

# Hapeville Charter Schools

## Foundation Board

\*Diane Terry, CEO  
 \*Terry Martin, CFO  
 \*Lew Valero, SEC

## Community Representatives

Lucas Falor  
 \*Erik Luchsinger

## Parent Representatives

\*Ginger Anderson  
 \*Krystal Rainey  
 \*Shondra Evans  
 Open #1

### Board Meeting Minutes August 29, 2011 at 5:30 pm Hapeville Charter Career Academy

Item		Sub-Items	Discussion/Action
Meeting Call to Order	CEO		
Minutes of previous Board Meeting	CEO	Minutes of the July 27, 2011 Board Meeting	Seek Motion to Approve
President's Report and Update	President	<ol style="list-style-type: none"> <li>1. Constitutional Academy – Ford Motor Company Fund</li> <li>2. Mission Statements:                      HCMS:                      The mission of Hapeville Charter Middle School is to prepare each student, within a safe and caring learning environment, for successful transition to high school.                       HCCA:                      The mission of Hapeville Charter Career Academy is to provide a challenging and encouraging learning environment which substantially prepares each student for post-secondary plans and the workplace by supporting and encouraging his/her motivation for lifelong learning.</li> <li>3. AdvancED Accreditation (Vision and Mission)                       HCMS QAR Team Visit – Nov. 9/10, 2011                      HCCA QAR Team Visit – Nov. 2/3, 2011</li> <li>4. Hapeville Charter Board for 2011-2012                      REMINDER of PTCO Vote in September, 2011</li> <li>5. Sept. 13 at the Georgia Dome from 10 am to 12 noon to help VISA and the NFL launch here in Georgia a financial literacy program geared to middle and high school students</li> <li>6. Georgia Charter Schools Association Annual Meeting</li> <li>7. Intergovernmental Agreement with City of Hapeville, Fulton County School System, and Hapeville Charter Schools</li> <li>8. McClarin Basketball Court Agreement</li> <li>9. Just for Women Workshop</li> <li>10. FCSS Board Training                      Saturday, September 24                      Ridgeview Middle School                      10:00 am to 4:00 pm</li> </ol>	<p>Discussion</p> <p>Reminder</p> <p>Reminder and Discussion</p> <p>Reminder</p> <p>Seek Motion to Approve</p> <p>Reminder</p> <p>Seek Motion to Approve</p> <p>Seek Motion to Approve</p> <p>Reminder (flyer attached)</p> <p>Reminder to Anderson, Evans, Falor and Rainey</p>
Financial, Business Report and Legal Update	Business Manager/CFO	<ol style="list-style-type: none"> <li>1. Budget for 2011-2012</li> <li>2. Georgia Charter Schools Coca-Cola Foundation Announcement</li> </ol>	<p>Seek Motion to Approve</p> <p>Seek Motion to Approve</p>
Enrollment Update	Principals/Registrar	<ol style="list-style-type: none"> <li>1. Hapeville Charter Middle School Enrollment Update</li> <li>2. Hapeville Charter Career Academy Enrollment Update</li> </ol>	<p>Informational</p> <p>Informational</p>
Academic Update	Principals/IR/Special Education	<ol style="list-style-type: none"> <li>1. Testing Schedule</li> <li>2. Academic Goals for 2011-2012</li> <li>3. School Improvement and Strategic Plan Goals</li> </ol>	<p>Discussion</p> <p>Discussion</p> <p>Discussion</p>
Counseling Update	Counselor	<ol style="list-style-type: none"> <li>1. Preparation for 2011-2012 School Year</li> <li>2. Title I programming including Parent Involvement</li> <li>3. Title I Parent Compact</li> <li>4. Non-academic Counseling</li> </ol>	<p>Discussion</p> <p>Discussion</p> <p>Discussion</p> <p>Discussion</p>
Sports Program Update	Principals/Coaches	<ol style="list-style-type: none"> <li>5. Game Schedules</li> <li>6. Fundraising</li> <li>7. Revenues and Expenses Update</li> </ol>	<p>Discussion</p> <p>Discussion</p>
Communication Report	Director of Communications	<ol style="list-style-type: none"> <li>4. Community Events and Outreach</li> <li>5. Marketing and Publicity</li> </ol>	<p>Informational</p> <p>Informational</p>
Adjourn	CEO		

NOTE: Hapeville Charter School receives funding through the Federal Title I Program for economically disadvantaged families. Hapeville Charter Middle School is a school-wide Title I School within the Fulton County School System. Hapeville Charter Career Academy is a Targeted Assisted Title I School within the Fulton County School System.

"This institution is an equal opportunity provider."



# Hapeville Charter School

## A Fulton County Charter School

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 Hapeville, GA 30354  
 Cell Phone: 678-576-0342  
 Office Phone: 404-767-7730  
 Fax: 404-767-7706

[www.fultonschools.org/school/hapevillems](http://www.fultonschools.org/school/hapevillems)

[www.fultonschools.org/school/hapevillecareeracademy](http://www.fultonschools.org/school/hapevillecareeracademy)

### Hapeville Charter School Board of Directors – 2011-2012 School Year

#### Georgia Magnet Charter Schools Foundation, Corp. Officers

Diane Terry CEO 2117 Azalea Circle Decatur, GA 30033 404-636-2758 <a href="mailto:normanatl@bellsouth.net">normanatl@bellsouth.net</a>	Term expires June, 2012	Seat #1
Terry Martin CFO 43 Village Court Decatur, GA 30030 678-925-1048 <a href="mailto:tjhmartin@gmail.com">tjhmartin@gmail.com</a>	Term expires June, 2012	Seat #2
Lew Valero Secretary 3335 Northside Drive Hapeville, GA 30354 404-274-2258 <a href="mailto:hlewvalero@comcast.net">hlewwalero@comcast.net</a>	Term expires June, 2012	Seat #3

#### Board of Directors Area Representatives

Erik Luchsinger 1280 Hightower Trail Atlanta, GA 30350 404-815-8472 678-458-7107 (cell) <a href="mailto:Erik.Luchsinger@bmwna.com">Erik.Luchsinger@bmwna.com</a>	Term expires June, 2012	Seat #4
Lucas Falor 388 North Ave Hapeville, GA 30354-1204 404-839-6466 <a href="mailto:lucas.falor@gmail.com">lucas.falor@gmail.com</a>	Term expires June, 2012	Seat #5

#### Parent/Guardian Representatives

Ginger Anderson 715 Maycroft Knoll Atlanta, GA 30331 404-291-1928 <a href="mailto:ginger.anderson@cigna.com">ginger.anderson@cigna.com</a>	Term expires June, 2012	Seat #6
Krystal Rainey 5446 Boreal Way, SW Atlanta, GA 30331 404-849-8154 <a href="mailto:krainey@hapevillecharter.org">krainey@hapevillecharter.org</a>	Term expires June, 2012	Seat #7
Shondra Evans 1719 Jasmine Circle #1701 Atlanta, GA 30318 404-953-0353 <a href="mailto:sevans@hapevillecharter.org">sevans@hapevillecharter.org</a>	Term Expires June, 2012	Seat #8
#4 Open	Term expires June, 2012	Seat #9

The President's Report (dated August 19) was sent to the Board as a part of the August 2011 Meeting Agenda and included details regarding:

- (1) Constitutional Academy
- (2) Reminder of AdvancED QAR Team visit dates to HCMS and HCCA and the schools' mission statements
- (3) Invitation from the Lieutenant Governor's Office for 40 HCCA students to attend the VISA Finance Workshop on September 13, 2011
- (4) Reminder of the upcoming Georgia Charter Schools Association Annual Meeting in Macon (October 5 – 7, 2011)
- (5) Information received from David Knotts (Coordinator of Land Management for the Fulton County School System) regarding the intergovernmental agreement with Hapeville Charter, Fulton County School System and the City of Hapeville for the use of the football field at the Hapeville Recreation Center
- (6) Information regarding the Hapeville Charter Basketball and Volleyball Teams access to the McClarin Basketball facilities
- (7) Flyer information of the "Just for Women Workshop" (October 19 through 21, 2011 at DeKalb Technical College)
- (8) Updates and reports from the athletic department and student international travel opportunities for Summer 2012
- (9) Updates and reports from Counseling, IR/Data Collection and Reporting, Special Education and Title I programs

## **President's Report to the Board Submitted by Gary Martin**

### **Constitutional Academy**

On August 8, 2011 an email was sent to each of you regarding the Ford Constitutional Academy which included the press release from the Ford Motor Company Fund.

NOTE: [The Bill of Rights Institute](#) is proud to announce that the Ford Motor Company Fund will provide full scholarships to three Atlanta high-school students, *Jacalyn Butts-Jones, Morgan Wynn*, and Alexis Pointer, to attend the Constitutional Academy, the nation's premier program for high-school students to study the Constitution.

Butts-Jones and Wynn are juniors at Hapeville Charter Career Academy in College Park, Ga. Butts-Jones is looking forward to learning more about U.S. history and government while visiting the Nation's capital. Wynn is looking forward to enhancing her knowledge regarding the U.S. Constitution and its impact on our daily lives. Pointer is a junior at Cedar Grove High School in Ellenwood, Ga. She is excited to gain insight into how and why the Constitution plays a big role in our past, present, and future society during the Constitutional Academy.

Ms. Butts-Jones and Ms. Wynn both reported having a wonderful experience with the academy in Washington, D.C. Please note that Ms. Leah Felcher, Executive Director of Ford PAS Georgia supported the nominations of the students for the trip.

### **Reminder of Mission Statements:**

In preparation for the upcoming AdvancED (SACS) visits, this is a reminder of the HCMS and HCCA mission statements:

#### **HCMS:**

The mission of Hapeville Charter Middle School is to prepare each student, within a safe and caring learning environment, for successful transition to high school.

#### **HCCA:**

The mission of Hapeville Charter Career Academy is to provide a challenging and encouraging learning environment which

substantially prepares each student for post-secondary plans and the workplace by supporting and encouraging his/her motivation for lifelong learning

**NOTE:**

Any of you may be asked for an interview by a member of the AdvancED Quality Assurance Review (QAR) Team. One of the questions may be “what is the mission statement of HCMS?”

**Reminder of PTCO Vote to Approve the Board Slate on September 22nd**

One of the agenda items of the September 22<sup>nd</sup> PTCO Board Meeting will be the PTCO vote to approve the Hapeville Charter Board slate per the Hapeville Charter By-Laws.

**Financial Literacy Program**

The following is an email from Irene Munn, Legislative Counsel in the Lt. Governor’s Office regarding a Financial Literacy Workshop scheduled at the Georgia Dome on Tuesday, September 13. Mr. Rainey and the HCCA Team are working with the Lt. Governor’s Office in preparation for the event.

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**Sept. 13 Event**

From: **Munn, Irene** (Irene.Munn@ltgov.ga.gov)  
Sent: **Mon 8/08/11 5:10 PM**  
To: Gary Martin (gtmartin@msn.com)  
Cc: Neill, Roy (Roy.Neill@ltgov.ga.gov); Ross, Shea (Shea.Ross@ltgov.ga.gov)

Gary –

The Lt. Governor would like to invite students from Hapeville Charter Career Academy to join him on Sept. 13 at the Georgia Dome from 10 am to 12 noon to help VISA and the NFL launch here in Georgia a financial literacy program geared to middle and high school students her in Georgia.

Here is the link to the program in Texas [www.texas.financialfootball.com](http://www.texas.financialfootball.com) that I hope can give you a better idea about this program.

Do you think 30 to 40 of your students (a good mix of boys, girls and some athletes) could join Lt. Governor Cagle at the Dome, meet one of the Falcon’s, learn about the game and then have some fun playing the game. We will need you to arrive at 10 am and should be done by 12 noon. I am sure that appropriate parent chaperones can also attend.

Also – VISA has provided a few I Pads that we would like to give to your school. How many Math and Science classrooms do you have at the High School?

Please let me know if this works for you and we will coordinate the details further.

## Georgia Charter Schools Annual Meeting

[Take Advantage of Early Registration Rate for State Charter Conference, Oct. 5-7](#)



The Early Bird Registration Rate for the GCSA State Charter Schools Conference (Oct. 5-7, at the Macon Marriott City Center Hotel) has been extended through the end of the month, Aug. 31. Visit [www.georgiacharterconference.org](http://www.georgiacharterconference.org) to register.

The theme for the ninth annual event is “Planting, Growing and Sustaining a Quality Charter School.” Along with the informative workshops and seminars, and a keynote speech from one of the charter school movement’s top professionals, this year’s event will feature award presentations for the Charter School Teacher of the Year, Charter School Leader of the Year and Power to the Parents Advocacy Award.

If you have any questions or concerns, contact GCSA Director of Membership and Member Business Services Rena Youngblood at [ryoungblood@gacharters.org](mailto:ryoungblood@gacharters.org).

### **Intergovernmental Agreement – City of Hapeville, Fulton County School System (Hapeville Elementary), Hapeville Charter School**

Mr. David Knotts, Coordinator of Land Development for the Fulton County School System, has been coordinating an intergovernmental agreement with the City of Hapeville, Hapeville Elementary and Hapeville Charter with the goal of improving the football and track areas of Hapeville Elementary School. Hapeville Charter made the decision to participate in the intergovernmental agreement in order to become a true partner of Hapeville Recreation Center (City of Hapeville) for the use of the track and field rather than as a “renter” of the track and field area for our football games and other events. The 2011-2012 Hapeville Charter Operating Budget includes \$10,000 for the project. In fact, check out the press box that has been completely renovated with a/c. The Hapeville Charter Career Academy Hornets’ home field is now in compliance with the regulations of the Georgia High School Athletic Association. Go Hornets!

As an added note: There are many intergovernmental agreements which have been established and signed throughout Fulton County. This is the only intergovernmental agreement which involves a startup charter school. Go Hornets!

### **Use of McClarin Basketball Courts**

As of the completion of this document to you, a final agreement has not yet been finalized for Hapeville Charter to be able to rent the indoor basketball court from McClarin. The rental fee is to be \$4.00 per hour. A decision is forthcoming soon from Mr. David Knotts.

The 2011-2012 Operating Budget was presented at the July 27, 2011 Meeting and approved by the Board. The enrollment update for the 2011-2012 School Year as of August 25, 2011 is as follows:

Hapeville Charter Middle School (HCMS)	Column A Enrollment Forecasted as of 7/27/2011	Column B Enrollment Actuals through 8/18/2011	Column C Enrollment Actuals through 8/25/2011	Variance Column C less Column A
Sixth Grade	219	176	203	-16
Seventh Grade	192	155	167	-25
Eighth Grade	186	178	192	+6
Total – HCMS	597	509	562	-35
Hapeville Charter Career Academy (HCCA)				
Ninth Grade	205	188	196	-9
Tenth Grade	190	162	180	-10
Eleventh Grade	145	155	154	+9
Total – HCCA	540	505*	530	-10
*as of 8/18/2011				
Combined HCMS and HCCA	1,137	1,014	1,092	-45

The operating budget for 2011-2012 (which was approved by the Board on July 27, 2011) included enrollment forecast totals of:

HCMS:	555
HCCA:	<u>525</u>
Combined HCMS and HCCA:	1,080

The original FCSS forecast for Hapeville Charter Schools for the 2011-2012 which was distributed in Spring, 2011, included:

Campus	Enrollment Total	Budget Total	Per Student Allotment
HCMS	521	\$3,767,345.00	\$7,230.99
HCCA	507	\$3,010,182.00	\$5,864.52
Combined HCMS and HCCA	1,028	\$6,797,527.00	

Based on the 1,080 count, the projected FCSS revenue for the operations budget totaled \$7,121,145.05, which represented an additional \$323,618.05 anticipated revenue to the \$6,797,527.00 originally budgeted by FCSS.

As of August 25, 2011, the HCMS enrollment of 562 (plus an additional 13 which will be added to eSchool on Friday, August 26,) includes additional 54 students over and above the FCSS forecast. The HCCA enrollment of 530 is 25 students over and above the FCSS forecast.

The revenue portion of the 2011-2012 Operating Budget approved by the Board on July 27, 2011 includes the following line items and amounts:

**Georgia Magnet Charter School Foundation  
dba Hapeville Charter Schools  
Budget Year 2011 – 2012**

<b>Revenues</b>	
HCMS – FCSS Allotment	<b>\$4,012,944.15</b>
HCCA – FCSS Allotment	<b>\$3,108,200.90</b>
HCMS - Title I	<b>\$131,460.00</b>
HCCA - Title I	<b>\$91,520.00</b>
Federal Free/Reduced Reimbursement	<b>\$523,577.88</b>
Sports Programs (HCCA)	<b>\$73,480.00</b>
Ford PAS	<b>\$4,500.00</b>
<b>Total Revenues</b>	<b>\$7,945,682.93</b>

The resulting funding increase to the 2011-2012 operating budget which was approved by the Board on July 27, 2011 is shown in the table below:

Campus	Original FCSS Forecast	Actual Enrollments as of 8/25/2011	Increase in Enrollments over Original FCSS Forecast	Per Student Allotment	Estimated Increase to 2011-2012 Operating Budget
HCMS	521	575	54	\$7,230.99	\$390,473.46
HCCA	505	530	25	\$5864.52	\$146,613.00
	<b>1,026</b>	<b>1,105</b>	<b>79</b>		<b>\$537,086.46</b>

It is the recommendation of the President to not amend the 2011-2012 Budget at this time, but to consider watching the revenues and expenses for the next three months with a plan to amend the budget, if necessary, at the November, 2011 Board Meeting.

## Financial, Business Report and Legal Update to the Board

Terry Martin and Carla Olsen reviewed the financial information to the Board for the month ending July 31, 2011. Actual Revenues and Expenses were at projected levels based on the original Spring 2011 Budget received from the Fulton County School System.

The discussion that followed included questions from the Board regarding:

- (1) Why are HCS staff not being invited to all FCSS meetings that other “regular” school staff attend
- (2) Why was HCS not included as an “AYP school of choice” within the FCSS?
- (3) Why do problems continue to arise with the release of student records within eSchool during the first two weeks in preparation for the 10 day count?
- (4) Why does Georgia Magnet/Charter Schools Foundation, Corp. pay property tax (including the school tax line item) to Fulton County, and the City of Union city?



**Academic Update**  
**Submitted by Gary Martin**

The following pages (Pages 12 through 15) include an analysis of the Spring 2011 CRCT assessment results for Hapeville Charter. The tables have been used in documents being prepared for the (1) Charter School of the Year 2011 submittal to the GCSA, (2) Annual Report to the DOE for the 2010-2011 School Year, and (3) a presentation which was made to the faculty/staff at a combined meeting on August 5.

***Please select 3 charter goals related to academic achievement. Articulate the goals and describe your progress against these goals throughout your charter term(s).***

1. When comparing by grade level, the group mean score results of Hapeville Charter School students completing standardized assessments in Mathematics will meet or exceed the group mean score results of Fulton County Schools.

Hapeville Charter is currently in the 3rd year of a 10 year charter. For reporting progress purposes, the following chart includes the Math CRCT results for Hapeville Charter and the Fulton County School System starting with the Spring 2009 assessment:

Standardized Testing Session Mathematics Grades 6 through 8	HCMS by grade level (the percentage of students who successfully completed the assessment)	Fulton County School System (the percentage of students who successfully completed the assessment)
Spring 2009		
Grade 6	74.0%	80.0%
Grade 7	87.0%	85.0%
Grade 8	77.0%	75.0%
Spring 2010		
Grade 6	64.0%	77.0%
Grade 7	91.0%	88.0%
Grade 8	67.0%	79.0%
Spring 2011		
Grade 6	83.0%	81.0%
Grade 7	96.0%	91.0%
Grade 8	91.0%	86.0%

The percentage of Hapeville Charter students who successfully completed the Spring 2011 CRCTs in Mathematics by grade level exceeded the group mean score results of the Fulton County School System.

2. When comparing by grade level, the group mean score results of Hapeville Charter School students completing standardized assessments in Reading will meet or exceed the group mean score results of Fulton County Schools.

Standardized Testing Session Reading Grades 6 through 8	HCMS by grade level (the percentage of students who successfully completed the assessment)	Fulton County School System (the percentage of students who successfully completed the assessment)
Spring 2009		
Grade 6	96.0%	94.0%
Grade 7	96.0%	93.0%
Grade 8	95.0%	96.0%
Spring 2010		
Grade 6	94.0%	93.0%
Grade 7	96.0%	93.0%
Grade 8	96.0%	98.0%
Spring 2011		
Grade 6	94.0%	95.0%
Grade 7	95.0%	94.0%
Grade 8	100.0%	97.0%

Even though the 94% of the Hapeville Charter sixth graders who passed the Spring 2011 CRCTs is 1% less than the group mean score for the Fulton County School System sixth graders, the data indicates that the students of Hapeville Charter are meeting or exceeding the group mean scores of the Fulton County School System in Reading.

3. When comparing by grade level, the group mean score results of Hapeville Charter School students completing standardized assessments in reading will meet or exceed the group mean score results of demographically similar schools in the Fulton County School System.

Standardized Testing Session Reading Grades 6 through 8	Hapeville Charter Middle School (the percentage of students who successfully completed the assessment)	Paul D. West Middle School (the percentage of students who successfully completed the assessment)
Spring 2009		
Grade 6	96.0%	83.0%
Grade 7	96.0%	81.0%
Grade 8	95.0%	90.0%
Spring 2010		
Grade 6	94.0%	84.0%
Grade 7	96.0%	79.0%
Grade 8	96.0%	92.0%
Spring 2011		
Grade 6	94.0%	92.0%
Grade 7	95.0%	78.0%
Grade 8	100.0%	91.0%

When comparing the CRCT score results of Hapeville Charter Middle School with Paul D. West Middle School (a regular Fulton County school with similar demographics) for the past three years, the percentage of Hapeville Charter students who successfully completed the CRCTs in Reading exceeded the percentage of Paul D. West students who successfully completed the CRCTs in Reading.

Additional data analysis:

***Please describe how you attain academic excellence. Include information pertaining to addressing students whose baseline aptitude, prior performance, and prior experience are dramatically below standard. Also, address supporting the needs of gifted students and students on-grade level.***

From the first year of operation, the faculty professional development at Hapeville Charter planned, and budgeted, with a focus on individualized instruction, pyramid of interventions model, and effective analysis of assessment data. The following chart of the first year’s AYP scores (2004-2005 School Year) indicated the need to better support the economically disadvantaged students in Math and Reading:

Hapeville Charter Middle School AYP results in Spring 2005	School Wide	Economically Disadvantaged Subgroup
Reading	74.7%	66.7%
Mathematics	65.3%	58.7%

From the first year of operations, Hapeville Charter has implemented the Northwest Evaluation Association (NWEA) assessment as a tool for mapping the academic progress (MAP) of each student with measurements at the first of the Fall term and at the end of the Spring term each year. The NWEA results provide much needed feedback to each teacher about each student’s strengths and weaknesses in mathematics and reading.

At the start of the 2005-2006 School Year, Hapeville Charter was designated a Title I school within the Fulton County School System. The Title I designation provided the funding for Hapeville Charter to research, plan and budget professional development programming for the faculty and staff to better support students whose baseline aptitude, prior performance, and experience were dramatically below standard.

To determine the effectiveness of the strategic plan goals for professional development, the following table includes the AYP percent score in Reading/Language Arts for the last 5 years. The data indicates an improvement in the school wide and economically disadvantaged subgroup scores:

Standardized Testing Session Reading/Language Arts Grades 6 through 8	HCMS School Wide (the percentage of students who successfully completed the assessment)*	HCMS Economically Disadvantaged (the percentage of students who successfully completed the assessment)
Spring 2007	87.8%	85.7%
Spring 2008	94.5%	94.1%
Spring 2009	95.9%	94.7%
Spring 2010	95.3%	94.2%
Spring 2011	96.6%	100.0%*

\*Appeal in progress to DOE to correct the number of students reported

In addition, further effectiveness of the strategic plan goals for professional development is indicated in the following chart, which includes the AYP scores in Mathematics for the last 5 years:

Standardized Testing Session Mathematics Grades 6 through 8	HCMS School Wide (the percentage of students who successfully completed the assessment)*	HCMS Economically Disadvantaged (the percentage of students who successfully completed the assessment)
Spring 2007	55.5%	52.5%
Spring 2008	77.1%	73.0%
Spring 2009	82.2%	78.5%
Spring 2010	78.9%	77.1%
Spring 2011	90.4%	93.3%*

\*Appeal in progress to DOE to correct the number of students reported

The faculty at Hapeville Charter is encouraged to participate in Gifted certification due to the increasing numbers of students who qualify for the program each year. The impact of the continuing success rate of the Hapeville Charter students who exceed the AYP requirements over the past five years is indicated in the following tables:

Standardized Testing Session Reading/Language Arts Grades 6 through 8	HCMS School Wide (the percentage of students who exceeded the requirements of the assessment)
Spring 2007	17.9%
Spring 2008	21.5%
Spring 2009	26.5%
Spring 2010	27.9%
Spring 2011	34.6%

Standardized Testing Session Mathematics Grades 6 through 8	HCMS School Wide (the percentage of students who exceeded the requirements of the assessment)
Spring 2007	6.4%
Spring 2008	8.8%
Spring 2009	13.0%
Spring 2010	15.4%
Spring 2011	25.8%

# **Institutional Research, IST, Special Education**

## **Submitted by Stacy Henry**

- As of today, August 17<sup>th</sup> 2011, the special education population is 30 (subject to change):  
6<sup>th</sup> Grade – 11 students  
7<sup>th</sup> Grade – 11 students  
8<sup>th</sup> Grade – 8 students

Primary disabilities include:

- 16 – Specific Learning Disabilities (SLD)
- 7 – Other Health Impaired (OHI)
- 2 – Autistic
- 1 – Hearing Impaired (HI)
- 2 – Emotional Behavior Disorders (EBD)
- 2 – Speech Impaired (SI)

Note: Of the 30 students being served through their primary disability half of them receive speech services as a secondary disability

Concerns – This is our first year serving a hearing impaired student. We are working out the logistics of Hapeville can better serve her and implement her IEP appropriately. The Hearing Impaired student will require an FM auditory system – Hapeville will be purchasing this system in the next few weeks – System will cost roughly \$4-6000.

Services - With the amount of students we have this year and the array of services needed the additional Para-professional has been a god send for the department. The paraprofessional is being used primarily to serve our 6<sup>th</sup> and 7<sup>th</sup> grade students who require team teaching.

Special education Evaluations – We have one student requiring a Bi-lingual psychological to complete his referral to special education. A call has been placed to Betsy Lebau to complete the testing.

Annual Reviews - We are now completing Annual reviews of Individual education Plans (IEP) based on the child's DOB. This change was made by the FCS last school year. This means special education teachers will be completing IEPs year round.

Re-evaluations of students IEP's – All special education students require a 3 year evaluation of their disability and unfortunately this is an ongoing routine because students qualify a different times.

### **Update on data, testing and Title 1**

Middle School -

- Title 1 Schoolwide plan is in process and the draft will be sent to Title 1 by Tuesday, August 23<sup>rd</sup>. Administrators and schoolwide committee members must discuss parental involvement, professional development, and budget prior to submitting.
- NWEA testing will start on Monday, August 22<sup>nd</sup> for all grades. This data is used as a baseline to assist teachers and administration with scheduling, differentiating instruction, remediation, and of course the SST process.
- All teachers are completing an in-class pre-test in their classroom and this data is due by August 22<sup>nd</sup>. Teachers were asked to send the following information: % of Students pass/fail Teachers were asked to answer the following question when data is sent to Ms. Henry - What initiatives/Improvements will be implemented for the students who fail the pre-test? Example of a failing pre-test score is 20% or below... What strategies will you put in

- place for this student to be successful this school year? e.g. After school tutorials, collaborating with enrichment teacher, parent conference etc...
- Datalink Software – The Datalink software used to process benchmark results will be loaded on department head laptops in the coming weeks. They will be trained on the software at this time. The Datalink provider has recently loaded all Georgia Standards into a bank which will allow us to track and analyze in-class data as well schoolwide data more effectively.
- Benchmarks Date and Goal scheduled for the year– Grades 6,7,8
  - Benchmark 1 – Oct 14<sup>th</sup> – 45% Goal
  - Benchmark 2 – Dec 16<sup>th</sup> – 65% Goal
  - Benchmark 3 – March 19<sup>th</sup> through 30<sup>th</sup> NWEA Spring testing – 85% Goal
- AYP Year for High School – We met during pre-planning to discuss that this critical year for Hapeville Charter Schools. Teachers were given the Annual Measurable Objective (AMO) for meeting AYP for HS which is:
  - 2011-2012 ELA/GHSGT AMO – 93.9
  - 2011-2012 Math/GHSGT AMO – 87.4

Title 1 has provided a Data Support Specialist and math coach to come and assist with curriculum and data. Note: They are here a once or twice a week

### **High School update on data and testing**

- NWEA computerized testing dates and grade levels
  - 9<sup>th</sup> and 10<sup>th</sup> are scheduled for August 29<sup>th</sup> through Sept 16<sup>th</sup>
- Pre-test for GHSGT all subjects will be administered the first two weeks of schools.
- Supplemental materials were ordered to assist 11<sup>th</sup> grade teachers with the preparation for the GHSGT.
- EOCT Benchmarks Date and Goal – All grades
  - Benchmark 1 - Sept 30<sup>th</sup> – 45% Goal (11<sup>th</sup> graders will not take Benchmark 1)
  - Benchmark 2 - Nov 18<sup>th</sup> – 65% Goal
  - Benchmark 3 - Feb 24<sup>th</sup> – ELA – 95% Goal Math – 90% Goal Biology – 90% - Goal
- In-class Pre-test are scheduled for the first two weeks of school all teachers were asked to send the following the information: % of Students pass/fail Teachers were asked to answer the following question when is data is sent to Ms. Henry - What initiatives/Improvements will be implemented for the students who fail the pre-test? Example of a failing pre-test score is 20% or below... What strategies will you put in place for this student to be successful this school year? e.g. After school tutorials, collaborating with enrichment teacher, parent conference etc...

Title 1 has provided a Data Support Specialist, math coach, and language coach to come and assist curriculum and data. Note: They are here a once or twice a week

The month of September will consist of continuing pre-test, NWEA testing, and gathering and analyzing the data for all stakeholders.

**Counseling Department**  
**Submitted by Sabrina Barnes**

Counseling Department:

New Student Orientation held July 18th-July 21st

- NWEA-tested 121 new 6th, 7th and 8th graders
- Sneak-peek: overview of the school
- Prepaid PE uniforms and agendas
- Transfer records: Permanent/Student Support Team (SST) and Section 504
- School Counseling Action Plan, Guidance Calendar
- Counseling Data for 2010-2011 school year

Open House held August 9th, 10th and 11th

- Parent/Student/Teacher meet and greet

All events in the month of July and August were very successful!

The following two pages (Pages 19 and 20) include the Hapeville Charter Parent Compact which was approved by the Fulton County Title I Office for the 2011-2012 School Year.



**Hapeville Charter Middle School  
And  
Hapeville Charter Career Academy**

3535 South Fulton Avenue  
Hapeville, GA 30354  
6045 Buffington Road  
College Park, GA 30349

## Student-Parent-School Compact

Student:

- I will attend school daily and arrive to class on time.
- I will come to school prepared to learn with all necessary materials.
- I will complete and return assigned work in a timely manner.
- I will provide my parent/guardian with my quarterly progress reports on the issue date.
- I will be courteous and respectful to faculty, staff and parent volunteers.
- I will adhere to the required school uniform policy.
- I will accept responsibility for my actions.

---

Student Signature

Date

Parents/Guardians:

- I understand that school is session for 177 days beginning August 15<sup>th</sup> and ending on May 18<sup>th</sup>, 2012. It is my responsibility to ensure that my child attends school daily and on time.
- I will support Hapeville Charter Middle and Career Academy uniform policies and School Code of Code Guidelines.
- I will attend a minimum of 2 parent/teacher conferences (one each semester) and actively participate in discussions relating to the education of my child.
- It is my responsibility as a parent to be aware of my child's academic performance **at all times**.
- I will complete **fifteen volunteer hours** during the school year, I understand that 7.5 hours must be completed by November 18, 2011 and the remaining 7.5 hours must be completed by March 30, 2012.
- I will attend a minimum of **four** PTCO meetings?

---

Parent /Guardian Signature

Date





**Hapeville Charter Middle School  
And  
Hapeville Charter Career Academy**

3535 South Fulton Avenue  
Hapeville, GA 30354  
6045 Buffington Road  
College Park, GA 30349

School:

- We will provide a high quality curriculum and instruction in a supportive and effective learning environment that will assist your child meet local, state and national academic standards.
- We will provide parents with quarterly notices on your child’s academic progress.
- We will provide opportunities for ongoing communication between parent and teacher via: Newsletters, school websites, parent meetings, emails and Home Access Center.
- We will provide a safe and secure learning environment for your child (ren).
- We will provide your child (ren) with new and innovative ways to learn in the classroom.

\_\_\_\_\_  
School Administrator

\_\_\_\_\_  
Date

Teachers:

- We will require high student expectations.
- We will build a positive relationship with our parents.
- We will improve student achievement.
- We will communicate with each parent in a timely manner.
- We will provide a safe and productive learning environment.

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

*I understand that if the items agreed to in this contract are not met my child may face certain consequences set forth as determined by the school board. (My child may lose certain privileges and may be placed on probation or may lose the privilege of attending Hapeville Charter Middle School and Career Academy).*

**HAPEVILLE PARENT ACADEMY  
WORKSHOP SCHEDULE**

**2011-2012**

**SEMESTER I**

**SEPTEMBER 22ND- THE HOME LEARNING ENVIRONMENT:  
HOW TO CREATE A COST-FREE EFFECTIVE STUDY AREA AT  
HOME.**

**OCTOBER 20TH-BULLYING AND HOW TO FOSTER  
COMPASSION IN CHILDREN**

**NOVEMBER 17TH- OMG!! CHOOSING AN APPROACH TO  
DISCIPLINE THAT IS EFFECTIVE FOR ALL AGES.**

**DECEMBER 22ND - THE FIVE LOVE LANGUAGE OF TEENS:  
DO YOU KNOW YOUR CHILD'S LOVE LANGUAGE? QUALITY  
TIME ~ WORDS OF AFFIRMATION ~ GIFTS ~ ACTS OF  
SERVICE ~ PHYSICAL TOUCH**

**SEMESTER II**

**JANUARY 19TH-MATH MADNESS (DESCRIPTIONS FOR THE  
CONTENT AREAS ARE FORTHCOMING)**

**FEBRUARY 23RD-READING UNDER THE STARS \*\*\*\*\***

**MARCH 22ND-WEIRD SCIENCE**

**APRIL 26TH- CHAOS, COMMUNICATION AND CONFLICT-  
PARENT'S WILL LEARN HOW TO COMMUNICATE WITH  
THEIR CHILDREN WITHOUT FUSE AND FRUSTRATION**

## **Hapeville Charter Sports Program – HCCA**

**To: Hapeville Charter Board**  
**From: Winston Gordon, Head Football Coach**  
**8/15/11**

### **Program Updates & Strategic Plans**

We will be kicking off the 2011 Football Season (see attached schedule) on August 19, 2011. We are proud to announce that we have renewed partnership with the City of Hapeville and the Fulton County School System. With several new renovations taking place to the press box, track, and score board it will allow us to have the facilities required by the GHSA.

The football team will begin the ESPN magazine fundraiser soon with the approval of Principal and Foundation Board. The fundraiser is to help aide the parents in reducing the program fees for the season. As program fees continue to come in we have taking the initiative to seek help in assisting our parents with ways to help our cost. The fundraiser allows each player to sell a two year subscription at a cost of \$40 (52 issues). Our program would retain \$30 of each magazine sold.

I have reached out to Coach Avery and Coach Maquez to share the possibility of placing the middle school's 8<sup>th</sup> grade football team. The concept will be to have our 8th grade football team compete in our conference and play schools such as Eagles Landing, The Walker School, Wesleyan, and Holly Innocent. This will allow us to generate revenue at the 8th grade level which will also help support the other non-revenue sports. It would also attract student athletes as well as increase 9<sup>th</sup> grade enrollment numbers. With having a top sports programs it will help with student retention and give them a sense of the traditional high school experience.

While there are several of our student/athletes being recruited, HCCA football athlete's must complete mandatory study hall. We are excited about having all players ready to take the SAT. With these efforts it will ensure that we stay in line with our mission to prepare students for tomorrow.



## ATHLETICS

### Hapeville Charter Sports Program – HCMS

To: Hapeville Charter Board  
From: Derrick Avery, Athletic Director  
8/15/11

The Hapeville Charter Middle School Athletic Program serves over 100 student athletes through their participation in six different sports. As members of the Luke sports Athletic Program, as well as the Fulton County Middle School Athletic Program, the HCMS Athletic Program strives to provide an outlet for students to promote their talents and skills as individuals while teaching them leadership skills, sportsmanship, problem-solving skills, and critical thinking skills, in the class rooms and on the court/field.

Our Athletic Program is constantly growing in recognition and has proven more and more each year to be a “competitive force to be reckoned with”. Over the past two years, the HCMS Athletic Program has earned top honors in both football and in cheerleading as the Luke sports Football and Cheerleading Champions in 2010, Football Champions in 2009, and Cheerleading Runner- ups for 2009. In 2011, the 2010-11 Basketball Teams, girls and boys, produced their 1<sup>st</sup> ever winning season and beating for the 1<sup>st</sup> time in 5 years Sandtown Middle School, who has been the undefeated middle school in South Fulton County for the past five years. Also, both the volleyball and soccer teams had a .500 season for 2011, and the track team had an outstanding performance at the 2011 Fulton County Middle School Track meet with the girls placing 4<sup>th</sup> overall and the boys placing in 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> in all of their individual races. With these accomplishments, HCMS has proven to not only be able to be competitive in the classroom, but we can compete in sports as well.

The Hapeville Charter Middle School Organization is a self- supported organization. We rely on the parents to pay sports fees for participation and uniforms. However, there are several other expenses that are not included in their fees that must be paid and each year we start with no budgeted funds for the organization. Therefore, the Hapeville Charter Middle School Athletic Program depends heavily on fundraising efforts to help with additional expenses so that we can keep costs to the parents to a minimum and also to be able to sponsor those students that want to participate but are financially unable to do so. The additional costs include but are not limited to facility rentals for games, league participation fees, paying for referees, insurance fees, sponsorships (for those that are in need), End-of-the Year Banquet, trophies, supplies, etc.

This year we look to continue our efforts to ensure that we have another successful year in our athletic program.

#### **Proposed Fundraising Efforts:**

##### **September**

World’s Finest Chocolate- outside Venture

Happy Day’s Festival

##### **October/November/ December**

School Dance- hosted by the Athletic Department

##### **February**

2nd Annual HCMS Homecoming- Date: TBD

Our efforts are solely dependent on the participation of the parents, volunteers and students. There are additional things that we need to have at the school and should not have to depend on fundraising efforts to have them. We would like to have money in our budget each year to have uniforms, equipment, and other items needed to sustain our program. The Athletic Program runs on a budget of at least \$10,000 plus each year.

Thank you in advance for your support of the HCMS Athletic Program.

**2011 HCMS Athletic Budget  
Submitted by Coach Avery**

*Proposed Budget Includes*

<b>Item</b>	<b>For</b>	<b>Description</b>	<b>Amount</b>
Facility	Basketball Games- Hapeville Rec.	\$50 per hr./ per game	\$ 1,000.00
Referees	Basketball Games	\$125 per game for 2 Refs.	\$ 625.00
Equipment	All sports	Varies	\$ 350.00
Hardships	All sports	Player	\$ 300.00
Banquet	All sports	Hotel w/ Decoration	\$ 5,000.00
Uniforms	All Sports	Replacements or New	\$ 1,600.00
Awards	All sports	For EOY Banquet	\$ 1,000.00
Uniforms	Staff	Athletic Shirts for Coaches	\$ 450.00
<b>TOTALS</b>			<b>\$ 10,325.00</b>

*Fundraising Efforts*

<b>Fundrasier</b>	<b>Projected Profit</b>	<b>Time of Year</b>	<b>Actuals</b>
<b>WF Chocolates</b>	<b>\$ 1,875.00</b>		
Based on at Least 75 athletes selling 1 box each @\$25 profit per box			
<b>HD Festival</b>	<b>\$ 300.00</b>		
<b>School Dance</b>	<b>\$ 2,000.00</b>		
Based on 1 dance and Including Admissions, Concessions and Spirit Wear Sales			
<b>HCMS Homecoming</b>	<b>\$ 4,000.00</b>		
<b>BB Games</b>	<b>\$ 1,200.00</b>		
<b>Domino Pizza Cards</b>	<b>\$ 1,200.00</b>		
<b>Total (Projected)</b>	<b>\$ 10,575.00</b>		

## Hapeville Charter Sports Program – HCCA

To: Hapeville Charter Board  
From: Carl Green, Athletic Director  
8/17/11

With football season underway I wanted to give you an update on the other programs at HCCA.

- The girls' volleyball team is going to compete this year with the starting date being August 24<sup>th</sup> 2011. The first contest will be at New Manchester High School in Douglasville, GA. Their match begins at 5:30pm. They will have five matches and the last match will be September 29<sup>th</sup>. Each girl that makes the team will be responsible for paying \$150.00. The money collected from each player will cover uniforms, balls, and a net. The team will consist of 15 players and two coaches (Turner and Howard). They will practice at McClarin High School from 4-6pm Monday-Thursdays.
- The basketball programs will begin its year competing in Region 9A and for the Georgia State title. Region 9A in a very competitive region. Our season will begin October 24, 2011 with tryouts and practices being held at McClarin High School. Our first game is tentative with Banneker High School at their gym November 12<sup>th</sup>, girls at 6pm and boys 7:30. There will be a regional meeting August 28<sup>th</sup> to discuss and finalize scheduling. I will provide each team a new schedule after that meeting. The girls and boys will play in a local tournaments before and after Christmas. This will help the students gain exposure and to be looked at by college coaches. The tournaments will be held at Henry County High School cost \$100 per team and the other located at Lanier High in Gwinnett. There is no cost for the tournament at Lanier High School. Both programs will need transportation. We will also have a Junior Varsity Schedule this that will play 15-17 games. The varsity team will have 25 regular season games and playoffs may include 5 more max. There will be 16 varsity players each, boys and girls. There will be 12-16 JV players boys and girls. Each Coach (Green and Turner) will charge each girl \$300 for fees such as bags, shoes, warm ups, etc. All things stated in budget will be finalized when the schedule is released after the meeting. I am asking that our schedule have a least 50% of it's games at home so that we can generate revenue.
- In summary, we are in need of transportation for all sports and activities. I will keep you all updated as each season approaches. Thanks for your understanding and supporting our student/athletes.

Sincerely,

Carl Green  
Athletic Director

# Communications Update

## Judi Grubbs – Communications Director

### COMMUNICATIONS DEPARTMENT REPORT AUGUST 29, 2011 BOARD MEETING

- Ms. Gretchen Thornton, the new Curator of the Teaching Museum South, will be the guest speaker at the Hapeville Exchange Club meeting on August 23. Because the former curator, David Rector (who recently retired), was such an important part of the City of Hapeville, Ms. Thornton wants to introduce herself and the programs at the museum to continue the work that David started. She also expects to work closely with Hapeville Charter School. Anyone who wishes to hear Ms. Thornton speak is invited to the Exchange Club meeting on Tuesday, August 23 at 7:00 p.m. at Hambones on Virginia Avenue in Hapeville.
- On Saturday, August 13, school representatives met with representatives from Keep South Fulton Beautiful and the East Point Community Action Team to further plan our combined third recycling event which is scheduled for November 12 from 10:00 a.m. until 3:00 p.m. It is anticipated that paper, paint and grease will be recycled. There are no plans at this time for electronics recycling. Also at the meeting was John Christmas of the Biofuels Racing Alliance. Mr. Christmas has a nephew who attends our school. In addition, Charles Richardson will be handling the marketing of this event. He is a professor at Clark Atlanta University and has a son at our school.
- As a side-note, the Olympics will be held in Brazil in 2016. Mr. Christmas has a home and business holdings in Brazil. We have begun talking about the possibility of some of our students being able to attend the Olympics in Brazil in 2016.
- As a part of our partnership with KSFB and EP-CAT, and as an outgrowth of the recycling events, our community partners will hold a spaghetti dinner fundraiser at Hapeville Charter Middle School on Thursday, September 22 during the first PTCO meeting. The plans for now include a healthful menu of whole grain spaghetti and a fresh tomato and basil marinara sauce and salad (using herbs and vegetables from our community garden.) The anticipated cost is \$3.00 per plate on a first-come, first-served basis. All foodstuffs for the event will be donated. The proceeds will be divided among the three community partners. It is anticipated that this will become an ongoing fundraiser.
- Another outgrowth from our partnerships is a plan to develop a healthful eating cookbook as a fundraiser and as a part of educating our students and parents with regard to healthier eating. The suggested theme is “Keeping South Fulton Beautiful, Inside and Out.”
- As a result of discussion at the Board last month, both Hapeville Charter Middle School and Hapeville Charter Career Academy will be fundraising at the Hapeville Happy Days Festival on September 17. Our community partners have been invited to join us to distribute information about their organizations.
- School representatives are continuing to meet with CEFGA officials regarding the A.C.E. Academy development.
- The Exchange Club “SAFE” Committee will meet on August 22 at Hapeville Elementary to discuss the needs for this year's enrollment of homeless students. It is estimated, conservatively, that the number is 100 students, with an immediate need of 30 sets of uniforms to meet the school dress code. The number of homeless at Hapeville Charter Middle School is estimated at 14. The committee will coordinate with Ms. Lowe and Ms. Barnes for assistance through the “SAFE” committee.
- In addition, Ms. Barnes will coordinate the Young Citizenship Awards from the Exchange Club for presentation in December and May.
- The Hapeville Pleasant Hours Club will meet on September 7th at 10:30 a.m. at Cofield Park located at 635 Gordon Circle. The meeting will feature a speaker from the Fulton County Housing Rehabilitation Program. The program provides residents with Emergency Assistance Grants and Deferred Payment Loans for residents of Fulton County.