

# Hapeville Charter School Board

**Foundation Board**

Diane Terry, CEO  
Terry Martin, CFO  
Lew Valero, SEC


**Community Representatives**

Irene Munn  
Mayor Vince Williams (Union City)

**Parent Representatives**

Natasha Stark  
Deirdre Dixon  
Helen Willis  
Open

## Board Meeting Agenda August 24, 2015 at 5:30pm Hapeville Charter Career Academy – Buffington Road Campus

Item		Sub-Items	Discussion/Action
Meeting Call to Order	CEO	 Pledge of Allegiance	
Public Comment	No requests at this time		
Minutes of previous Board Meeting	CEO	Minutes of the July 29, 2015 Board Meeting	Seek Motion to Approve
Financial, Business and Legal Report	CFO	Operating budget for 2015-2016 Buffington Road Lot	
Reports from the Principals	Principals of HCMS and HCCA  Executive Director  Executive Director	Focus and Priority Schools – Why HCMS and HCCA are on the lists and immediate and long range plans  HCMS Title I Flexible Learning Program  HCCA Title I School Wide Plan  Response #1 to Interim Charter Compliance Report Response #2 to Interim Charter Compliance Report  Move Over When Ready (MOWR)	Report to Board    Sent on Aug. 4, 2015 Deadline is Sept. 15, 2015  SB2 and SB132
Action Items	Executive Director	Board Action Items – None at this time	Page 6
Old Business		Accessing your 'hapevillecharter.org' accounts  Conflict of Interest Policy  Academic Excellence Committee	Reminder  Reminder  Getting Started
New Business		Georgia Charter Schools Annual Conference Register: <a href="http://www.georgiacharterconference.org">www.georgiacharterconference.org</a>	Page 16
Meeting Adjournment	CEO		

Hapeville Charter Middle School (HCMS) and Hapeville Charter Career Academy (HCCA) are each accredited by AdvancED. HCMS and HCCA receive funding through the Federal Title I Program for economically disadvantaged families as school-wide Title I Schools operating as a part of Fulton County School System. This corporation (which includes HCMS and HCCA) is an equal opportunity provider. HCMS and HCCA are members of the Georgia Charter Schools Association.

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# Hapeville Charter Schools Board of Directors

## 2015 – 2016 School Year

**Hapeville Charter Middle School**  
**Sixth and Seventh Grade Main Campus**  
**3535 South Futon Avenue**  
**Hapeville, GA 30354**  
**404-767-7730**  
**Fax: 404-767-7706**

**Hapeville Charter Middle School**  
**8<sup>th</sup> Grade Academy**  
**6045 Buffington Road – B**  
**College Park, GA 30349**  
**404-941-1040**  
**Fax: 404-767-7706**

**Hapeville Charter Career Academy**  
**6045 Buffington Road - A**  
**College Park, GA 30349**  
**404-766-0101**  
**Fax: 404-941-1102**

Hapeville Charter Middle School and Hapeville Charter Career Academy are both accredited by AdvancED.  
Hapeville Charter Schools receive funding through the Federal Title I Program for economically disadvantaged families.  
This institution is an equal opportunity provider.

Tax I.D. #72-1552418

Georgia Secretary of State Control #0309121

### Georgia Magnet Charter Schools Foundation, Corp. Officers

Diane Terry CEO 2117 Azalea Circle Decatur, GA 30033 404-636-2758 dterry@hapevillecharter.org	Term expires June, 2017	Seat #1
Terry Martin CFO 43 Village Court Decatur, GA 30030 267-251-5381 tmartin@hapevillecharter.org	Term expires June, 2016	Seat #2
Lew Valero Secretary 3335 Northside Drive Hapeville, GA 30354 404-274-2258 lvalero@hapevillecharter.org	Term expires June, 2017	Seat #3

### Board of Director Area Representatives

Irene Munn 150 Little John Tr. Atlanta, GA 30309 404-561-5940 imunn@hapevillecharter.org	Term expires June, 2016	Seat #4
Mayor Vince Williams 5047 Union Street Union City, GA 30291 770-515-1812 vwilliams@hapevillecharter.org	Term expires June, 2017	Seat #5

### Parent/Guardian Representatives

Natasha Williams Stark 2820 Sapphire Street College Park, GA 30349 nstark@hapevillecharter.org	Term expires June, 2016* Completing one year term for Ginger Anderson	Seat #6
Deirdre Dixon 115 Hodge Drive College Park, GA 30349 404-768-4797 ddixon@hapevillecharter.org	Term expires June, 2017	Seat #7
Helen Willis 5040 Buckeye Place College Park, GA 30349 404-931-9937 hwillis@hapevillecharter.org	Term Expires June, 2017	Seat #8
Open	Term expires June, 2016* Completing one year term for Regina Mincey	Seat #9

## 2015-2016 Hapeville Charter Board Meeting Dates

**Wednesday, July 29, 2015, 11:00 am**

**Hapeville Charter Middle School Sixth/Seventh Grade Building**

**NOTE: This is the only meeting of the school year that is NOT on a Monday at 5:30 pm**

*August 10, 2015 – First Day of Classes with Students*

**Monday, August 24, 2015, 5:30 pm**

**Hapeville Charter Career Academy - Building A**

**Monday, September 28, 2015, 5:30 pm**

**Hapeville Charter Middle School Sixth/Seventh Grade Building**

**Monday, October 26, 2015, 5:30 pm**

**Hapeville Charter Career Academy - Building A**

**Monday, November 16, 2015, 5:30 pm**

**Hapeville Charter Middle School Sixth/Seventh Grade Building**

**Monday, January 25, 2016, 5:30 pm**

**Hapeville Charter Career Academy - Building A**

**Monday, February 29, 2016, 5:30 pm**

**Hapeville Charter Middle School Sixth/Seventh Grade Building**

**Monday, March 28, 2016, 5:30 pm**

**Hapeville Charter Career Academy - Building A**

**Monday, April 25, 2016, 5:30 pm**

**Hapeville Charter Middle School Sixth/Seventh Grade Building**

**Monday, May 16, 2016, 5:30 pm**

**Hapeville Charter Career Academy - Building A**

*May 26, 2016 – Last Day of Classes*

\*Meeting locations may be modified by Board approval during the school year. Any change of meeting location will be posted on the school websites:

Hapeville Charter Middle School - **[hapevillems.org](http://hapevillems.org)**

Hapeville Charter Career Academy - **[hapevillecharter.org](http://hapevillecharter.org)**

<p><b>The Hapeville Charter School Board follows the requirements as set forth by the Georgia Open Meetings Act as amended in 2012.</b></p>
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## Bullet points for discussion at the August 24, 2015 Board Meeting

- Hapeville Charter Schools significant dates and locations
  - o HCCA PTCO Meeting scheduled on Wednesday, September 16, 2015 at 5:30pm (HCCA Cafeteria)
  - o HCMS PTCO Meeting scheduled on Thursday, September 24, 2015 at 6:00pm (HCMS Sixth/Seventh Grade Campus Cafeteria)
  - o HCCA Baccalaureate – Sunday, May 22, 2016 at 4:00pm (Location TBD)
  - o HCCA Graduation – Wednesday, May 25, 2016 at 5:30pm (Location TBD)
  - o HCMS Eighth Grade Promotion – Wednesday, May 25, 2016 at 10:00am at Hapeville Football Field
  
- The 2015-2016 School Year marks 12 years that Hapeville Charter has provided tuition-free educational options to families residing within the Fulton County School System.
  
- **Statistical Summary of the HCCA’s Class of 2015**

HCCA Class of 2015	
Number of graduates	146
Total of scholarships awarded to the HCCA Class of 2015	\$10,200,000
Number of graduates who received at least one scholarship	38
Number of graduates who received an athletic scholarship	8
Number of graduates who received an academic scholarship	30
Least amount of scholarship awarded to an individual student	\$1,000
Greatest amount of scholarship awarded to an individual student	\$383,000
Average amount awarded to all students combined	\$5,000 per semester
Number of graduates eligible for Hope Scholarship	46

- The Annual Letter of Assurances for the 2015-2016 School Year are posted on the HCMS and HCCA websites. To view,
  - (a) Go to **Hapevillems.org** and/or **Hapevillecharter.org**
  - (b) Click: **ABOUT**
  - (c) Click: **Hapeville Charter School Board** and/or **Foundation Board**
  - (d) Click: **Letter of Assurances for the 2015-2016 School Year**
  
- Open Meetings Act -  
Summary:  
[http://www.georgialibraries.org/dir\\_mtg/05\\_2012/Summary-requirements-GA-open-mtg-act.pdf](http://www.georgialibraries.org/dir_mtg/05_2012/Summary-requirements-GA-open-mtg-act.pdf)
  - Open Meetings – Notice and Agenda
  - Notice must be posted at least one week in advance of regular meetings. Post it at the place of the meeting and on your website and let the press know.
  - Special meetings usually require at least 24 hours notice, though there are special situations where less than 24 hours notice is permitted if the circumstances demand it.
  - Immediately give notice to the “legal organ” for meetings that are not regular meetings.
  - Agendas for meetings should be specific enough to advise the public of the matters expected to come before the agency. Matters outside of the agenda can be addressed if they were not anticipated before the meeting.

Link to the Georgia Open Meetings Act as amended in 2012:  
<http://www.gfaf.org/open-meetings-act/>

## **Board Action Items for August 24, 2015**

No Action Items

## Enrollment Updates as of August 17, 2015

NOTE: The FCSS Forecasted is for 10 Day Enrollment Count.

Hapeville Charter Middle School

Grade Level	(Column A) Enrolled in eSchool and/or Accepted	(Column B) Fulton County Forecasted Numbers for 2015-2016	(Column C) Wait list for the 2015-2016 School Year
6	128	<b>181</b>	<b>235</b>
7	175	<b>188</b>	<b>141</b>
8	170	<b>179</b>	<b>120</b>
Special Ed		<b>5</b>	
Combined	473	<b>553</b>	<b>496</b>

Hapeville Charter Career Academy

Grade Level	(Column A) Enrollments in eSchool and/or Accepted	(Column B) Fulton County Forecasted Numbers for 2015-2016	(Column C) Wait list for the 2015-2016 School Year
9	193	<b>195</b>	<b>130</b>
10	188	<b>190</b>	<b>50</b>
11	179	<b>150</b>	<b>10</b>
12	135	<b>144</b>	<b>0</b>
Special Ed		<b>14</b>	
Combined	695	<b>693</b>	<b>190</b>

Dual Enrollment Program for 2015-2016 at HCCA/Atlanta Technical College

Program	Number of HCCA 11 <sup>th</sup> Graders enrolled in Dual Enrollment starting August 2015	Number of HCCA 12 <sup>th</sup> Graders enrolled in Dual Enrollment starting August 2015	Total HCCA Dual Enrollment registered for start of August 2015
Automotive Technology	12	12*	24
Avionics			
Criminal Justice	18		18
Culinary Arts	9	14*	23
Dental Care Assisting	10	1	11
Health Information Technology	13	7	20
Total Enrollment –	62	34	96

\*Completing in December 2015

## Fulton County School System Start Up Charter Checklist 2015-2016

AREA OF RESPONSIBILITY	CHARTER OBLIGATIONS	DUE DATE	ACCEPTABLE EVIDENCE	FCS CONTACT INFORMATION/RECIPIENT
<b>Governance Board</b>				
Financial	GB Approval of Budget	July 30	Copy of Approved GB Minutes (.pdf)	Laura Stowell
Legal	GB Approval of FCS LOA	July 30	Copy of Signed LOA	Laura Stowell
Financial	End of Year Statements	July 30	YTD Income/Expense Statement and Balance Sheet (.pdf)	Laura Stowell; Monique Bonner
School Improvement Goals	Response to Compliance Report	September 15	Written Response from GB (See Attached Sample)	Laura Stowell
Operations	Non-Profit Status	August 30	Copy of Current Certificate (.pdf)	Laura Stowell
Operations	Evidence of SACS/ADvancED Certification	August 30	Copy of Current Certificate (.pdf)	Laura Stowell
Financial	Insurance	August 30	Copy of Current Policy Coversheet (.pdf)	Laura Stowell; Lucious Rounsaville
Operations	Listing of Current Board Members	September 15	GB Listing Spreadsheet (See Attached .xlsx)	Laura Stowell; Julie Baldwin
Operations	GB Approval of GADOE Report and Academic Form	September 30	Copy of Approved GB Minutes (.pdf)	Laura Stowell
Financial	Independent Audit	October 1	Audit (.pdf)	Laura Stowell; Monique Bonner; Theresa Thornton
Safety/Security	Evidence of GB Fingerprinting/Background Check	October 1	Visual Inspection Records (See Attached Form .pdf)	Laura Stowell
Operations	GB Approval of SOSA	December 1	Copy of Approved GB Minutes (.pdf)	Laura Stowell
<b>Principal Responsibilities</b>				
Operations	Current Personnel Files	August 30	Listing of Primary Contact Personnel (See Attached .xlsx)	Laura Stowell; Dawn Rose
Safety and Security	Student Code	August 30	Copy of Student Code (.pdf)	Laura Stowell, Deana Ingraham
Safety and Security	School Safety Plan	August 30	Copy of state plan approval email notice (pdf)	Laura Stowell; Paul Hildreth
Operations	Submission of GADOE Report and Academic Form	October 1	GADOE Report (.pdf)	Laura Stowell
School Improvement Goals	State of the School (SOSA)	December 1	Copy of Presentation (.pdf)	Laura Stowell
Operations	Lottery Video	March 1	Video Recording in Vimeo	Laura Stowell
Operations	Lottery Results and Wait List	March 1	Excel Spreadsheet (See Attached .xlsx)	Laura Stowell; Yngrid Huff



## Recognition of 10 and 10+ Years of Service to Hapeville Charter

The following individuals have dedicated 10 and more years of their professional careers and/or volunteer time as Board representatives to Hapeville Charter:

Name	Hapeville Charter Position	Years Service
Al Andrews	HCMS Health and Physical Education	12
Haneefah Banks	HCMS/HCCA School Nutrition Director	11
Sabrina Barnes	HCMS School Counselor	10
Mignon Clark	HCMS Front Office Manager	10
Dale Glass-Hess	HCMS/HCCA ESOL Faculty	12
Judi Grubbs	HCMS/HCCA Communications Director	12
Stacy Henry	Student Achievement Data and Special Education Director	11
Marcia Lowe	HCMS Principal	10
Gary Martin	HCMS/HCCA President	12
Terry Martin	HCMS/HCCA Board	12
Charlene Mott	HCMS School Nutrition	11
Darrie Nowell	HCMS Assistant Principal	12
Carla Olsen	HCMS/HCCA Business Manager	12
Stefanie Orgertrice	HCMS/HCCA Registrar	12
Michael Phelps	HCMS Science Faculty	10
Jannard Rainey	HCMS/HCCA Principal	12
Krystal Rainey	HCMS Science/Enrichment Faculty	12
Jerilyn Robinson	HCMS Math Data Specialist	10
Dawn Smart	HCMS Health and Physical Education	10
Jentrell Stembridge	HCMS Reading Faculty	10
Lew Valero	HCMS/HCCA Board	12

## **Georgia's High Quality Charter School Requirements**

To view the Georgia High Quality Charter School Requirements, go to:

<https://eboard.eboardsolutions.com/Meetings/Attachment.aspx?S=1262&AID=508601&MID=33796>

# Fulton County School System 2015-2016 Calendar

## 2015-2016 School Year

### First Semester

August 4-7	Preplanning
August 10	First Day of School
September 7	Labor Day (schools closed)
October 9	Teacher Workday (students off)
October 12	Teacher/Student Holiday (schools closed)
November 23-27	Thanksgiving Holidays (schools closed)
December 18	Last Day of First Semester
December 21 – January 1	Winter Break (schools closed)

### Second Semester

January 4	Teacher Workday (students off)
January 5	Professional Development Day (students off)
January 6	First Day of Second Semester
January 18	Martin Luther King Jr. Holiday (schools closed)
February 12	Professional Development Day (students off)
February 15 *	President's Day Holiday (schools closed)
March 10 *	Teacher Workday (students off)
March 11	Professional Development Day (students off)
April 4-8	Spring Break (schools closed)
May 26	Last Day of School
May 27 *	Post Planning
May 30	Memorial Day Holiday (schools closed)

\* Designated as inclement weather make-up days (if needed)

## **Hapeville Charter Vision and Mission Statements**

(approved by Hapeville Charter School Board on July 30, 2014)

### **VISION**

Provide an environment that will excite, inspire and transform classes of students into productive Life Ready individuals capable of, and interested in, working together to enrich their lives and lead future generations.

### **HOW**

- Provide enthusiastic and exciting teaching professionals
- Acknowledge the positive efforts of individuals and teams
- Expose students to diverse societies, career opportunities, arts and leisure activities

### **MISSION**

The Mission of Hapeville Charter Schools

- Design and manage a self-sustaining facility that will make students, parents, and staff proud
- Accept students for who they are and guide them as they transform themselves into who they want to be
- Promote and maintain an environment in which all stakeholders are active participants in the continuous improvement process
- Provide affordable technology, and instructions for its use, in the disciplines we offer
- Provide students and staff a support system for their personal and career paths
- Monitor but encourage and allow students as much hands-on-experience with their own education as achievable

# Fulton County Calendar for the 2015-2016 School Year

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**Georgia Charter School Annual Conference – February 3-5, 2016**



**Georgia Charter Schools  
CONFERENCE**



February 3-5, 2016

Marriott Century Center  
Atlanta, GA

**Register Now**

[www.georgiacharterconference.org](http://www.georgiacharterconference.org)

**Early Bird Member Rate of \$250**  
(Register 5 for \$1,000)

Take full advantage of your membership benefits and register your board members, school administrators, business managers, and teachers today for the upcoming Charter Schools Conference. Register before December 11, 2015 for the very best rate!

Be sure to nominate a Leader and Teacher of the Year to be announced on February 5, 2016!

211 Perimeter Center Pkwy. Suite 1000 | Atlanta, GA 30346 | (404) 835-8900