

Hapeville Charter School Board

Foundation Board

*Diane Terry, CEO
*Terry Martin, CFO
*Lew Valero, SEC

Community Representatives

*Irene Munn
*Mayor Vince Williams (Union City)

Parent Representatives

*Natasha Stark
*Deirdre Dixon
*Helen Willis
Open

Board Meeting Minutes

July 29, 2015 at 11:00 am

Hapeville Charter Middle School – Sixth/Seventh Grade Campus

Hapeville Charter Middle School (HCMS) and Hapeville Charter Career Academy (HCCA) are each accredited by AdvancED. HCMS and HCCA receive funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. This corporation (which includes HCMS and HCCA) is an equal opportunity provider. HCMS and HCCA are members of the Georgia Charter Schools Association.

Meeting called to order at 11:02

NOTE: 100% Board attendance

Request for approval of May 18, 2015 Board Minutes.
Motion was seconded and approved.

The ChefAdvantage Team, Hapeville Charter's School Nutrition Partner, introduced themselves to the Board and detailed the food service program, including new meal options to students for the coming year.

Terry Martin, CFO, presented the proposed Operating Budget for the 2015-2016 School Year. The powerpoint presentation is linked:



Hapeville Charter
Schools Financial Pres

Total Revenues: \$10,336,208.43
Total Expenses: \$ 9,987,238.53

Marcia Lowe, Principal of Hapeville Charter Middle School, presented an overview of her plans to improve the achievement gap during the 2015-2016 School Year. Her report is included on Page 2 of the Board Meeting Minutes.

Jannard Rainey, Principal of Hapeville Charter Career Academy, presented an overview of his plans to improve the achievement gap during the 2015-2016 School Year. His report is included on Page 3 of the Board Meeting Minutes.

Board Action Items for July 29, 2015:

- (1) Request the Hapeville Charter School Board to discuss and approve the 2015-2016 Hapeville Charter Operating Budget
A motion was made, seconded and approved unanimously.
- (2) Request the Hapeville Charter School Board to discuss and approve the creation of a Hapeville Charter Schools Academic Leadership Committee following the guidelines (Appointments and Composition and Responsibilities) included in the two page document entitled **Academic Excellence Committee®**.
A motion was made, seconded and approve unanimously.

*Copies of a document entitled **Academic Excellence Committee®** were distributed to the Board as discussion point prior to the motion being made. The two page document is included in the Board Meeting Minutes on Pages 4 and 5.

The Board received instructions for accessing the "hapevillecharter.org" email addresses.

The Board received directions for signing and submitting the Conflict of Interest statements for filing.

The meeting was adjourned at 12:50pm.

(Submitted by Gary Martin)

Hapeville Charter Middle School
Principal's Report
July 29, 2015

Action Plan

2014 CCRPI report

School	Achievement points	Progress points	Achievement gap	Challenge
HCMS	41.7	12.3	3	2.5
WOODLAND	38.9	14.4	2	
Sandtown	44.2	14.1	3	1.9
McNair	34.9	13.5	4	.5
State of GA (ms)	48.7	16.3	7	1.8
Fulton Co MS	50.6	16.2	5	.7

***HCMS Action Plan: Intensive professional development on :
(Very intensive in the areas of social studies and Mathematics)

- Rigor
- Higher level learning
- Project based learning
- Differentiated learning w/ technology
- Extended learning program (title 1) 4:00 contract change
- Data Utilization

**Increased funding will be needed in substitute funding as some PD will need to take place during school hours.

***Regular student benchmarks (monthly)

****Teacher incentive program

Bonuses paid for percentage increases on benchmark tests

Bonuses paid for meeting monthly PD requirements

***Student Positive behavior program/ Student incentive program

Incentive program for good behavior, and meeting benchmark quotas and grading quotas

Hapeville Charter Career Academy
Principal's Report
July 29, 2015

CCRPI Report	2012 Score	2013 Score	2014 Score	Achievement Points			Progress Points			Achievement Gap		
				2012	2013	2014	2012	2013	2014	2012	2013	2014
Fulton County	69	77.6	71.9	(46)	(47.1)	(47.3)	(16.6)	(16.9)	(16.3)	(5)	(10)	(6.3)
Banneker	44.8	59.5	49.7	(29)	(31.1)	(30.3)	(14.4)	(15.4)	(13.9)	(0)	(12.5)	(5)
Creekside	54.8	57.2	57.6	(33.7)	(34.1)	(34.6)	(14.8)	(13.5)	(14.5)	(6.3)	(8.7)	(7.5)
*HCCA	43.8	66.2	63.2	(32.3)	(39.8)	(40.1)	(11.5)	(11.9)	(12.9)	(0)	(12.5)	(7.5)
Langston Hughes	54.1	67	56.3	(36.3)	(37.9)	(38.1)	(13.9)	(14.3)	(13.8)	(2.5)	(12.5)	(2.5)
McClarlin	42.4	41.8	49.9	(20.9)	(23.5)	(23.2)	(12.8)	(13.3)	(11.7)	(8.7)	(5)	(11.7)
Tri Cities	56.7	62.8	57.7	(35.4)	(37.3)	(37.2)	(11.6)	(14.9)	(14.6)	(7.5)	(8.7)	(5)
Westlake	64.1	69.1	64.7	(39)	(41.4)	(41.8)	(14.3)	(15)	(15.4)	(8.7)	(10)	(5)

Hapeville Charter Middle School and Hapeville Charter Career Academy

Feeder schools that are on the priority or focus school list:

- Bethune Elementary School
- Gullatt Elementary School
- Hamilton Holmes Elementary School
- Seaborn Lee Elementary School
- Mount Olive Elementary School
- Love T. Nolan Elementary School
- Hapeville Charter Middle School
- Woodland Middle School
- Sandtown Middle School
- Banneker High School *Transfer Students
- Tri Cities High School *Transfer Students

How are we going to close the Achievement Gap?

- The ITBS will be administered to every 9th grade student enrolled at HCCA. This will give us a full diagnostic analysis of each child entering the school. The Hapeville Charter Board of Directors will be asked to take on this financial obligation.
- 75% of the math department is new to HCCA and ¾ of the teachers have at least five years of teaching experience.
- The science department has been shifted around and the department head, Mr. Obi, will be teaching the 9th Grade science.

The good news:

- Algebra is now Algebra I
- Analytical Geometry is now Geometry
- New textbooks have been ordered for math and science.
- Through Title I we may be hiring a part-time or full-time math coach.

Catherine Maddox will have a community meeting on April 15, 2016 at 11:00 AM.

Academic Excellence Committee

Approved by the Hapeville Charter School Board on July 29, 2015

General Purpose (Guidelines)

The Academic Excellence Committee is commissioned by and responsible to the Hapeville Charter School Board to assume the primary responsibility for working with the school leaders to define academic excellence, ensure that all board members know the charter promises that were made to the community and the authorizer and to devise clear and consistent measures to monitor these goals.

Appointments and Composition

1. Appointments of the chair and members of the Academic Excellence Committee shall be made annually by the CEO with the advice and consent of the Board and the school leader and in accordance with the bylaws.
2. The chair of this committee shall be a member of the Hapeville Charter School Board.
3. Members of this committee shall include representatives serving on the Hapeville Charter School Board, subject to the conditions stated in the bylaws. Additional committee members may be appointed and need not be members of the Foundation and/or the Hapeville Charter School Boards.*

** NOTE: Members of this committee do not need to have an academic background. In fact, our experience has shown that the best academic excellence committee members are those who are very analytical, are great at digesting data and asking good questions and DO NOT have an academic background.*

Responsibilities

It is important to note that this is a governance function, not a management function, and it is anticipated that the school leader will have a great deal of input into the work and composition of this committee. The committee's main role is to assure that academic excellence is defined, and that the board approves annual goals to attain academic excellence.

1. Define and continue to refine what academic excellence means for our charter school.
2. Ensure that all board members understand the key charter promises we have made to our community and to our authorizer.
3. Work with the school leadership to devise clear and consistent ways to measure progress towards stated goals.
4. Work with school leadership to set annual academic achievement goals, to be presented to and approved by the full board.
5. Work with school leadership to share with the board annual successes, barriers to reaching academic excellence, and strategies to overcome these barriers.

6. Arrange for Board training on issues related to academic oversight and academic achievement, as needed.
7. Create specific measurable board-level goals for the year as part of the full board planning process.
8. Report to the Board at regular meetings in a manner determined by the Board.
9. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Hapeville Charter School Board.

Hapeville Charter Schools Board of Directors

2015 – 2016 School Year

**Hapeville Charter Middle School
Sixth and Seventh Grade Main Campus
3535 South Futon Avenue
Hapeville, GA 30354
404-767-7730
Fax: 404-767-7706**

**Hapeville Charter Middle School
8th Grade Academy
6045 Buffington Road – B
College Park, GA 30349
404-941-1040
Fax: 404-767-7706**

**Hapeville Charter Career Academy
6045 Buffington Road - A
College Park, GA 30349
404-766-0101
Fax: 404-941-1102**

Hapeville Charter Middle School and Hapeville Charter Career Academy are both accredited by AdvancED.
Hapeville Charter Schools receive funding through the Federal Title I Program for economically disadvantaged families.
This institution is an equal opportunity provider.

Tax I.D. #72-1552418

Georgia Secretary of State Control #0309121

Georgia Magnet Charter Schools Foundation, Corp. Officers

Diane Terry CEO 2117 Azalea Circle Decatur, GA 30033 404-636-2758 dterry@hapevillecharter.org	Term expires June, 2015	Seat #1
Terry Martin CFO 43 Village Court Decatur, GA 30030 267-251-5381 tmartin@hapevillecharter.org	Term expires June, 2015	Seat #2
Lew Valero Secretary 3335 Northside Drive Hapeville, GA 30354 404-274-2258 lvalero@hapevillecharter.org	Term expires June, 2015	Seat #3

Board of Director Area Representatives

Irene Munn 150 Little John Tr. Atlanta, GA 30309 404-561-5940 imunn@hapevillecharter.org	Term expires June, 2016	Seat #4
Mayor Vince Williams 5047 Union Street Union City, GA 30291 770-515-1812 vwilliams@hapevillecharter.org	Term expires June, 2017	Seat #5

Parent/Guardian Representatives

Natasha Williams Stark 2820 Sapphire Street College Park, GA 30349 nstark@hapevillecharter.org	Term expires June, 2016	Seat #6
Deirdre Dixon 115 Hodge Drive College Park, GA 30349 404-768-4797 ddixon@hapevillecharter.org	Term expires June, 2017	Seat #7
Helen Willis 5040 Buckeye Place College Park, GA 30349 404-931-9937 hwillis@hapevillecharter.org	Term Expires June, 2017	Seat #8
Open	Term expires June, 2016	Seat #9

2015-2016 Hapeville Charter Board Meeting Dates

Wednesday, July 29, 2015, 11:00 am

Hapeville Charter Middle School Sixth/Seventh Grade Building

NOTE: This is the only meeting of the school year that is NOT on a Monday at 5:30 pm

August 10, 2015 – First Day of Classes with Students

Monday, August 24, 2015, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, September 28, 2015, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, October 26, 2015, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, November 16, 2015, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, January 25, 2016, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, February 29, 2016, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, March 28, 2016, 5:30 pm

Hapeville Charter Career Academy - Building A

Monday, April 25, 2016, 5:30 pm

Hapeville Charter Middle School Sixth/Seventh Grade Building

Monday, May 16, 2016, 5:30 pm

Hapeville Charter Career Academy - Building A

May 26, 2016 – Last Day of Classes

*Meeting locations may be modified by Board approval during the school year. Any change of meeting location will be posted on the school websites:

Hapeville Charter Middle School - **hapevillems.org**

Hapeville Charter Career Academy - **hapevillecharter.org**

The Hapeville Charter School Board follows the requirements as set forth by the Georgia Open Meetings Act as amended in 2012.