

HUNTERS CREEK APARTMENTS

2835 CENTURY LANE, BENSALEM PA 19020 ~ 215 245 8350 ~ 215 245 0748 (fax) ~
info@hunterscreekapartments.net

Dear Applicant,

We sincerely thank you for your interest in applying for residency at Hunters Creek Apartments.

The following is a list of information and facts that you need to know prior to filling out this application:

1. Along with a fully completed application, you must provide a valid and current driver's license and social security card. Copies will not be accepted.
2. You must provide at least two consecutive pay stubs. We will make copies and return originals to you.
3. You must pay a non-refundable \$35.00 application fee (money order or certified check).
4. Once you are notified that your application is accepted, your security payment is due within 2 days of notification. You will also be required to bring a money order for \$55.00 made payable to Bensalem Township.
5. Phila. Electric (PECO) must be notified and the electricity must be placed in your name effective the date of commencement of your lease.
6. All move-in monies must be paid in cashiers/certified check or money orders. **NO CASH OR PERSONAL CHECKS ACCEPTED ON MOVE IN DAY.**
7. Two separate money orders/certified checks are needed to cover the rent and security deposit. Both are to be made payable to Hunters Creek Apartments. Monies paid after move-in may be paid by personal check. **CASH IS NEVER ACCEPTED.**

HUNTER'S CREEK APARTMENTS

2835 Century Lane
Bensalem, PA 19020
Office: 215-245-8350
Fax: 215-245-0748

Apt # _____

| |
|-----------------------------|
| Apt Type: _____ |
| Mo. Rent Amt: _____ |
| Security Deposit Amt: _____ |

| |
|---------------------------|
| Date Appl Received: _____ |
| Move in Date: _____ |
| Lease Date: _____ |

APPLICATION FOR RESIDENCY

PERSONAL INFORMATION / HISTORY (Please Print)

First Name _____ M.I. _____ Last Name _____ Social Security Number _____

Birth Date _____ Marital Status _____ Sex _____ Home Telephone _____ Work Telephone _____ Cell Telephone _____

Drivers License Number _____ State of Issuance _____ U.S. Citizen or Proof of Legal Alien Status _____

Current Street Address _____ Apt. # _____ City _____ State _____ Zip Code _____

How long at Current Address* yrs mos. Monthly Mortgage Pay't \$ or Monthly Rent Pay't \$ Residence is (check one): Apartment Private Rental Private Home

Landlord or Mortgage Holder _____ Address where you send payments _____ City _____ State _____ Zip Code _____ Phone Number _____

**If You have lived at current address for less than five years, Please provide previous address:*

Previous Street Address _____ Apt. # _____ City _____ State _____ Zip Code _____

How Long at Previous Address yrs. Mos. Monthly Payment \$ Have you ever been delinquent for more than Thirty (30) days on your rent or mortgage payment? YES NO

Have you ever been filed on for eviction? YES NO If Yes, When? _____ Where? _____

EMPLOYMENT HISTORY

Present Place of Employment _____ Position/Job Title _____ Supervisor _____ Phone Number _____

How Long Employed There? yrs mos. Salary \$ Address _____ City _____ State _____ Zip Code _____

Previous Place of Employment _____ Position/Job Title _____ Supervisor _____ Phone Number _____

How Long Employed There? yrs mos. Salary \$ Address _____ City _____ State _____ Zip Code _____

Check Box If Student : Name & Address of School / University _____

Other Sources of Income: \$ Amount _____ Source _____

OTHER RESIDENTS

List below all persons other than lease holder(s) who will be living in the apartment.

Full Name _____ Soc. Sec. # _____ Birth Date _____ Sex _____ Relationship to Applicant _____

Full Name _____ Soc. Sec. # _____ Birth Date _____ Sex _____ Relationship to Applicant _____

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VEHICLE INFORMATION
MOTORCYCLES ARE PROHIBITED

| | | | | | | |
|--------------|-------|-------|----------------------|-------|--------------------------|--------------------------|
| _____ | _____ | _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Make / Model | Year | Color | License Plate Number | State | Fully paid — Yes or No | |
| _____ | _____ | _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Make / Model | Year | Color | License Plate Number | State | Fully paid — Yes or No | |
| _____ | _____ | _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Make / Model | Year | Color | License Plate Number | State | Fully paid — Yes or No | |

If not fully paid, name of company that the payments are made to: _____ Monthly Payment Amount \$ _____

OTHER INFORMATION

Bank Name & Address _____

Checking Savings Loan Other

Have you ever been convicted / charged of a criminal offense? YES NO If YES, What year? _____ County and State _____

EMERGENCY CONTACT INFORMATION

Whom should we contact in case of an emergency? Contacts should be other than those persons living with you.

| | | | |
|-------|---------|--------------|--------------|
| _____ | _____ | _____ | _____ |
| Name | Address | Phone Number | Relationship |
| _____ | _____ | _____ | _____ |
| Name | Address | Phone Number | Relationship |

I, the undersigned applicant make application to rent at Hunter's Creek Apartments on the date listed on the reverse side and declare that all information and representation contained in and with the application is, to the best of my (our) knowledge and belief, true and correct. I also understand that in the event of acceptance of this application, if I fail to take possession of the apartment after the application is approved, all deposits made in connection with this application will be forfeited to the Owner as compensation for processing of the application and loss of rental for the unit. Otherwise, those deposits will be credited toward the first rental due for the apartment and I (we) agree to execute a lease agreement in the form prescribed by the Owner prior to occupancy. I consent to any and all inquiries made by the Owner or its Agent if necessary to obtain references and to verify the information in the Application for Residency and agree upon request to provide documentary evidence of income of all proposed occupants including federal income tax information. I understand that if this application is approved, all information provided herein will become a part of the lease.

A NON-REFUNDABLE FEE OF \$35.00 (PER APPLICANT) IS DUE AT TIME OF APPLICATION

Applicant Signature _____ Date _____

OFFICE USE ONLY

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RENTAL HISTORY AUTHORIZATION

I hereby give my permission to release any information that is on this form concerning my past rental history.

SIGNATURE

PRINT NAME

CURRENT OR FORMER ADDRESS

NAME OF COMPLEX/CONTACT PERSON

TELEPHONE #

Dear Landlord,

This is a request for information regarding the above person(s) who resided at your Community. This information will be most helpful to us, as the above is an applicant for residency at Hunters Creek Apartments. Your response will be kept confidential. Thank you in advance for your cooperation and timely response.

Dates at residence _____ to _____.

Type of unit rented _____.

Rent per month _____.

Number of persons occupying the unit _____.

Term of lease _____.

What notice was required? _____

Did tenant give proper notice? _____

Was rent paid on time? _____

Any NSF checks? _____

Was court action necessary? _____ If yes, for what reason _____

Any pets? _____

Was unit maintained well and kept in sanitary condition? _____ If not, please explain _____

Would you rent to them in the future? _____ Any comments _____

Signature of Landlord/Property Manager

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EMPLOYMENT INCOME VERIFICATION & AUTHORIZATION

To Whom It May Concern:

The person name below has applied for an apartment at Hunters Creek.

I hereby give my permission to release any information relating to my employment, including wages earned, to HUNTERS CREEK APARTMENTS.

PRINT NAME: _____

DATE: _____

SIGNATURE: _____

EMPLOYER/
COMPANY NAME: _____

EMPLOYER
TELEPHONE #: _____

TO BE COMPLETED BY EMPLOYER ONLY

Applicant's Position: _____

Dates of Employment: _____

Income \$ _____ Weekly, Bi-weekly, Monthly, Yearly *(Please Circle One)*

Name and title of person completing this form: _____
(PLEASE PRINT)

Signature of person completing this form _____

Date _____

DISCLOSURES AND AGREEMENTS CONCERNING THE APPLICATION

I/We hereby grant the above Apartments/Landlord/Realtor. Whichever is applicable, and its designee, Trans Union or any other credit report agency the right to process this application for the purpose of obtaining a rental lease. In compliance with the FAIR CREDIT REPORTING ACT this notice is to inform you that the processing of this application includes but is not limited to making any inquires deemed necessary to verify the accuracy of the information herein including procuring customer reports from consumer reporting agencies, obtaining credit information from other credit institutions and obtaining employment information from both present and past employers. You have the right to make a written request within a reasonable period of time to receive additional information about the nature of this investigation. The undersigned agrees that this application shall remain the property of the apartment complex Landlord or Realtor; regardless if rental lease is granted. Any false or misleading statement made by the applicant(s) is cause for this application not to be approved. To complete this application, you are required to pay an Application Fee \$25.00. If you are approved for an apartment, you will be required to pay one month's rent within two business days, which money will be deposited in our Security Deposit account, credited to you upon moving in and signing your lease. If you fail to sign your lease, move in and take possession of the apartment that we have made available to you, you will forfeit the entire security deposit and you and the Landlord will not have any further obligation to each other.

1. The landlord may refuse to approve this application on the basis of previous rental or housing records which reflect a lack of concern for the well being of other tenants or the property of the landlord. It may also be rejected if the information is received that indicates the applicant is not concerned with the property rights or the right to peace and quiet of the other tenants. The landlord may also refuse to approve this application based upon the applicant's financial history.
2. In compliance with Fair Credit Reporting Act you are hereby informed that an investigative consumer report may be made as to your character, general reputation, personal characteristics, and mode of living. Additional information will be obtained through employers, landlords, banks, finance companies, tax returns, credit reporting agencies or similar sources. By signing this application you are authorizing the release of this information to the landlord or its agents.
3. I hereby grant the owner or its representatives the right to process this application for the purpose of obtaining a rental agreement. I understand that the landlord is relying on the statements and information contained in this application. The statements and information contained herein are true and correct to the best of my/our knowledge and information. I understand that this application is made a part of the rental agreement if one is entered into, and if any information contained herein is found to be misrepresentation, incorrect or untrue that may form the basis for termination of the rental agreement.
4. This application is not a lease or rental agreement. No representation is made as to the availability of an apartment or any specific apartment. Any prices listed herein are subject to change without future notice.

Applicants Signature Date

Applicants Signature Date

Witness/Property Manager

Security Deposit Receipt

The landlord hereby accepts the receipt of a deposit / security from the tenant in the amount of
\$ _____.

Name _____

Apt. # _____

Scheduled Move-In Date: _____

I, the undersigned applicant have made application to rent at Center Point West Apts. or Hunters Creek Apts. I declare that all information and representation contained in and with the application is, to the best of my (our) knowledge and belief, true and correct. If approval is given for this apt., I (we) agree to execute a lease agreement in the form prescribed by Landlord prior to occupancy.

I also understand that in the event of acceptance of this application, if I fail to take possession of the apartment after the application is approved, all deposits made in connection with this application will be forfeited to Landlord as compensation for processing of the application and loss of rental for the unit.

This deposit is non-refundable until the time tenant takes possession of said apartment on the scheduled move-in date at which time the security deposit will be placed in an escrow account during the term of the lease/rental agreement.

Landlord has the right to apply this deposit to the cost incurred to offset any damages due to the tenant's lack of execution as agreed upon in the lease/rental agreement between Landlord and tenant.

If the tenant violates the terms of the lease/rental agreement, or if the tenant causes damage to the landlord's property, the landlord may retain any portion of the security deposit necessary to compensate Landlord for financial burdens caused by tenant.

Tenant Signature _____ Date: _____

Tenant Signature _____ Date: _____

Received by: _____ Date: _____