Meets (146)	82%	
Did not meet (29)	16%	

- The classroom assessment data indicate that our students are continuing to show mastery of concepts learned earlier in the year; however, the data for SEC students indicates that there is work to do to reach our improvement goals in mathematics. Benchmarks results for all students showed that students are struggling with charts and graphs – enrichment teachers were notified and asked

to reinforce and re-teach this standard. Parents were informed at the January PTCO meeting extra tools and resources to help in this areas as well. Hapeville Charter students show an increase from the B1 to the B2.

Additional action to be taken during remainder of this school year:

Teachers will continue to utilize the resources available to introduce new concepts and for remediation on standards not previously mastered. Teachers will use the enrichment teacher to help reinforce standards and for specific re-teaching. Regular education teachers will inform enrichment teacher by Friday of the same week of problem student (academics) Enrichment teacher will then reinforce objective and revisit the standard by collecting the data in Study Island. Teachers will continue to administer common assessments on a weekly, monthly basis to determine student mastery of the standards, and use the data from these assessments to make instructional adjustments as needed. Teachers will receive additional support in the development of performance tasks that are engaging and aligned to the Georgia Performance Standards. We have also implemented Wednesday walk-arounds where teachers will provide constructive criticism to their peers after carefully observing their classroom. Student Data Talks are held weekly by our Title 1 provided Data Support Specialist (Dr. Harville) and parents are more than welcome to email Ms. Henry for additional information regarding their child's performance throughout the school year. Hapeville will try to implement more parental involvement in promoting student learning. Hapevilles teachers will seek more parents to come speak to students about their careers and help tutor all while putting in volunteer hours. It has been noted and agreed by all teachers and administrators that Schoolwide - Students will not be able to participate in any extracurricular activities for a week or until grades are increased if grades fall below a 75%. Administrators and support staff will continue to conduct classroom walkthroughs to collect data on implementation of standards-based classroom instructional practices and provide constructive criticism and feedback to teachers. Teachers will continue ongoing professional development practices to help improve instruction. More reinforcement, timely retest options or different assessments should be conducted to maximize teacher effectiveness and student learning in the class. We will try to minimize all calls and classroom interruptions during instructional time – Ms. Clark and Ms. Chlebek should not allow student checkout after 3:30 at 8th grade campus and 3:45 at the main campus. The implementation and ongoing process of school accreditation will help all faculty staff meet and achieve our goals.

8. Communications Update

Ms. Grubbs reminded the Board of the following dates and events:

- (a) The Book Recycling Bin is located near the dumpster at the Eighth Grade Academy facilities
- (b) The second Recycling Event (including paint can collection) is scheduled on Saturday, March 26, 2011 from 9:00 am to 3:00 pm at the HCCA upper parking lot

- (c) On Friday, January 21, the Freedom Shrine Wall was officially dedicated from the Gene Norton Family (including Logan Widby) in the cafeteria of HCCA – A. The Exchange Club hosted the event. Board members were encouraged to view the Freedom Shrine Wall.
- (d) The Exchange Club is interested in forming an EXCEL club at HCCA for student participation.
- (e) Students and families of Hapeville Charter are encouraged to attend the viewing of “Fat Boy Chronicles” (schedule and date TBD.)
- (f) Members of Keep South Fulton Beautiful and HCCA will participate in a planning team visit to the South Chattahoochee on Friday, February 25, 2011 to discuss the possibility of student and science class visits and workshops. We will be meeting with John Lawrence, owner of Chigger Ridge Farm.
- (g) Dr. Martin recommended that a plaque be purchased and given to Logan Widby (and his family) for the generous donation of the Freedom Shrine Wall.

9. The meeting was adjourned at 7:00 pm.